

**Irvington Town Council
Regular and Public Meeting
December 13, 2012**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office on December 13, 2012, at 7:30 P.M.

Present:

Vice-Mayor	Kathleen Pollard
Council	Gene H. Edmonds Edward Sulick Robert S. Westbrook
Zoning Administrator	Robert A. Hardesty

Absent:

Mayor	Ralph D. RAnson
Council	Jerry Latell Wayne Nunnally

Mrs. Pollard called the meeting to order and asked for a moment of silence.

Public Comment: None.

Minutes and Treasurer's Report:

Robert Westbrook moved that the minutes and the treasurer's report be approved. Ed Sulick seconded the motion. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0.

Zoning Administrator:

Grasscutting Update: Mr. Hardesty said that he had been unable to contact Phillip Thomas regarding the need to cut their grass around the Thomas house. (The town had the grass cut on the strip of land on Chesapeake Drive next to the Thomas property which it had purchased.) It had been decided to publish a legal notice the first week of March. Dr. Westbrook made a motion to publish two notices in the newspaper now, because it is unsightly now. A lien will placed on the properties for the cost of the grasscutting and the cost of publishing the notices in the newspaper. Gene Edmonds seconded the motion. These notices will be referred to legal counsel before publication. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0. It was noted that there is a boat on a trailer on the Thomas house property.

Legal Counsel: Absent.

Planning Commission:

Mr. Sulick reported that the Planning Commission had completed drafting the historic district ordinance, but had not voted on it. It is being retyped.

Committee Reports:

Budget: Dr. Westbrook had distributed the results of his research into potential sources of revenue should there be a need for more revenue for the town. He said that changing the rate of the occupancy tax is the easiest source and gave the amount that raising the occupancy tax to 3% from 2% would yield. He gave the following statistics:

Kilmarnock charges 8%
Urbanna charges 4%.
43% of the state localities charge 4% or 5%
Only 4.5% of the state localities charge 2%

The other sources for increased revenue would be a real estate tax, personal property tax, or a meals tax, business, professional and occupational license tax.

Mr. Edmonds said that he would like to see the occupancy tax be increased by 1%. He said that only 52% of the households in Irvington are full-time. He said that VIA is going to solicit contributions to help maintain itself. He said that he would like to see a property tax on every household, but full-time residents get a pass. Dr. Westbrook wrote and said that it has been said that the town has been criticized for "putting all its eggs in one basket." He thought the meals tax would be difficult. Dr. Westbrook said that the business community does not like the BPOL.

Dr. Westbrook thinks that the council needs to begin serious discussions on a real estate tax. Mr. Sulick said that he was not in favor of any kind of tax on resident or nonresident, but he was all right with the occupancy tax (being increased). Other forms of revenue, such as a tax, would take time to put the mechanism in place.

Mr. Edmonds said that the the council members need to get to know the persons, who would be willing to serve as the town attorney.

Reimbursement of Sales Tax to County: Ed Sulick asked if the town legally responsibly for reimbursing the county for the sales tax that they paid to Irvington (as well as to Kilmarnock and White Stone). Gene Edmonds said this needed to be asked of the town attorney. Gene Edmonds and Ed Sulick think that the town needs to go into its surplus to pay off the loan on the Thomas Property.

Dr. Westbrook said that he hoped that there will soon be a plan for the Thomas property and then a fund for that will be needed. Additional revenue sources will allow for funding for the Thomas Property Plan. Randall Kipp and Ralph Higgins are both busy now, but they will be free to work on it again.

Old Business:

Christmas Decorations: Dr. Westbrook said that they have found an anonymous location in Weems for storage of the Christmas decorations, but they will have to provide rafters and hooks to hang the decorations upright. He and Mr. Latell will find someone to do the building. Gene Edmonds made a motion that Bob Westbrook and Jerry Latell contract to have someone build the rafters with hooks. Ed Sulick seconded the motion. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0.

Christmas Decorations Lights: Mr. Edmonds recognized the efforts in decorating the town for Christmas. It was decided the take the Christmas decorations down on January 5th at 10 A.M.

New Business:

Ground Rent: Chesapeake Bank rents a strip of land between its parking lot and the gazebo for its septic system and field. The current amount that they pay annually is \$480.00, and the agreement is reviewed every five years. Ed Sulick made a motion to raise the annual rent to \$600.00 effective January

1, 2013, to be paid in two payments: due June 30th and December 30th. The review is to be in three years. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0.

Irvington Tags: The town stickers will no longer be required. Residents will pay the amount of \$20.00 to the county, who will reimburse the town \$18.00 and retain \$2.00 for administrative costs. Mr. Thomas, Commissioner of Revenue said that the town might be interested in selling Irvington tags to residents, who might want them. Mr. Edmonds said that he would check to see if those tags could be mounted on the state tags. There are only a couple tags left from last year and some from previous year. Therefore new tags would have to be purchased if the town council chooses to sell them.

Steamboat Era Museum Appropriation: Gene Edmonds made a motion to appropriate \$1215.00 to the museum that had been allocated in the 2012-2013 budget. Dr. Westbrook said that a financial report should be requested. He said; however, he did like the annual report which they prepared last year. Ed Sulick seconded the motion. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0.

Council Roundtable:

Gene Edmonds said that the council members would meet informally with the candidates for the town attorney position.

Mr. Hardesty had reviewed zoning permits for the past year and he distributed a report to the council..\\

It was noted that the sign for Carrie Richard and her friends' business was different from what was approved. It is smaller than what was approved but the council liked this one better, and did not object.

Adjournment:

Robert Westbrook made a motion to adjourn the council meeting and Gene Edmonds seconded the motion. Vote–Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0.


Ralph D. Ransone, Mayor

Joint Meeting of Irvington and White Stone Residents with Aqua Officials

November 8, 2012

The regular and public meeting of the Irvington Town Council was held at the Irvington Baptist Church on November 8, 2012. Before the town council meeting, the representatives from Aqua were present to discuss the water that is provided by the system that is owned by Aqua, Virginia.

Residents of White Stone also receive their water from Aqua. Some residents in both towns were concerned about the quality of the water. Therefore, representatives from Aqua were invited to a joint public meeting of both towns. Council members of both towns were introduced by their respective mayors.

In their effort to invest in the system proactively, Aqua has recently spent 1.2million to upgrade the system. When there are problems with the water, Aqua wants the customers to call Customer Service, so that Aqua will have a history of problems.

