



Charles Dyson <cdyson@irvingtonva.gov>

Fwd: Town of Irvington-Board of Zoning Appeals - LHC Bio Summary

Justin Nelson <jnelson@irvingtonva.gov>
To: Charles Dyson <cdyson@irvingtonva.gov>

Tue, Aug 25, 2026 at 11:52 AM

----- Forwarded message -----

From: **LH Capps (via Google Docs)** <heelhawk7276@gmail.com>
Date: Fri, Aug 21, 2026 at 8:50 AM
Subject: Town of Irvington-Board of Zoning Appeals - LHC Bio Summary
To: <jnelson@irvingtonva.gov>

LH Capps attached a document



LH Capps (heelhawk7276@gmail.com) has attached the following document:

Justin,

As the follow up to my visit earlier this week with you and subsequently with Mayor Harris during the VIA meeting, this email confirms my interest and willingness to serve on The Town of Irvington's Board of Zoning Appeals if requested by Council and you.

Thank you for reviewing my credentials.

LeeH



Town of Irvington-Board of Zoning Appeals - LHC Bio Summary



Snapshot of the item below:

Lee Hood Capps

Lane 242 The Lane, Irvington, Va. 22480

e-mail: cappsLtd@gmail.co242 The
voice mail: 804 761 4282

CORE VALUE STATEMENT: To uphold the Code of Ethics of AICP (American Institute of Certified Planners) by which accountable, engaging, researched and responsible decision making is demonstrated through legal and ethical policy and code interpretations.

OVERALL EXPERTISE & EXPERIENCE

LOCAL GOVERNMENT, PLANNING, ZONING & INFRASTRUCTURE MANAGEMENT:

- Served nine years as a zoning administrator, land use planner, economic development strategist, and town manager; five of those years in the Northern Neck.
- Initiated the Tri TownTrolley serving Irvington, White Stone and Kilmarnock.
- In Kilmarnock, a Technical Review System was developed for commercial projects, the comprehensive plan revised, a \$6.2 million downtown project completed.
- In Warsaw, the land records system was overhauled, the Planning Commission re-activated, a Board of Zoning Appeals workshop conducted and a revised Comprehensive Plan adopted.
- In Irvington, previously served on the Planning Commission between 2018 - 2023 during which time several zoning and land use ordinances were revised and the Comprehensive Plan adopted.
- In Mt. Gilead, a nationally registered Historic Preservation District was created, the comprehensive plan revised.

CHESAPEAKE BAY PRESERVATION ACT / COASTAL AREA MANAGEMENT ACT (CAMA) / NEUSE RIVER COUNCIL OF GOVERNMENTS:

- Responsible for town ordinance compliance and initial enforcement of Chesapeake Bay Preservation Overlay District for Kilmarnock.
- Coordinated the interpretation and public presentations for policy boards and citizen groups on the Chesapeake Bay Preservation Act and/or CAMA building, planning and wetlands regulations.

COLLEGIATE EDUCATION:

M.A. University of Iowa, Public Administration

B.A. University of North Carolina-CH, Communications/Political Science

SELECTED MEMBERSHIPS & APPOINTMENTS:

Planning Commissioner, Town of Irvington, Va. – Member – 2019 – 2025

Board of Zoning Appeals, City of Durham, N.C. – Member – 1984 -1991

International City Manager's Association (ICMA)- Member - 2003 - 2024

Virginia Local Government Manager's Association - Civic Engagement Committee – 2005 - 2024

Citizen's Leadership Academy, City of Lynchburg, Va. – Graduate - 2014

Rotary International - Recently re-joined the Northern Neck Rotary Club - 2026

CURRENT: CAPPS LTD. (*Citizens/Corporations Achieving Positive Performance Solutions*) 2008 - Present

An accomplished planner, public entrepreneur, zoning administrator, rural America advocate, infrastructure builder, growth management analyst, grants writer & consensus builder.

Does this item look suspicious? [Report](#)

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Justin Nelson
Town of Irvington
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