



Charles Dyson <cdyson@irvingtonva.gov>

Upcoming Adjustment to Service Rates – Effective January 1, 2026

5 messages

Chris Henley <chris@millcreekgeek.com>

Tue, Dec 2, 2025 at 5:03 PM

To: Julie Harris <jharris@irvingtonva.gov>, Justin Nelson <jnelson@irvingtonva.gov>, Charles Dyson <cdyson@irvingtonva.gov>

Julie, Charles, Justin, I hope this message finds you well.

As you know, our current agreement from June 10, 2020 sets the standard rate at an outdated price per hour. However, to account for rising operational costs (including expanding labor, tools, and industry standards), we're updating our rates for all clients effective for any new projects and/or support starting on or after **January 1, 2026**. The new structure would be:

- Standard hourly rate (onsite or remote support): **\$140 per hour**
- After-hours / emergency support: **\$210 per hour** ($1.5 \times$ standard rate)
- Travel time: **\$70 per hour** (or $0.5 \times$ the applicable hourly rate)
- All rates billable in quarter hour (15 minute) increments.

This adjustment ensures we can maintain the high-quality, responsive service you've come to expect while keeping our business sustainable and increases hourly efficiency. Any ongoing or invoiced work from 2025 will remain at the current rates.

To formalize this for future projects under our agreement, I've attached a simple two-page amendment for your review and signature. If this works for you, a quick reply confirming your agreement or signing the amendment would be great—we can proceed seamlessly. If you'd like to discuss alternatives or have any questions, I'm available for a call at your convenience.

Please note that without mutual agreement on the updated rates, we'll need to treat future requests as subject to new terms, and we may not be able to proceed under the original agreement to avoid any misalignment.

We truly appreciate your business and hope to keep working together in 2026 and beyond.

Best regards,

Chris Henley
Mill Creek Geek LLC
804-480-2799
Microsoft Partner Network ID #6982676
DCJS #11-21551



 **Irvington contract amendment 20261201.pdf**
109K

Julie Harris <jharris@irvingtonva.gov>

Tue, Dec 2, 2025 at 5:44 PM

To: Charles Dyson <cdyson@irvingtonva.gov>



Mill Creek Geek LLC

Microsoft Partner Network ID #6982676

DCJS #11-21551

Managed Services Agreement Amendment

This Managed Services Agreement Amendment (the "Amendment") is entered into as of the latter of agreement dates at the bottom (the "Effective Date"), by and between:

Mill Creek Geek LLC

354 Carton Road

Wake, VA 23176

United States

(Hereinafter referred to as the "Provider" or "MSP")

And



Town of Irvington

4513 Irvington Road

P.O. Box 174

Irvington, VA 22480

(Hereinafter referred to as the "Client")

Recitals *Amendment to IT Services Agreement*

AMENDMENT TO AGREEMENT

This Amendment, effective January 1, 2026, modifies the Agreement dated June 10, 2020 between Town of Irvington ("Client") and Mill Creek Geek LLC ("MCG") as follows:

Section 3 (Rate) is revised to read: 'Services shall be performed at the rate of \$140/hour standard (onsite or remote support), 1.5x for after-hours/emergency; travel at 0.5x the applicable hourly rate; all billable in quarter hour (15 minute) increments.'

All other terms of the Agreement remain unchanged and in full force and effect.

Agreed:

Town of Irvington _____ Date: _____ By: Justin Nelson, Town
Administrator

Mill Creek Geek LLC _____ Date: _____ By: Chris Henley, Owner