In response to the question about sodium and fluoride content in the water, Mr. Parker and the Aqua representatives said that the levels were not over four, the level that requires action. He said while reverse osmosis could take out all the chemicals, it was cost prohibitive to treat it for everyone with a system wide treatment. This would mean that the chemicals would be removed from the water that is also used for purposes other than drinking. He said the average household uses 150 gallons a day and drinks probably 1 gallon (about 1%) of that used daily; therefore they would be treating water that could be used in watering the lawn or other uses that do not need treated water. In response to the concerns about the odor of the water, Mr. Parker said that non pathogenic bacteria that live in the hot water heaters are causing the problem. This problem of hydrogen sulfide can be alleviated by turning up the thermostat to over 140 degrees to flush out the system. The specific problem to a White Stone restaurant was caused by its icemaker. The same bacterial problem can be naturally occurring in wells. Customers should call Aqua and they will work with customers if this is a problem

There was a discussion about the levels of fluoride and the health problems that high levels could cause. Dr. Williams said that the CDC had reduced the recommended levels.

Mr. Becker said that the Aqua was regulated in what they could spend in that there were regulations governing how much they could recover. The system is operating within the guidelines. Mr. Sulick asked that Aqua do a cost analysis of how much a system of reverse osmosis system would cost and how much would the cost be to the homeowner. Mr. Becker said that he would take it under advisement. Mr. Sulick mentioned cities in Virginia, that had whole system reverse osmosis and Mr. Becker said that those areas had brackish water.

In response to questions about the amount of water in the aquifer, the Aqua representative said that the wells are great in this area and DEQ monitors the situation.

Samples are taken of the water every three months from the same six preapproved homes for testing.

Rates are now \$16.00 base rate for the availability of water and \$7.04/per \$1000 gallons for the usage. These rates are based on what was spent two years ago.

The Aqua representatives said that they would provide a monthly generator maintenance report. Dr. Williams asked about their shutting off the old well at Custom Yachts. They said that the pipeline had been

severed. It will be filled with concrete next year after the first of the year. The main electrical switch has been pulled.

Aqua's recommendation was that homeowners could invest in their own reverse osmosis system. Aqua will investigate to determine if residents, through Aqua, could purchase under the sink reverse osmosis systems at a better price than buying them individually.

White Stone had some specific problems relating to White Stone, which were discussed.

Aqua discussed having customers register for the reverse notification so that Aqua can notify homeowners when the water is being shut off for problems.

Irvington Town Council
Regular and Public Meeting

November 8, 2012

Minutes and Treasurer's Report:

Wayne Nunnally made a motion to approve the minutes and treasurer's report and Robert Westbrook seconded the motion. Vote –Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Zoning Administrator:

Grasscutting: Mr. Hardesty reported that the grass at the Gunther property would be cut on the day following this meeting. He has not been able to contact the Thomas property owners. He has prepared a display ad notifying them of the need to cut the grass, which Mr. Terry has reviewed. A lien can be put on the property to defray the cost of grasscutting.

Art Store at the Local Shops: Ms. Carolyn Mulaney, Ms Patrice Richards, and Ms Carrie Richard are planning to open an art shop at the Local Shops. They have requested approval of their trellis type sign which will be displayed by the front fence. Wayne Nunnally made a motion to approve the sign and Ed Sulick seconded the motion. Mrs. Pollard asked if Mr. Bill Westbrook, who owns the property, was aware of the sign which they plan to attach to the picket fence. Mr. Terry said this is not the business of the council; that was between Bill Westbrook and the ladies. Robert Westbrook said that the attaching structure is part of the sign ordinance. Vote-Yea: Edmonds, Latell, Nunnally, Sulick, and Westbrook. Nay: Pollard.

Planning Commission Report:

Mr. Sulick said that the Planning Commission is making slow progress on the historic district ordinance.

Committee Reports:

Budget: Dr. Westbrook passed out a copy of contingency revenue sources for the town. These will be discussed in December.

Old Business:

Christmas Decorations: Lights will be installed on the Christmas Tree on Saturday, November 10th, at 10:00 A.M.

Bay Design Report on Thomas Property: Mrs. Pollard will ask Bay Design about the map.

New Business:

Steamboat Era Museum Raffle: Wayne Nunnally made a motion to approve a 50/50 raffle to be conducted by Steamboat Era Museum. Robert Westbrook seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Planning Commission Appointment: Wayne Nunnally made a motion to approve the reappointment of Robert Morrison to the Planning Commission. Gene Edmonds seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Council Roundtable:

The Mayor asked that when a council member thinks that something should be done, that he or she come before the council first so that all the council members are aware. Mr. Nunnally asked that the Mayor do the same. At an event, Mr. Nunnally had talked with Mr. Rob Wittman about a 3 way stop sign, Mr. Wittman talked with VDOT. Mr. Hardesty received a call from someone at VDOT asking about the 3 way stop sign. Mr. Terry said there is a process for getting "things" done. Also a new traffic pattern needs to be put before the community. Mr. Nunnally said that he thinks that Irvington should be judged by different standards than towns that are the size of Norfolk and Newport News and that was what led him into his conversation with Mr. Wittman.

Executive Session:

Mr Terry read the following motion to go into closed or executive session that Kathleen Pollard made: "I hereby move that the Town Council of the Town of Irvington go into closed or executive session, to discuss personnel matters, that is the appointment of a specific public officer, pursuant to *CODE OF VIRGINIA*, Section 2.2-3711, A. (1)." Wayne Nunnally seconded the motion. Vote - Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Robert Westbrook moved that the council come out of executive session and Jerry Latell seconded the motion. Vote - Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Mr. Terry read the following motion for certification: "I move that there be a roll call or other recorded vote, to be included in the minutes of this meeting, certifying that (1) only public business matters lawfully exempt from public meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed session; and (2) only such public business as was identified in the motion to convene a closed session was heard, discussed or considered."

I, Kathleen Pollard, so certify.

I, Jerry Latell, so certify.

I, Ed Sulick, so certify.

I, Bob Westbrook, so certify.

I, Wayne Nunnally, so certify.

I, Gene Edmonds, so certify.

No action was taken as a result of the executive session

The Mayor read a thank you note from Martha Lee Crittenden, daughter of Suzanne Fleet, thanking the council for its donation, in her mother's memory, to the Memorial Garden at the Baptist Church.

Adjournment:

Wayne Nunnally made a motion to adjourn the meeting and Gene Edmonds seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0. The meeting was adjourned.

A handwritten signature in dark ink, appearing to read "Ralph D. Ransone", written over a horizontal line.

