



Summary Minutes for Budget & Finance Committee Meeting

Tuesday, January 6, 2026, at 2:00 pm at the Town Office

1. The meeting was called to order at 2:00 PM.
2. Present were: M.C. Bradley, P. Robinson, J. Harris, C. Dyson. Regrets from committee member S. Van Saun.
3. Old Business
 - a. Review of FY 25-26 Budget in preparation for developing the FY 26-27 Budget. The committee discussed the need to do the following as a part of preparation of the FY 2026 - 2027 Town Budget:
 - Consider looking for a local bookkeeper and/or hiring a Town Treasurer
 - Changes to the budget
 - Incorporate Rescue Squad as a charitable donation not captured in the Fire Grant line item
 - Add \$15,000 in professional services to have an on-call agreement with an engineering firm, such as AES
 - Add possible addition of backboard for tennis court and basketball hoop on Town Commons
 - Plan for regular replacement of pickle ball nets
 - Increase parade coordinator hours for July 4th parade
 - Increase parade budget to accommodate doing more given the 250th birthday of USA
 - Increase charitable donations
 - The budget files, particularly the capital budget page, will be revised to facilitate a comprehensive picture of Town finances.
 - b. The committee reviewed the Town's Financial Policy, as required in Section A.8 of the policy. The committee will consider whether to (a) change language to be more consistent in reference to staff and (b) what a W-9 is required for (currently we require for any contractors, which may be more than necessary).
4. New Business
 - a. The committee will draft a letter for the Mayor to send regarding the Town's participation in Illuminate Irvington. The letter will specify funds will be appropriated in September, although actual contributions will not either the

appropriation or 50% of the costs of Illuminate Irvington, whichever is larger.
Preparation of written draft agreement with IVBA regarding the holidays.

- b. There are no unique motions for the Town Council meeting. We will move to roll over the Atlantic Union CDs, as they currently are.
- 5. The meeting adjourned at 2:45 pm
 - 6. Next meeting, Tuesday, February 3, 2026, 2:00 pm at the Town Office