TOWN OF IRVINGTON, VIRGINIA

MINUTES
TOWN COUNCIL OPERATIONS COMMITTEE MEETING
TUESDAY, SEPTEMBER 1, 2026
1:00 PM
TOWN OFFICE

The meeting was called to order by chair Fran Westbrook at 1:02 pm. Committee members Wayne Nunnally and Mary Cline Windsor were present as well as Mayor Julie Harris and Town Clerk Charles Dyson. Chris Henley also attended.

Chris Henley of Mill Creek Geek led a lengthy discussion regarding his recommendations for future improvement to the Town's technology. Items discussed included (1) staying with Google; (2) Breezeline as current provider of internet, wifi, and voice; (3) Website de-commissioning at an approximate cost of $1000 + $150 annual to keep old domain; (4) archiving old website. Additional discussion centered around cloud storage of User files, document retention schedule (Library of Virginia requirements), need of a draft policy for file retention, and end-point/user files.

It was decided that Chris would first address archiving and de-commissioning the old website, and cloud storage of user files.

The meeting was adjourned at 1:55 pm.

Respectfully submitted,
Frances Westbrook, Chair
Town Council Operations Committee