



**THE TOWN OF IRVINGTON
PLANNING COMMISSION REGULAR CALLED MEETING MINUTES
Irvington Town Office – 4203 Irvington Rd., Irvington, VA**

July 1, 2025 6:30 pm

1. Call to Order

- Chairman Chapman called the Meeting to Order at 6:30 pm

2. Roll Call and Determination of Quorum

- Commission Members present: Tom Chapman, David Clark, Marston Smith, Steve Strait, Allen Whitaker.
- Ruth Fuller participated via phone, while caring for family, with approval from Commissioners.
- A motion was made to adopt the Remote Participation Policy. All in favor.

3. Approve Minutes

- A Motion was made to approve the minutes from June 3rd, 2025 as submitted. All in favor.

4. Report From Chair – T. Chapman

- T. Chapman reported that he will be remote for the July TC meeting and in his absence C. Dyson will deliver the PC Chairman Report.

5. Public Comment – None

6. Report from Town Administrator

- J. Nelson reported that two Conditional Use Permits will be reviewed at the Joint Public Hearing at the next Regularly Scheduled TC Meeting. PC members R. Fuller, D. Clark, S. Strait, and A. Whitaker will attend. Advance information will be shared with PC members.

7. Old Business – None

8. New Business

- Public Safety and Traffic Calming Committee. M. Smith distributed and reviewed the Committees Status Report; see attached. Next steps include meeting with VDOT representatives.
- Committee on Broadband and Cell Service. T. Chapman reported his preliminary findings on the status and extent of Broadband in Irvington. Next steps include meeting with relevant internet providers to learn of plans to increase high-speed internet access in Irvington.

9. Roundtable Discussion

- Chairman Chapman will be remote for the August PC meeting. D. Clark to chair the meeting.

10. Next Meeting Schedule

- TC Meeting, July 10th, Regularly Scheduled Meeting 6:30 PM, including Joint Public Hearing at IBC.
- PC Meeting, August 5th, Regularly Scheduled Monthly Meeting 6:30 PM at Irvington Town Hall

11. Adjournment

- A Motion was unanimous to adjourn at approximately 6:55 pm.