Meeting Minutes

Facilities Committee, Irvington Town Council

Wednesday, October 14, 2026, 10:30 am at the Town Office

In attendance: Committee Members - Sam Van Saun, Phil Robinson
Others – Mayor Julie Harris, Town/Zoning Administrator Justin Nelson

Sidewalk Repairs:

The facilities committee authorized Justin to ask for a bid for sidewalk repairs identified in the Irvington Sidewalk Survey 2026.

West Irvington Sidewalk Project:

The facilities committee authorized Justin to send a task order to AES for two bids:

1. One bid is for putting together a construction cost estimate for the project,

2. and the other bid is to develop a cross-section drawing to provide to VDOT so VDOT can give tentative approval before we start a full design project.

New Commons Property:

Justin met septic engineer Joel Pennick at the property to find out where a septic system can be installed on the property and what size drainfield can fit. AES had previously provided an estimate for a site plan which had multiple points of incorrect information about the property, including existing drainage and Aqua water access. Justin will provide the correct information on those items as well as the details about the septic to AES and ask them to revise the estimate for the site plan.

The committee discussed the proper zoning for public/town property and the need to rezone the Commons and the new Commons property as such. Phil shared that a review of the state code suggests the best zoning for our purposes is PL for public lands. The committee agreed to ask Planning Commission to investigate and create a public lands zoning district for the Town of Irvington.

Motions for Town Council Meeting:

Sam will ask Charles to add the motion to refer the public lands zoning to Planning Commission at the

November town council meeting.

The next meeting will be scheduled as needed.

Meeting adjourned.