

**TOWN OF IRVINGTON
RESOLUTION NO. 2026-26**

**A RESOLUTION TO AUTHORIZE THE ESTABLISHMENT OF ON-CALL GENERAL
ENGINEERING SERVICES AGREEMENTS AND TO DELEGATE AUTHORITY FOR THE
ISSUANCE OF TASK ORDERS**

WHEREAS, the Town of Irvington recognizes the need for timely access to professional engineering services to support municipal operations, infrastructure planning, capital projects, regulatory reviews, and other technical needs; and

WHEREAS, the Town has solicited information from qualified engineering firms regarding their availability to provide general engineering services on an as-needed basis through task order assignments; and

WHEREAS, the Town has received hourly rate schedules and service information from AES Consulting Engineers (“AES”) and Engineering Design Associates (“EDA”) for the provision of professional engineering services; and

WHEREAS, the Town Council desires to establish a process that allows the Town to efficiently obtain engineering assistance while ensuring that individual assignments are clearly defined, costs are identified in advance, and expenditures remain within approved budget limits; and

WHEREAS, funds have been included in the Fiscal Year 2026-2027 Town budget for professional engineering services in an amount sufficient to support task order assignments under this Resolution; and

WHEREAS, the Town Council finds that establishing on-call engineering service arrangements with multiple firms provides flexibility, promotes access to specialized expertise, and helps avoid potential conflicts of interest by allowing the Town to select an appropriate firm based on the nature of the requested work;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Irvington, Virginia, as follows:

1. Approval of Engineering Service Providers.

The Town Council hereby accepts the hourly rate schedules and service conditions submitted by AES Consulting Engineers and Engineering Design Associates, and authorizes the Town to utilize these firms for general engineering services on an as-needed basis, subject to applicable procurement requirements and available funding.

2. Task Order Authorization.

The Town Administrator is hereby authorized, under the supervision and direction of the Mayor and the Chair of the Facilities Committee, to prepare, issue, and administer task orders for engineering services with approved firms. Each task order shall identify, as applicable, the scope of work, anticipated deliverables, schedule, and estimated cost prior to authorization of the work.

3. Expenditure Authority.

The Town Administrator is authorized to approve expenditures associated with individual task orders in a total amount not exceeding Fifteen Thousand Dollars (\$15,000), representing the amount appropriated in the adopted Fiscal Year 2026-2027 Town budget, subject to applicable Town purchasing policies and procedures.

4. Council Oversight.

The Town Administrator shall provide updates to the Town Council regarding task orders issued under this Resolution as appropriate and shall bring any matters requiring additional appropriation, policy direction, or Council approval before the Council for consideration.

5. Effective Date.

This Resolution shall be effective upon adoption.

ADOPTED this 13th day of August, 2026, by the Town Council of the Town of Irvington, Virginia.

Certification

I, Julie Harris, Mayor, do hereby certify that Resolution 2026-26 was adopted at the August 13, 2026 meeting, at which a quorum was present and voting. Motion made by XX and seconded by XX. The vote was:

IN FAVOR	OPPOSED	ABSENT	ABSTAIN
----------	---------	--------	---------

M.C. Bradley

M.W. Cline

W. Nunnally

P. Robinson

S. Van Saun

F. Westbrook

ATTEST:

Julie Harris, Mayor

Charles Dyson, Town Clerk