Ralph D. Ransone, Mayor

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B. H. B. HUBBARD, III
RAYMOND L. BRITT, JR., PLLC

WILLIAM B. HUBBARD

OF COUNSEL:
WILLIAM J. KOPCSAK

October 31, 2012

Mayor & Members
Town Council, Town of Irvington

By Hand Delivery

Dear Rannie & Council Members:

As I advised the council some months ago, I feel it is time for me to pass the baton and make way for a new Town Attorney. I am still coaching wrestling which is a full time job in itself and which will conflict with the scheduled town meetings. In addition, I am going on the vestry at Wicomico Parish Church and those meetings are on the second Thursday of each month. To my surprise and chagrin, I am not as young as I once was and, frankly, I get tired.

I have found two possible replacements for the position, each of whom are willing to act without pay: Wes Charlton, who just passed the bar and joined our firm; and Tripp Bugg who also practices in Irvington with his father.

I have told both Wes and Tripp that I would make myself available for consultation as needed. Of course, I will do likewise in the event the Town Council wishes to hire someone else.

It has been an honor and a privilege to serve the Town over the last, almost twenty years. Thank you for the opportunity to serve.

Sincerely,



Matson C. Terry, II

on it for whatever reason. Mr. Nunnally made a motion to grant Mrs. Munro's application to operate a home occupation for her framing business. Robert Westbrook seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Sulick, and Westbrook. Nay: 0.

Overpayment of Sales Tax by County:

Mrs. Bonnie Haynie, County Treasurer, was present to explain that she had overpaid the amounts due to the three towns in Lancaster County in the disbursement of sales tax. The amount paid is based on the number of school age children, both in public and private schools, ages 5 to 19 years of age. Mrs. Haynie and the school finance director were both new in their jobs and did not use the new percentage when the new census took effect. The town treasurers would receive only a check stating the amount of the town's share and did not have the information to double check the calculations. The effective date for changing to a system based on a Weldon Cooper estimate was July, 2010. Mrs. Haynie is requesting the towns to reimburse the county for the overage that they have been overpaid from February 2010 to August 2012, which is \$22,169.45. She presented several options and was flexible about when the repayment could begin. There was discussion among the council members about repaying the overage. Mrs. Haynie said that an additional option was the county could withhold a portion of future sales tax distribution. Mr. Ransone said this would be discussed more when all council members were present.

AQUA Water:

Mr. Lloyd B. Hubbard, Mayor of White Stone, was present to participate in the discussion about having a joint meeting for the residents of Irvington and White Stone for questions and answers with Mr. Shannon Becker, President of Aqua, Virginia. Wayne Nunnally, who chairs the water committee, would like to keep the water meeting on November 8th, at 7:30 pm.

Minutes and Treasurer's Report:

Robert Westbrook moved that the minutes be approved and Wayne Nunnally seconded the motion. Vote - Yea: Edmonds, Latell, Nunnally, Sulick, and Westbrook. Nay: 0.

Zoning Administrator:

Mr. Hardesty announced that the new carpet for the office was going to be installed on Wednesday, October 17th by Bay Flooring.

Christmas Tree: Mr. Hardesty reported that he had received two quotes for upgrading the electrical service for the Christmas tree.

Grass Mowing: Mr. Hardesty said that he had sent a certified letter to Mr. Thomas' sister on October 4th regarding the grass and to Mrs. Ramzey about the need for grass to be cut. Grass also is high at the home of John Brainard, who died in the spring. Options, when the owner cannot be contacted are to place an ad in the paper and then a lien against the property. Wayne Nunnally made a motion to send the letters certified. No other motion was made.

Boathouse on Sam's Cove: Dana Stillman has been hired to rebuild the Charlie Walker's boathouse on Sam's Cove. Several neighbors, concerned about the height of the boathouse, are objecting. Therefore, Jay Woodward of VMRC is going to convene a meeting of interested parties. Mr. Woodward has not issued the VMRC permit

Occupancy Tax: Mr. Hardesty reported that he had sent letters to realtors, whom he thought might be handling short term rentals of less than 90 days and also sent them a copy of the transiency tax ordinance. Any one, who rents his or her home for 90 continuous days or less is required to pay an occupancy tax.

Planning Commission:

The Planning Commission is working on the final draft of the historic district ordinance. Mr. Hardesty anticipates that the town council will receive the draft in about 2 months.

Old Business:

Sign Ordinance: Robert Westbrook made a motion that the Town Council hold a public hearing for the sign ordinance at the December 13th council meeting. Wayne Nunnally seconded the motion. Vote – Edmonds, Latell, Nunnally, Sulick, and Westbrook. Nay: 0.

WiFi: Mr. Edmonds reported that the WiFi is up and running. Persons logging on must accept the agreement. A blank page that says the word “success” will pop you into the website.

New Business:

Mr. Ransone read Mrs. Pollard's thank you note for the orchid sent to her when her sister died.

Christmas Decorations: It was decided that the Christmas lights would be installed on the Christmas Tree, Saturday, November 10th at 10:00 am. The rain date will be November 17th.

Golf Tournament Appropriation: Gene Edmonds made a motion to appropriate to the Tides Inn \$300.00 for food at the Irvington Golf Tournament. Edward Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Sulick, and Westbrook. Nay: 0.

Street and Gutters: Wayne Nunnally made a motion to accept the bid of \$1150.00 from Lawn Pro to clean all the streets and gutters before Turkey Trot. Gene Edmonds seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, and Sulick. Nay: 0. Abstain: Westbrook.

Christmas Tree Upgrade: Mr. Elbourn, who is installing the Christmas lights, was present to inform the council that there was a dangerous code violation that exists all over the grid for Christmas lights. The overhead cable is 100 amp and the fuse is 200 amp, which would create a liability if a wire should fall to the ground. He said the configuration must be changed to match. He said he could install adapters to get through this year for about \$100.00. Then after the first of the year, the upgrade bids for the pole and box could be considered by the council. Wayne Nunnally made a motion to contract with Paul Elbourn for \$100.00 to correct the code violation. Ed Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Sulick, and Westbrook. Nay: 0.

Adjournment:

Wayne Nunnally made a motion to adjourn the meeting and Jerry Latell seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Sulick, and Westbrook. Nay: 0.


Ralph D. Ransone, Mayor

**Irvington Town Council
Regular and Public Meeting
September 13, 2012**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office on September 13, 2012, at 7:30 p.m.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen F. Pollard
Council	Gene Edmonds Jerry S. Latell R. Wayne Nunnally Edward J. Sulick Robert S. Westbrook
Legal Counsel	Matson C. Terry, II
Zoning Administrator	Robert A. Hardesty
Visitors	
	Mr. Luther Ghorley-Aqua Mr. Timothy E. Castillo-Aqua

Ralph D. Ransone, Mayor, called the meeting to order.

