



**TOWN OF IRVINGTON, VIRGINIA  
TOWN COUNCIL SPECIAL CALLED MEETING MINUTES  
IRVINGTON TOWN OFFICE  
THURSDAY, June 18, 2026; 6:30 p.m.**

**AGENDA** – *Amended at the table to add Public Comment (item D).*

**A. CALL TO ORDER** – 6:30 p.m.

**B. ROLL CALL**

P. Robinson, present  
F. Westbrook, present  
M.W. Cline, present  
M.C. Bradley, present  
J. Harris, present  
S. Van Saun, absent  
W. Nunnally, absent

**C. APPROVE AGENDA**

**Motion made by M.C. Bradley to approve the agenda, with the addition of Public Comment.**

**Seconded by F. Westbrook.**

**Motion carried 4-0-2. Van Saun and Nunnally absent.**

**D. PUBLIC COMMENT**

- G. Kuper (Haydon Hall) reiterated comments he made during the first reading of the budget. He stated that he believed the Town was collecting more revenue than necessary and increasing its reserves without clearly identifying the intended purpose for those reserves.

**E. ADOPTION OF THE PROPOSED FY 2026-27 BUDGET AND ASSOCIATED ORDINANCES**

- Ordinance 2026-01 Readopting the Meals Tax Rate – Second Reading & Vote  
**Motion made by M.C. Bradley to adopt Ordinance 2026-01.**

**Seconded by P, Robinson.**

Roll Call Vote:

**M.C. Bradley, yes**

**M.W. Cline, yes**

**P. Robinson, yes**

**F. Westbrook, yes**

**S. Van Saun, absent**

**W. Nunnally, absent**

**Motion carried 4-0-2.**



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- Ordinance 2026-02 Readopting the Transient Occupancy Tax Rate – Second Reading & Vote  
**Motion made by M.C. Bradley to adopt Ordinance 2026-02.  
Seconded by M.W. Cline.**  
Roll Call Vote:  
**M.C. Bradley, yes  
M.W. Cline, yes  
P. Robinson, yes  
F. Westbrook, yes  
S. Van Saun, absent  
W. Nunnally, absent  
Motion carried 4-0-2.**
  
- Ordinance 2026-03 Readopting the Real Estate Tax Rate – Second Reading & Vote  
**Motion made by M.C. Bradley to adopt Ordinance 2026-03.  
Seconded by P. Robinson.**  

Mayor Harris noted that Mr. Nunnally, who was absent, asked her to convey that he did not support renewal of the real estate tax.

  
Roll Call Vote:  
**M.C. Bradley, yes  
M.W. Cline, yes  
P. Robinson, yes  
F. Westbrook, yes (initially no, changed vote prior to final passage)  
S. Van Saun, absent  
W. Nunnally, absent  
Motion carried 4-0-2.** Ms. Westbrook initially voted no and subsequently changed her vote to yes, stating that she did so in the interest of ensuring that the budget was adopted prior to the start of the fiscal year.
  
- Ordinance 2026-04 Adopting the FY 2026-27 Fee Rate Schedule – Second Reading & Vote  
**Motion made by M.C. Bradley to adopt Ordinance 2026-04.  
Seconded by P. Robinson.**  
Roll Call Vote:  
**M.C. Bradley, yes  
M.W. Cline, yes  
P. Robinson, yes  
F. Westbrook, yes  
S. Van Saun, absent  
W. Nunnally, absent  
Motion carried 4-0-2.**



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- Ordinance 2026-05 Adopting the FY 2026-27 Budget (Budget Attached) – Second Reading & Vote

Ms. Bradley stated that she respectfully disagreed with Mr. Kuper’s comments and did not believe the Town was collecting more revenue than necessary or increasing reserves without a defined purpose. She did, however, acknowledge that the Town could continue working toward a more deliberate and structured budget development process. She noted that the committee has added additional structure to the process each year but continues to face challenges obtaining information from Council or the public regarding future plans and priorities needed to develop accurate budget projections that reflect intended projects. She asked that in the future individuals share their thoughts early in the year instead of at the time the budget must be passed.

