

TOWN OF IRVINGTON, VIRGINIA
RESOLUTION NO. 2026-23

A RESOLUTION RATIFYING CERTAIN EXPENDITURES AND ACTIONS RELATED TO THE JULY
4TH HOMETOWN PARADE, APPROPRIATING FUNDS FROM THE COMMUNITY SUPPORT
AND TOURISM PROMOTION BUDGET, AND AUTHORIZING PAYMENT OF PARADE-
RELATED EXPENSES

WHEREAS, the Town of Irvington annually hosts the July 4th Hometown Parade as a community event that promotes civic pride, tourism, local commerce, and public engagement; and

WHEREAS, the Town Council has established a Community Support and Tourism Promotion Budget to support community events, tourism initiatives, and activities that advance the public interests of the Town; and

WHEREAS, the planning, coordination, promotion, and administration of the July 4th Hometown Parade crosses over two fiscal years in terms of its timing, and certain expenditures and obligations have been incurred in the current fiscal year in furtherance of the event; and

WHEREAS, the Town Council finds that such expenditures and activities have served a valid public purpose and have promoted the welfare, community engagement, and tourism objectives of the Town;

WHEREAS, because the July 4th Hometown Parade occurs at the beginning of the Town's fiscal year, planning, contracting, and other preparatory activities routinely begin during one fiscal year while invoices, reimbursements, and other financial obligations may be paid or become due during the succeeding fiscal year; and

WHEREAS, the Town maintains its financial records on a cash basis of accounting, requiring appropriations to be made from the fiscal year in which expenditures are actually paid rather than the fiscal year in which obligations are incurred; and

WHEREAS, the Town Council previously appropriated funds for parade-related activities during Fiscal Year 2025-2026, but finds it necessary and appropriate to make a separate appropriation from the Fiscal Year 2026-2027 Community Support and Tourism Promotion Budget to authorize payment of eligible parade-related expenditures made during Fiscal Year 2026-2027 and to provide funding for planning and administration of future July 4th Hometown Parade activities or other substantially similar community events authorized by the Town Council.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF IRVINGTON, VIRGINIA, that:

1. Ratification of Prior Actions and Expenditures.

The Town Council hereby ratifies, confirms, and approves actions previously taken by employees and officials in connection with the planning of the July 4th Hometown Parade, including the incurrence of reasonable and necessary expenses for such purposes.

2. Appropriation of Funds.

The sum of Twelve Thousand Dollars (\$12,000.00), as budgeted for Fiscal Year 2026-2027 (FY27), is hereby appropriated from the Fiscal Year 2026-2027 Community Support and Tourism Promotion Budget for the payment of parade-related expenditures incurred or payable during Fiscal Year 2026-2027, including expenses associated with the planning, promotion, administration, and conduct of the July 4th Hometown Parade, future July 4th Hometown Parade activities, and any substantially similar community event authorized by the Town Council.

3. Authorization of Event Planner Compensation.

The Town Clerk and Treasurer are authorized to compensate the Town's designated event planner for services related to the planning, coordination, administration, promotion, and execution of the Parade or any substantially similar community event authorized by the Town Council.

4. Authorization of Future Expenditures.

The designated event planner, acting under the supervision of the Mayor and in accordance with Town financial procedures, is authorized to expend the appropriated funds for parade-related purposes or any substantially similar community event authorized by Town Council, including but not limited to:

- a. Planning and coordination services;
- b. Advertising, marketing, and promotional activities;
- c. Printing and publication of promotional materials;
- d. Purchase or rental of supplies, equipment, decorations, signage, and related materials;
- e. Event support services and vendor expenses; and
- f. Other reasonable and necessary expenses directly related to the planning, promotion, and execution of the parade.

5. Administration.

All expenditures authorized by this Resolution shall be subject to the Town's normal accounting, procurement, and financial control procedures. The Clerk and Treasurer are authorized to process payments, reimbursements, and related disbursements supported by appropriate documentation and approved in accordance with Town policy.

6. Effective Date.

This Resolution shall take effect immediately upon its adoption.

ADOPTED this 13th day of August, 2026.

Certification

I, Julie Harris, Mayor, do hereby certify that Resolution 2026-23 was adopted at the August 13, 2026 meeting, at which a quorum was present and voting. Motion made by P. Robinson and seconded by S. Van Saun. The vote was:

	IN FAVOR	OPPOSED	ABSENT	ABSTAIN
M.C. Bradley	X			
M.W. Cline	X			
W. Nunnally			X	
P. Robinson	X			
S. Van Saun	X			
F. Westbrook	X			

ATTEST:

Julie Harris, Mayor

Charles Dyson, Town Clerk