Mrs. Diane Mumford, Clerk of the Circuit Court for Lancaster County, administered the oath of office to Ralph D. Ransone (Mayor), Kathleen Pollard, Gene Edmonds, and Ed Sulick, who were reelected to office in May.

Ralph D. Ransone called the meeting to order. Wayne Nunnally made a motion that the Jacqueline Burrell, be reappointed as Treasurer and Clerk of the Council. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0. Mrs. Mumford administered the oath of office to Mrs. Burrell.

Mr. Ransone asked for a moment of silence to remember Mrs. Suzanne Fleet, who recently died, and the situation in the Middle East. Mrs. Fleet was the wife of the former mayor.

Public Comment:

Mr. Luther Ghorley and Mr. Tim Costello, from Aqua were present at the meeting. It had been publicized that Mr. Shannon Becker, President of Aqua, would be present at the meeting. Mr. Nunnally, chairman of the water committee, had submitted questions to Mr. Becker and wanted to receive the answers before Mr. Becker attended the meeting. Thus Mr. Becker will attend a meeting in the near future and other localities will be invited.

Minutes and Treasurer's Report:

Wayne Nunnally made a motion to approve the minutes with the correction that he wanted the minutes to reflect that he thinks the levels of certain chemicals indicated in the water report are at level to require action. Ed Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Zoning Administrator: No report.

Legal Counsel: No report.

Planning Commission:

Mr. Sulick reported that the Planning Commission is working on the final draft of the Historic District Ordinance.

Committee Reports:

Aqua Water: Mr. Nunnally reported that he had asked Mr. Shannon Becker, President of Aqua Water, to provide answers to questions that he had sent him. Mr. Becker is to attend the October 8, 2012, meeting of the town council. The Town of White Stone is to be invited, because they are served by Aqua. Mr. Terry suggested that it not be the night of the town council.

Thomas Property: Mrs. Pollard had the drawing of the Irvington Commons and the Thomas Property. She said that several corrections were needed, but they can be done inhouse.

Emergency Exercise: Dr. Westbrook announced there will be an emergency exercise, conducted by Erik Brown of the Lancaster-Kilmarnock Rescue Squad.

VIA: The Turkey Trot organizers will be renting a timing mechanism that will automate the timing for runners and walkers.

The VIA has entered into an agreement with Steven Reiss, who will write a book about the architecture of Irvington. The VIA is helping to fund the project, in the amount of \$6000.00. The town is blessing the project, but will not contribute to the cost of the project.

Old Business:

VDOT meeting to discuss the Rt.200/King Carter intersection. Mr. Hardesty, Mr. Nunnally, and Mr. Ransone met with VDOT to discuss the intersection of King Carter Drive and Route 200. VDOT is still investigating solutions to the problems at the intersection. A long range plan discussed is to put a sidewalk on the north side of Route 200 which would run through the parking lots of the businesses and in front of the post office. See copy of Mr. Nunnally's letter to VDOT (filed with the minutes), in which he identifies problems in the area,

Scheduling Sign Ordinance Public Hearing: It was decided to schedule a public hearing for the sign ordinance at the November 8th town council meeting. A notice will be put in the post office and an announcement on the website.

Electrical Box for Christmas Tree: The electrical box for the Christmas tree needs to be upgraded and moved across the driveway at the Methodist Church so that it is on the same side as the tree. More outlets at the tree are needed. Mr. Terry said that a contract would be needed and if a penalty clause is going to be included, then the bidders need to know that before they bid on the job. The lights for the church sign run off of this box, so the church must be informed of the pending work. Mr. Ransone did not think that the bids for the job would be valid for long because of the price of copper.

Occupancy Tax Audit: Mr. Terry suggested that the town may want to do something informally before doing something formally about auditing the businesses that provide the occupancy tax. Mr. Hardesty is to write a letter regarding the occupancy tax. Mr. Terry advised sending the transiency tax letter to real estate offices, that handle rental property as well as to the homeowners' association of the tents.

New Business:

Other Sources of Income: Dr. Westbrook said the town should raise the taxes only if there is a compelling reason to raise taxes.

Committee Assignments: The Mayor passed out a list of committees and asked council members to sign up for committees.

Storage of Christmas Lights: Mr. Terry said that he and Mr. Hubbard anticipate closing the week following this council meeting on the Bayne property, where the Christmas lights are stored in the barn. The Mayor said that the council members need to think about the future storage of the Christmas Decorations.

Council Roundtable:

Mrs. Pollard mentioned the two small lots attached to the Thomas Property that the town purchased. Mr. Terry said that those properties are still in litigation and the town was not involved in the ownership of those properties.

Adjournment:

Mr. Nunnally made a motion to adjourn the meeting and Ed Sulick seconded the motion.


Ralph D. Ransone, Mayor

**Commonwealth of Virginia,
County of Lancaster, to-wit:**

I, Edward J. Sulick do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the Commonwealth of Virginia, and that I will faithfully and impartially discharge all the duties incumbent upon me as Member of the Town Council of the Town of Irvington for a four (4) year term beginning September 1, 2012 and ending August 31, 2016, according to the best of my ability, (So help me God.)

Edward J. Sulick

I, Diane H. Mumford, Clerk of the Circuit Court in and for the County of Lancaster, in the Commonwealth of Virginia, do certify that Edward J. Sulick this 13th day of September, 2012 personally appeared before me in my County aforesaid and took and subscribed the above oath.

DIANE H. MUMFORD

Clerk

Diane H. Mumford

Clerk

A TRUE COPY

TESTE:

DIANE H. MUMFORD, CLERK

BY Linda J. Miller D.C.

LANCASTER COUNTY CIRCUIT COURT

**Commonwealth of Virginia,
County of Lancaster, to-wit:**

I, Jacqueline Harper Burrell do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the Commonwealth of Virginia, and that I will faithfully and impartially discharge all the duties incumbent upon me as Clerk/Treasrer of the Town of Irvington for a two (2) year term beginning September 1, 2012 and ending August 31, 2014, according to the best of my ability, (So help me God.)

Jacqueline H. Burrell

I, Diane H. Mumford, Clerk of the Circuit Court in and for the County of Lancaster, in the Commonwealth of Virginia, do certify that Jacqueline Harper Burrell this 13th day of September, 2012 personally appeared before me in my County aforesaid and took and subscribed the above oath.

DIANE H. MUMFORD

Clerk

Diane H. Mumford
Clerk

A TRUE COPY

TESTE:

DIANE H. MUMFORD, CLERK

BY Linda J. Miller D.C.

