

**TOWN OF IRVINGTON, VIRGINIA
RESOLUTION NO. 2026-02**

**A RESOLUTION ESTABLISHING STANDING COMMITTEES OF THE TOWN COUNCIL AND APPOINTING
MEMBERS THERETO**

WHEREAS, the Town Council of the Town of Irvington, Virginia, is authorized to regulate its proceedings and to organize its internal structure for the orderly conduct of Town business; and

WHEREAS, the Code of Ordinances provides that in regulating its proceedings, the Town Council shall act only by ordinance or resolution; and

WHEREAS, the Town Council finds it appropriate to establish standing committees to facilitate the efficient review and consideration of matters coming before the Council;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Irvington, Virginia, that the following standing committees are hereby established, and the following members are appointed to serve on each committee (as outlined in the attachment).

BE IT FURTHER RESOLVED

1. These committees are advisory to the Town Council and shall operate in accordance with applicable law, the Town Charter, the Code of Ordinances, and any rules of procedure adopted by the Council.
2. No committee established herein shall exercise any authority to act on behalf of the Town Council except to provide advice, recommendations, or reports, unless the Council expressly delegates specific powers or duties to a committee by separate resolution or ordinance.
3. This Resolution shall take effect immediately upon its adoption.

Adopted this 12th day of March, 2026.

Certification

I, Julie Harris, Mayor, do hereby certify that Resolution 2026-02 was adopted at the March 12, 2026 meeting, at which a quorum was present and voting. Motion made by F. Westbrook and seconded by W. Nunnally. The vote was:

	IN FAVOR	OPPOSED	ABSENT	ABSTAIN
M.C. Bradley	X			
M.W. Cline	X			
W. Nunnally	X			
P. Robinson	X			
S. Van Saun	X			
F. Westbrook	X			

ATTEST:

Julie Harris, Mayor

Charles Dyson, Town Clerk

Attachment:

The Mayor appreciates everyone's input as to committee membership. Committee assignments were made to align as closely as possible to requests of individual council members. In accordance with recommendations from Irvington's legal counsel and section 31.22 of the town code, this recommended slate of committee members is presented by resolution.

1. Codes & Charter Committee

Chair: Wayne Nunnally

Members:

- Philip Robinson
- Samantha Van Saun

Portfolio: Charter, Code Revisions, Ordinances, Short Term Rentals

2. Budget & Finance Committee

Chair: M.C. (Cay) Bradley

Members:

- Samantha Van Saun
- Mary Windsor Cline

Portfolio: Budget Building and Tracking, Grant Applications, Grant Compliance, Treasurer, Financial Policy

3. Public Safety & Public Events Committee

Chair: Mary Windsor Cline

Members:

- Frances Westbrook
- Philip Robinson

Portfolio: Deputies, Traffic Calming, Vehicles, Flags and Lights, July 4th Parade, Christmas Events

4. Facilities Committee

Chair: Samantha Van Saun

Members:

- Philip Robinson
- Wayne Nunnally

Portfolio: Town Office, Commons, Sidewalks, Sewer, VDOT Interface

5. Town Operations Committee

Chair: Frances Westbrook

Members:

- Wayne Nunnally
- Mary Windsor Cline

Portfolio: Human Resources, Office Policies, Town Website, Town Software, Office Digitization, Municode, Town Wifi, Cell and Broadband