



**TOWN OF IRVINGTON, VIRGINIA
TOWN COUNCIL WORKSHOP MINUTES
IRVINGTON TOWN OFFICE
THURSDAY, February 12, 2026; 5:30 p.m.**

AGENDA –

A. CALL TO ORDER – 5:32 p.m.

B. ROLL CALL

M.C. Bradley, present by Zoom, calling from Turks and Caicos, due to vacation/travel.

M.W. Cline, present

F. Westbrook, present

W. Nunnally, present

S. Van Saun, present (arrived just after roll call)

J. Harris, present

P. Robinson, absent

C. WORKSHOP, K. Kemp

• Learning session on the Dillon Rule, FOIA, and COIA.

- Ms. Kemp discussed how the Dillon Rule is applied in Virginia government. She outlined the purpose of the Virginia Freedom of Information Act and defined the parameters on what constitutes a public meeting and quorum. She discussed what is not a meeting and the legal requirements of a public meeting. She covered the requirements of notices and how votes and minutes are recorded. She covered when emergency meetings may be called and when it is permissible to hold a closed meeting. She discussed what is required for the creation and access of public records and how FOIA requests must be handled. She also briefly discussed issues related to the Virginia Conflict of Interests Act.

D. ADJOURN – 6:26 p.m.

Motion made by W. Nunnally to adjourn. Seconded by F. Westbrook.

Motion carried 5-0-1. Robinson absent.