LANCASTER COUNTY CIRCUIT COURT

**Commonwealth of Virginia,
County of Lancaster, to-wit:**

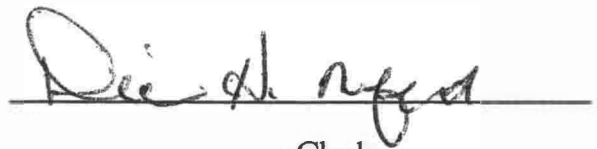
I, **Ralph D. Ransone** do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the Commonwealth of Virginia, and that I will faithfully and impartially discharge all the duties incumbent upon me as **Mayor of the Town of Irvington for a four (4) year term beginning September 1, 2012 and ending August 31, 2016,** according to the best of my ability, (So help me God.)



I, Diane H. Mumford, Clerk of the Circuit Court in and for the County of Lancaster, in the Commonwealth of Virginia, do certify that **Ralph D. Ransone** this **13th** day of **September, 2012** personally appeared before me in my County aforesaid and took and subscribed the above oath.

DIANE H. MUMFORD

Clerk



Clerk

A TRUE COPY

TESTE:

DIANE H. MUMFORD, CLERK

BY *Linda J. Miller* D.C.

LANCASTER COUNTY CIRCUIT COURT

**Commonwealth of Virginia,
County of Lancaster, to-wit:**

I, Kathleen E. Pollard do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the Commonwealth of Virginia, and that I will faithfully and impartially discharge all the duties incumbent upon me as Member of the Town Council of the Town of Irvington for a four (4) year term beginning September 1, 2012 and ending August 31, 2016, according to the best of my ability, (So help me God.)

Kathleen E. Pollard

I, Diane H. Mumford, Clerk of the Circuit Court in and for the County of Lancaster, in the Commonwealth of Virginia, do certify that Kathleen E. Pollard this 13th day of September, 2012 personally appeared before me in my County aforesaid and took and subscribed the above oath.

DIANE H. MUMFORD

Clerk

Diane H. Mumford

Clerk

A TRUE COPY

TESTE:

DIANE H. MUMFORD, CLERK

BY Linda J. Miller D.C.

LANCASTER COUNTY CIRCUIT COURT

**Commonwealth of Virginia,
County of Lancaster, to-wit:**

I, Gene H. Edmonds do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the Commonwealth of Virginia, and that I will faithfully and impartially discharge all the duties incumbent upon me as Member of the Town Council of the Town of Irvington for a four (4) year term beginning September 1, 2012 and ending August 31, 2016, according to the best of my ability, (So help me God.)

Gene H. Edmonds

I, Diane H. Mumford, Clerk of the Circuit Court in and for the County of Lancaster, in the Commonwealth of Virginia, do certify that Gene H. Edmonds this 13th day of September, 2012 personally appeared before me in my County aforesaid and took and subscribed the above oath.

DIANE H. MUMFORD

Clerk

Diane H. Mumford

Clerk

A TRUE COPY

TESTE:

DIANE H. MUMFORD, CLERK

BY Linda J. Miller D.C.

LANCASTER COUNTY CIRCUIT COURT

LAW OFFICES

HUBBARD, TERRY & BRITT

A PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELORS AT LAW

293 STEAMBOAT ROAD POST OFFICE BOX 340

IRVINGTON, VIRGINIA 22480

TELEPHONE (804) 438-5522

TELECOPIER (804) 438-5003

MATSON C. TERRY, II
B. H. B. HUBBARD, III
RAYMOND L. BRITT, JR., PLLC

WILLIAM B. HUBBARD

OF COUNSEL:
WILLIAM J. KOPCSAK

October 31, 2012

Mayor & Members
Town Council, Town of Irvington

By Hand Delivery

Dear Rannie & Council Members:

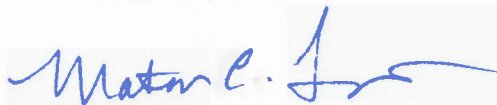
As I advised the council some months ago, I feel it is time for me to pass the baton and make way for a new Town Attorney. I am still coaching wrestling which is a full time job in itself and which will conflict with the scheduled town meetings. In addition, I am going on the vestry at Wicomico Parish Church and those meetings are on the second Thursday of each month. To my surprise and chagrin, I am not as young as I once was and, frankly, I get tired.

I have found two possible replacements for the position, each of whom are willing to act without pay: Wes Charlton, who just passed the bar and joined our firm; and Tripp Bugg who also practices in Irvington with his father.

I have told both Wes and Tripp that I would make myself available for consultation as needed. Of course, I will do likewise in the event the Town Council wishes to hire someone else.

It has been an honor and a privilege to serve the Town over the last, almost twenty years. Thank you for the opportunity to serve.

Sincerely,



Matson C. Terry, II

Ralph D. Ransone
Mayor
Robert A. Hardesty
Zoning Administrator
Town Manager
Malson C. Terry, II
Town Attorney
Jacqueline H. Burrell
Clerk of Council
Treasurer

Town of Irvington

235 Steamboat Road
Post Office Box 174
Irvington, Virginia 22480
Telephone (804) 438-6230
Fax (804) 438-6865
e-mail: info@irvingtonva.org

COUNCIL MEMBERS
Kathleen F. Pollard
Vice Mayor
Gene H. Edmonds
Jerome S. Latell
R. Wayne Nunnally
Edward J. Sulick
Robert S. Westbrook, DDS

August 16, 2012

Mr. David T. Brown, P.E.
V-DOT
734 Barfield Road
Warsaw, VA 22572

Dear Mr. Brown:

I write to you on behalf of the Town of Irvington. As you know, I am a Council member and Chairman of the Streets and Sidewalks Committee.

First, I want to thank you and the Department for straightening out the stop sign on King Carter Drive and installing the handicap ramps for some of our sidewalks. We are greatly indebted to you for doing this. However, it appears that very few people, if any, are observing the painted lines to the right area of the aforesaid stop sign. Several complaints have been received of near accidents between people who are correctly using the lane intending already to turn right when they were passed on the right in that line area.

The Council has asked me to personally make a request of you to either make that a right-hand turn lane or put some type of speed barrier in same. We dare not tell you what to do and expect your good advices on what you and your engineers decide is best to eliminate this hazardous situation.

I believe at our last personal meeting when we were forbidden to talk to the consultants, you said that your Department was in charge of the sidewalks alongside Route 200. Several hazardous conditions exist in these sidewalks. Manhole covers are way above grade, transformer covers are way above grade, and cracks and irregularities exist throughout. We would ask you and your engineers to study these problems and correct same before someone else gets hurt. One gentleman has already fallen and broken his arm.

If your jurisdiction of sidewalks continues down King Carter Drive, also be advised that these sidewalks likewise are in serious need of repair.

