



Justin Nelson <jnelson@irvingtonva.gov>

Fwd: Irvington Application for Conditional Use Permit for Maria Boeckl Lightfoot

1 message

Charles Dyson <cdyson@irvingtonva.gov>
To: Justin Nelson <jnelson@irvingtonva.gov>

Mon, Dec 1, 2025 at 11:35 AM

----- Forwarded message -----

From: **The Town Of Irvington** <email@irvingtonva.gov>

Date: Mon, Dec 1, 2025 at 11:28 AM

Subject: Irvington Application for Conditional Use Permit for Maria Boeckl Lightfoot

To: <clerk@irvingtonva.gov>

LIGHTFOOT, 2025**Applicant Name**

Maria Boeckl Lightfoot

Tax Map Parcel(s)

33 268

Applicant Phone Number

[REDACTED]

Address / Location

26 Galley Hook Drive

Irvington, VA

22480

US

Applicant Email

[REDACTED]

Applicant Address

912 South Gaskins Road

Henrico, VA

23238

US

Acreage of Parcel

1.07

Deed Restrictions

NO

Is the Applicant the Parcel Owner?

YES

Is the Applicant the Official Owner(s) of Record

YES

Official Owner of Record Address (if different from Applicant)[912 South Gaskins Road](#)[Henrico , VA](#)[23238](#)[US](#)**Official Owner of Record Phone Number (if different from Applicant)****Official Owner of Record Email (if different from Applicant)****Current Zoning**

R-1 Residential

Proposed Use


Short term rental

Chesapeake Bay District Overlay

NO

Does the property owner also own or have any ownership interest in any abutting property?

NO

Scale Drawing [26galleyhooksurvey.pdf](#)**Written Statement**

This is a second home, with our primary home in Richmond. We spend weekends and some full weeks during the year, and may eventually relocate full time. In the meantime, with our children now grown and away, and given we have not yet fully retired, our thought was to offset some of the expense of taxes and carrying costs, including the costs of a recent detached garage addition, by occasionally offering the home for rent to others. The house is a four bedroom, older but updated Queen Anne sitting on just over an acre with a dock and water frontage. Please do not hesitate to ask if further detail desired.

Describe your request in detail and include any relevant information such as the number of persons involved in the use, operating hours, or any unique features of the proposed use.

I am applying for a conditional use permit for a short term rental for a existing 4 bedroom and 3 bathroom house. The short term rental will have a maximum of 8 guests per rental.

Check-in will be 3pm and check out will be 11am. The house has carbon monoxide detectors and hardwired smoke alarms. The host will be messaged in order to book. I will have a co-host who will live in the area. We have on site parking. The house will be self check-in.

If any improvements are being proposed, briefly state whether new structures are to be constructed, existing structures are to be used or modifications, expansion, reconstruction, or additions are to be made to existing structures. If available, provide dimensions of any structures that will be used for this CUP.

We have built a new garage with a permit for for the owner which will not be included in the short term rental.

Application Agreement

By checking this box and typing my name below, I am electronically signing this application and agree that all the information provided is accurate and true to the best of my knowledge.

Authorized Signer

Maria Lightfoot

Processing Fee

\$200.00

Stripe Credit Card

xxxx xxxx xxxx 5654

visa