



Draft Agenda for Budget & Finance Committee Meeting

Tuesday, November 3, 2026, at 2:00 pm at the Town Office

NOTE: This meeting will be no more than 30 minutes

1. Call to Order
2. Roll Call
3. Old Business
 - None.
4. New Business
 - Record Town Council Member Nunally's objection to the Town of Irvington Real Estate Tax.
 - Review of proposed calendar for building FY 2027 budget (see next page).
5. Adjourn
6. Next meeting, Tuesday, December 7, 2026, 2:00 pm at the Town Office

Proposed schedule for FY 2027 Budget Development

Friday, November 20, 2026

- Council members communicate via email expenses they wish to see included in the budget. This may include new expenses or changes to existing expenses. Emails should be sent to Town Clerk and chair of Budget & Finance.

Tuesday, December 1, 2026

- Budget and Finance committee meet and discuss initial draft budget, focusing on what items may need additional information (new contracts, estimates, etc.).
- Budget and Finance committee share capital budget request to Planning Commission, with request for information following their January 2027 meeting.

Thursday, December 10, 2026

- Budget & Finance committee shares the initial draft budget at a high-level during the Town Council meeting. Focus is on ensuring all projected expenses are captured.

Tuesday, January 5, 2027

- Budget & Finance reviews current draft budget, with discussion focusing on revenue streams and needs.

Tuesday, February 2, 2027

- Budget & Finance finalize initial draft budget to be presented at February 11, 2027 Town Council meeting. [Question: should we do the workshop on 02/11/2027?]
- Budget & Finance to work with Town Clerk to prepare materials necessary for noticing the public of the budget hearings to be held starting in March, 2027.

Thursday, February 11, 2027

- Sharing of initial budget - either at regular Town Council meeting or workshop.
Focus:
 - How to ensure budgets are balanced?
 - Additional revenue needed?
 - Changes to tax rates or fees?
 - Additional operating expenses needed?
 - Capital / reserve budget - balanced?
 - Capital / reserve budget - additional projects?

Tuesday, March 2, 2027

- Final preparation for first public reading of the budget.

Thursday, March 11, 2027

- First reading of the budget and related ordinances. Any changes that exceed a 1% change in any aspect of the budget will necessitate a new first reading be scheduled.

Thursday, April 8, 2027

- Second reading and adoption of the budget and any related ordinances.