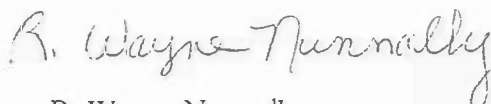
Mr. David T. Brown, P.E.
V-DOT
August 16, 2012
Page Two

We are disappointed that you decided not to place the pedestrian crossing signs in our Town. We understand why they were torn down so quickly. People were speeding through our Town. People continue to speed through our Town. Thank God, it was a pedestrian sign hit by these vehicles and not a person standing there. Consequently, since in your opinion they were inappropriate, we would request that speed limit signs be placed in the middle of the yellow lines where you deem appropriate as well as the speed signs on the side of the road. This request would also apply to King Carter Drive as well as Route 200. I would appreciate a reply to this request at your earliest convenience.

You have placed on Route 200 and the intersection of King Carter Drive signs displaying right angle turns, which is an accurate description of that area. Consequently, once again, we request that stop signs be placed at these right angle turns.

Again, thank you for your help and cooperation in the past and looking forward to your assistance in the future, I remain

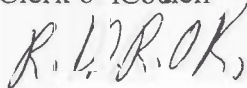
Most sincerely yours,



R. Wayne Nunnally

RWN/dfd

cc: Ms. Jacqueline H. Burrell
Clerk of Council



Irvington Town Council
Regular and Public Meeting
August 9, 2012

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office, on August 9, 2012, at 7:30 P.M.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen F. Pollard
Council	Gene Edmonds Jerry Latell R. Wayne Nunnally Edward J. Sulick Robert Westbrook
Zoning Administrator	Robert A. Hardesty

Absent:

Legal Counsel	Matson C. Terry, II
---------------	---------------------

Visitors:

David and Mary Headley

The Mayor called the meeting to order at 7:32 P.M., and requested a moment of silence.

Public Comment:

David Headley brought a sample of the water taken from the pipes at the Irvington Baptist Church and asked that the council members smell the sample. He said it had been in the pipes for five or six days. Dr. Westbrook said that the smell coming from it was hydrogen sulfide. Mrs. Headley commented on children's drinking the water with its salt content.

Minutes and Treasurer's Report:

Wayne Nunnally made a motion to approve the treasurer's report and Dr. Westbrook amended the motion to include the minutes in the motion. Gene Edmonds seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Zoning Administrator:

Mr. Hardesty reported that he will issue a zoning permit to Bruce Sanders for his bulkhead replacement. He said that Mr. Sanders has received VMRC approval, is waiting to hear from the stormwater personnel and Lancaster Wetlands staff, and will meet with Chesapeake Bay Act personnel.

Mr. Hardesty has also issued a permit to rebuild the boathouse on the same footprint of the boathouse on the former McGinnes Property which now belongs to Charles Walker, who has subdivided the property to sell lots.

Mr. Hardesty has contacted Mr. David Brown of VDOT about meeting on August 23rd to discuss the intersection of King Carter Drive and Irvington Road. Mr. Nunnally said that he preferred August 20th because he has a trial on August 23rd.

Planning Commission Report: Mr. Sulick reported that the Planning Commission had a quick meeting as there was no agenda.

Committee Reports:

Carpet: Mrs. Pollard said that she would like linoleum or tile in the downstairs bathroom rather than carpet. The Council agreed to this without a vote.

Old Business:

Sign Ordinance: The council decided to have a second workshop for the sign ordinance on August 23, 2012, at 6:00 p.m., but at the end of the meeting, the date was changed to August 22, 2012, pending Mrs. Pollard's confirming with all the council members on the morning after the council meeting. The public hearing for the sign ordinance will be scheduled after the workshops are completed.

2011 Water Quality Report: At his expense, Mr. Nunnally said he had the Irvington water tested. The sodium and fluoride levels are above acceptable, but not at levels requiring action. Mr. Ghorley with Aqua has asked that the town give him several months to talk with the engineers. Dr. Westbrook said that the town could ask for help from the State Health Department. Mr. Nunnally will chair a committee with Dr. Westbrook and Mr. Sulick's serving on the committee. The Mayor suggested inviting Mr. Ghorley to come to the council meeting in a couple months. Mr. Nunnally said that he saw the Virginia Chemical Company putting bleach in the water at the pump.

*Correction:
Mr. Nunnally
corrected the minutes
to reflect that he
thought the chemical
indicated in the
water quality report
were a level
requiring action.*

Lanes at the Churches' Stop Sign: The Mayor said that he has been approached by residents in town, one of whom was in law enforcement, to ask if there could be a right turn lane at the stop sign at the intersection of King Carter and Irvington Rd. Mr. Nunnally thinks that speed bumps are needed because drivers are not obeying the hash marks indicating that they should not be in that area. The Mayor will talk with Dave Brown, the resident administrator, when he meets with him on August 20th. Later in the meeting it was stated that he will also ask about a 25 mph sign in the middle of the road (Rt. 200) when they meet with Mr. Brown.

WiFi: The WiFi receiver that was tried at Hope and Glory did not work well, because it did not draw enough band width. Another receiver will be tried in August.

Occupancy Tax: Dr. Westbrook said that he thinks that there should be audits of the two businesses that are providing the occupancy tax. He also expressed concern about the owners of weekend homes not contributing anything monetarily to the town and said that maybe this should be discussed next month at the council meeting.

New Business:

Upgrade of the Christmas Tree: Robert Westbrook made a motion to request 3 bids for upgrading the electrical work for the Christmas Tree and establish a deadline with a monetary payment to the town if the job is not completed in time. Edward Sulick seconded the motion. The upgrade include burying the electrical lines so they are not overhead across the road, moving the electrical box for the tree

to the Dominion Power pole near the Christmas tree, upgrading the panel box, and installing a new on/off switch inside the box, and perhaps increasing the number of quads from 2 to 3 at the tree and attaching to the tree.. Vote- Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Triangle Trolley: Robert Westbrook made a motion to contribute \$250.00 to the Town of Kilmarnock for the Triangle Trolley. Jerry Latell seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Chesapeake Academy's Raffle Application: Wayne Nunnally made a motion to approve Chesapeake Academy's request to hold a raffle on October 13, 2012, in conjunction with its Oyster Roast. Edward Sulick seconded the motion. Vote - Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

The Mayor read a thank you note from the White Stone Fire Department for the donation to them in the 2011-2012 fiscal year.

Council Roundtable:

Mrs. Pollard said that Steve Reiss wants the VIA to co-partner with him on the publishing costs of a book that he plans to write on the architecture of Irvington. The anticipated costs for publishing are \$4000-\$5000. Any positive proceeds will be used for an identified project.