**Motion made by M.C. Bradley to adopt Ordinance 2026-05.**

**Seconded by P. Robinson.**

Roll Call Vote:

**M.C. Bradley, yes**

**M.W. Cline, yes**

**P. Robinson, yes**

**F. Westbrook, yes**

**S. Van Saun, absent**

**W. Nunnally, absent**

**Motion carried 4-0-2.**

**F. RESOLUTIONS APPROPRIATING CERTAIN FUNDS RELATED TO THE FY 2026-27 BUDGET AND UNSPENT PORTIONS OF THE FY 2025-26 BUDGET**

- Resolution 2026-10 Appropriating the FY 2026-27 Operational Budget

**Motion made by M.C. Bradley to adopt Resolution 2026-10.**

**Seconded by M.W. Cline.**

Roll Call Vote:

**M.C. Bradley, yes**

**M.W. Cline, yes**

**P. Robinson, yes**

**F. Westbrook, yes**

**S. Van Saun, absent**

**W. Nunnally, absent**

**Motion carried 4-0-2.**

Resolution 2026-11 Approving Improvements to the Commons (Tennis Backboard and Basketball Hoop)



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THURSDAY, June 18, 2026; 6:30 p.m.**

During discussion, Council filled in the previously blank appropriation amount with \$10,500. Council also removed the language related to stripping the basketball court from the draft resolution and amended the resolution to instead include funding for painting and repairing portions of the playground equipment.

**Motion made by P. Robinson to adopt Resolution 2026-11, with changes discussed.**

**Seconded by M.C. Bradley.**

Roll Call Vote:

**M.C. Bradley, yes**

**M.W. Cline, yes**

**P. Robinson, yes**

**F. Westbrook, yes**

**S. Van Saun, absent**

**W. Nunnally, absent**

**Motion carried 4-0-2.**

- Resolution 2026-12 Approving and Appropriating Funds for the Boys and Girls Club of the Northern Neck

During discussion, Council filled in the previously blank appropriation amount with \$2,000.

**Motion made by F. Westbrook to adopt Resolution 2026-12.**

**Seconded by M.C. Bradley.**

Roll Call Vote:

**M.C. Bradley, yes**

**M.W. Cline, yes**

**P. Robinson, yes**

**F. Westbrook, yes**

**S. Van Saun, absent**

**W. Nunnally, absent**

**Motion carried 4-0-2.**

- Resolution 2026-13 Approving and Appropriating Funds for the Steamboat Era Museum's Irvington Crab Festival
  - Ms. Bradley recused herself from consideration of this item. Because approval of a financial obligation requires a two-thirds vote of Council, and two Council members were absent, Council did not have sufficient eligible members present to take action. Consideration of the item was postponed until the next Council meeting.



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- Resolution 2026-14 Authorizing the Purchase of Automated External Defibrillators

**Motion made by F. Westbrook to adopt Resolution 2026-14.**

**Seconded by P. Robinson.**

Roll Call Vote:

**M.C. Bradley, yes**

**M.W. Cline, yes**

**P. Robinson, yes**

**F. Westbrook, yes**

**S. Van Saun, absent**

**W. Nunnally, absent**

**Motion carried 4-0-2.**

**G. RESOLUTION ADOPTING THE REVISED FINANCIAL POLICY**

- Resolution 2026-15 Adopting the 2026 Update to the Town's Financial Policy
  - Ms. Bradley noted that Mr. Kuper had submitted comments and suggested revisions to the Town Clerk. She recommended that Council proceed with adoption of the updated policy to implement the necessary revisions in a timely manner, and that the committee review Mr. Kuper's comments and, if appropriate, return to Council at a future meeting with any additional recommended revisions.

**Motion made by M.C. Bradley to adopt Resolution 2026-15.**

**Seconded by M.W. Cline.**

Roll Call Vote:

**M.C. Bradley, yes**

**M.W. Cline, yes**

**P. Robinson, yes**

**F. Westbrook, yes**

**S. Van Saun, absent**

**W. Nunnally, absent**

**Motion carried 4-0-2.**

**H. MOTION TO GO INTO CLOSED SESSION**

- Motion pursuant to State Code §2.2- 3711(A)(1) for discussion related to appointments of town personnel (Planning Commission).

Mayor Harris provided the resolution language to authorize the closed meeting and asked for a motion pursuant to State Code §2.2-3711(A)(1).



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**Motion made by P. Robinson to go into closed session, per the language read by the Mayor.**

**Seconded by F. Westbrook.**

**Motion carried 4-0-2. Van Saun and Nunnally absent.**

**I. CLOSED SESSION DISCUSSION**

**J. MOTION TO RETURN TO OPEN SESSION & CERTIFICATION OF CLOSED SESSION**

P. Robinson, I so certify  
F. Westbrook, I so certify  
M.W. Cline, I so certify  
M.C. Bradley, I so certify  
J. Harris, I so certify

**K. MOTIONS OR RECOMMENDATIONS RESULTING FROM CLOSED SESSION**

- No motions or actions taken upon return from closed session.

**L. ADJOURN – 6:54 p.m.**

**Motion made by F. Westbrook to adjourn.**

**Seconded by P. Robinson.**

**Motion carried 4-0-2. Van Saun and Nunnally absent.**