Mrs. Pollard will check on the progress of the plans for the Thomas Property.

Storage of Christmas Decorations: Mr. Ransone reminded the council that they will have to plan for the future Storage of the Christmas Decorations as the property where the decorations are stored in the barn has been sold and the new owners have their own plans for the barn.

Oath of Office: Council members were told that someone would come from the Circuit Court clerk's office to swear in the recently re-elected members of the Council at the September meeting.

Executive Session:

Ralph D. Ransone read the following motion to go into executive session to discuss the bids for the remediation of the dampness in the basement bathroom after heavy rains. "I hereby move that the town council of the Town of Irvington go into closed or executive session, to consult with legal counsel pertaining to awarding of a contract for remediation of dampness in the basement bathroom pursuant to CODE OF VIRGINIA, SECTION 2.2-3711A (30)." Wayne Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Mr. Ransone left the building because Ransone's Nursery was one of the bidders. Mrs. Pollard conducted the executive session.

Jerry Latell made a motion to come out of executive session and Gene Edmonds seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Sulick, and Westbrook. Nay: 0.

Kathleen Pollard read the following motion: "I move that there be a roll call or other recorded vote, to be included in the minutes of this meeting, certifying that (1) only public business matters lawfully exempt from public meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed session; and (2) only such public business as was identified in the motion to convene a closed session was heard, discussed or considered."

I, Kathleen Pollard, so certify.

I, Jerry Latell, so certify.

I, Bob Westbrook, so certify.

I, Wayne Nunnally, so certify.

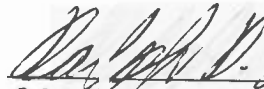
I, Ed Sulick, so certify.

I, Gene Edmonds, so certify.

Mr. Nunnally made a motion to award the contract to Earth Resources and Gene Edmonds seconded the motion. The contract, in the amount of \$900.00, will be charged to Building and Grounds in the budget. Vote - Yea: Edmonds, Latell, Nunnally, Sulick, Westbrook. Nay:

Adjournment:

Mr. Nunnally made a motion to adjourn the meeting and Jerry Latell seconded the motion. Vote - Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.


David Rainsone, Mayor

Ralph D. Ransone
Mayor
Robert A. Hardesty
Zoning Administrator
Town Manager
Matson C. Terry, II
Town Attorney
Jacqueline H. Burrell
Clerk of Council
Treasurer

Town of Irvington

235 Steamboat Road
Post Office Box 174
Irvington, Virginia 22480
Telephone (804) 438-6230
Fax(804)438-6865
e-mail: info@irvingtonva.org

COUNCIL MEMBERS
Kathleen F. Pollard
Vice Mayor
Gene H. Edmonds
Jerome S. Latell
R. Wayne Nunnally
Edward J. Sulick
Robert S. Westbrook, DDS

August 9, 2012

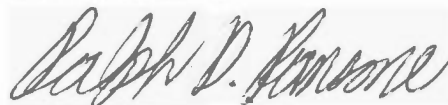
Mrs. Bonnie Haynie,
Treasurer, Lancaster County
Mr. George Thomas
Commissioner of Revenue
8311 Mary Ball Road
Lancaster, Virginia 22503

Dear Mrs. Haynie and Mr. Thomas:

At its meeting on July 12, 2012, the Irvington Town Council voted to have the cost of the town sticker for vehicles and the tag for motorcycles included in the personal property tax bill that the residents of Town of Irvington will receive in the fall of 2012. The cost of the town sticker for vehicles is \$20.00 and the cost for the motorcycle tag will be \$12.00 and it is the understanding of the council that the town will be reimbursed \$18.00 for the vehicles and \$10.80 for the motorcycles. Town stickers and the motorcycle tag will no longer exist.

Please contact me if you have any questions.

Yours very truly,



Ralph D. Ransone, Mayor

**Irvington Town Council
Regular and Public Meeting
July 12, 2012**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office on July 12, 2012, at 7:30 p.m..

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen F. Pollard
Council	Gene Edmonds Edward Sulick Robert Westbrook
Legal Counsel	Matson C. Terry, II
Zoning Administrator	Robert A. Hardesty

Absent:

Council	Jerry Latell R. Wayne Nunnally
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Guests:

Mr. George (Sonny) Thomas: Commissioner of Revenue
Mrs. Bonnie Haynie: County Treasurer
Mrs. Haynie's Husband

The mayor called the meeting to order and asked for a moment of silence.

Public Comment: None.

Public Hearing: Vehicular Sticker Fees Collected by the County: Kathleen Pollard made a motion to go into a public hearing and Robert Westbrook seconded the motion. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0. Mrs. Bonnie Haynie, County Treasurer and Mr. George (Sonny) Thomas, Commissioner of Revenue, were present to answer questions about the county's billing and collecting the fees for the vehicular stickers. The fees would be an item on the tax bill. The cost of the stickers will have to be \$20.00, the same amount the County charges, because of the computer programming. The County will keep 10% of the amount collected for its fee; therefore, the town will received \$18.00 for each automobile sticker. Mr. Thomas suggested that the town might consider selling Irvington tags to residents, who might still want a tag that has "Irvington" on it. The cost of converting the system will be \$450.00, but that will not be an issue. For those with unpaid property taxes, the county will sell residents a 30 day extension tag for \$10.00. The taxes for 2013 will be due December 5th, 2012. To begin, the town needs to send a joint memorandum to the County Treasurer and Commissioner of Revenue. Owners of antique cars that are licensed with either a black or yellow plate and are registered as such, do not have to pay taxes on them and do not pay for town stickers, but they are restricted when they can drive their cars on the road. Robert Westbrook made a motion to come out of the public hearing and Edward Sulick seconded the motion. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0. Robert Westbrook made a

motion to have the county collect the sticker fees for the town. Edward Sulick seconded the motion. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0.

Minutes and Treasurer's Report:

Gene Edmonds said that he thought the town should perform an audit of the sources of the occupancy tax. He made a motion to accept the minutes of the meetings on June 14th and June 21st and the treasurer's report. Kathleen Pollard seconded the motion. Vote – Edmonds, Pollard, Sulick, and Westbrook. Nay: 0.

Zoning Administrator: No report.

Legal Counsel: Mr. Terry reported that Bruce Sanders is going ahead with obtaining permits for projects on his property.

Planning Commission: Mr. Sulick reported that the Town Counsel will have a work session regarding the sign ordinance before the public hearing is scheduled. The Planning Commission is working on a draft for the Historic District.

Committee Reports:

Building and Grounds: The installation of new carpet in the town office needs to be scheduled. There was a discussion of the problem of moisture wetting the bathroom carpet during heavy rains.

Old Business:

Sign Ordinance: A workshop will be scheduled on Thursday, July 26th, at 6:00 P.M., to discuss the sign ordinance that the Planning Commission has completed. A notice will be published in the Rappahannock Record. Bob Morrison, Chairman of the Planning Commission, should be invited.

Thank you note for the Boys Scouts: Edward Sulick made a motion to write the Boys Scouts to thank them for their cleaning streets and gutters along King Carter and to send them a donation of \$100.00. Gene Edmonds seconded the motion. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0. Mr. Ransone announced that VDOT would be cutting handicap ramps in the sidewalks in town.

Water Report: Mr. Nunnally asked if the council could discuss the water quality report that the town had recently received, but he was not present at the meeting. Therefore, it will be on the agenda for the August town council meeting. Dr. Westbrook asked if the town had ever received a maintenance schedule for the generator that the town gave Aqua. Mr. Hardesty said that the operations manager has said that he checks the generator once a month.

Pedestrian Crosswalk Sign: An email has been sent to Mr. Brown, Administrator of the Warsaw VDOT office requesting that the pedestrian crosswalk signs be posted again in the crosswalk on Rt. 200 near the church corner. No reply has been received. Mr. Nunnally is to look into other appropriate signs for that crosswalk location.

Fourth of July Parade: The Mayor read a thank you note received from the Mr. and Mrs. Bob Lee Stephens for the selecting them to be the parade's grandmarshals and expressing their enjoyment in being in the parade.

New Business:

Crab Festival: The Steamboat Era Museum is planning to have a crab festival on August 4th and has written to request the use of the Commons on that date. They are planning to put up a 40 x 80 tent. Mr. Terry said that they would need to provide a certificate of insurance covering the time period from when the tent is erected to the time the tent is removed. Ed Sulick made a motion that since the Farmers'

Market is in the morning, that they would be offered unrestricted use of the Thomas Property with the same request for a certificate of insurance. Plan B is that they could use the Commons, but would have to work with the VIA in terms of where the tent would be placed. Kathleen Pollard seconded the motion. Vote - Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0.

Northern Neck Tourism Contribution: Mrs. Pollard received a bill for the Northern Neck Tourism Council. The council decided at an earlier meeting not to give to the Northern Neck Tourism Council, even though \$125.00 had been allocated in the 2011-2012 budget. Steve Reiss wants to write a book about the architectural home styles in Irvington. He wants to partner with the VIA in terms of the cost (but not the cost of his writing the book). Mr. He wants the blessing of the Town Council. The book can be sold at the Farmers' Market and the Steamboat Era Museum.

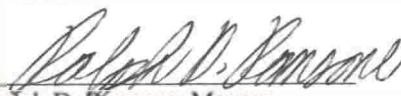
Council Round Table:

Street Flags: Mr. Edmonds said that the street flags need to be replaced.

Barn: Mr. Terry said that he and B.H. Hubbard have purchased the Bayne property that includes the barn where the town's Christmas decorations are stored. He said that eventually they will need the barn for their use.

Adjournment:

Kathleen Pollard made a motion to adjourn the meeting and Robert Westbrook seconded the motion. Vote - Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0.


Ralph D. Ransone, Mayor

Irvington Town Council

Special Meeting – Second Reading of the Proposed Budget

June 21, 2012

The Irvington Town Council held a special meeting on June 21, 2012, at the Irvington Town Office, at 7:30 P.M., for the purpose of having a second reading of the proposed 2012-2013 Budget.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen Pollard
Council	R. Wayne Nunnally Edward J. Sulick Robert S. Westbrook
Zoning Administrator	Robert A. Hardesty

Absent:

Council	Gene H. Edmonds Jerry Latell
Legal Counsel	Matson C. Terry, II

Ralph D. Ransone called the meeting to order.

Wayne Nunnally made a motion to accept the budget. Edward Sulick seconded the motion.
Vote – Yea: Nunnally, Pollard, Sulick, and Westbrook. Nay: 0

Adjournment:

Robert Westbrook moved that the meeting be adjourned and Edward Sulick seconded the motion. Vote – Yea: Nunnally, Pollard, Sulick, and Westbrook. Nay: 0. The meeting was adjourned.



Ralph D. Ransone, Mayor

Code of Virginia Title 15.2 - Counties, Cities and Towns Chapter 25 - Budgets, Audits and Reports ¶15.2-2504. What Budget to Show	Appropriated for the Preceding Year (July 1, 2010 - June 30, 2011)	Received or Expended the Preceding Year	Appropriated for the Current Year (July 1, 2011 - June 30, 2012)	Appropriated for Next Year (July 1, 2012 - June 30, 2013)	Comparisons of Budgets for Next Year vs. Current Year
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Revenue	\$117,340	\$122,996	\$115,060	\$115,305	\$245
Occupancy Tax	\$56,730	\$58,773	\$57,000	\$58,775	\$1,775
Sales Tax	\$37,080	\$41,950	\$37,080	\$36,000	(\$1,080)
Bank Franchise	\$8,100	\$9,624	\$9,623	\$8,400	(\$1,223)
Auto Tags	\$9,500	\$8,610	\$8,000	\$8,800	\$800
Cable TV/ Communications	\$2,200	\$2,624	\$2,000	\$2,000	\$0
Zoning Permits	\$650	\$785	\$700	\$700	\$0
Ground Rent	\$480	\$480	\$480	\$480	\$0
Miscellaneous & Other Income	\$100	\$68	\$100	\$100	\$0
Interest Income	\$2,500	\$83	\$77	\$50	(\$27)

Operating Expenses	\$94,284	\$80,904	\$98,955	\$97,265	(\$1,690)
Gross Wages	\$37,050	\$37,686	\$37,050	\$39,540	\$2,490
Payroll Associated Taxes	\$2,834	\$3,042	\$2,835	\$3,195	\$360
Town Utilities	\$13,500	\$12,959	\$13,500	\$13,500	\$0
Thomas Property Loan	\$12,000	\$5,958	\$14,280	\$11,280	(\$3,000)
Grounds	\$8,000	\$7,305	\$8,700	\$8,700	\$0
VML Associated Expenses	\$7,000	\$4,521	\$5,400	\$4,525	(\$875)
Office Expenses	\$7,000	\$5,734	\$7,615	\$7,000	(\$615)
Municipal Audit	\$0	\$0	\$3,500	\$0	(\$3,500)
Rapp Record Public Notices	\$1,500	\$1,426	\$1,500	\$1,500	\$0
Election Expenses	\$0	\$0	\$1,600	\$0	(\$1,600)
Professional Services	\$1,000	\$720	\$300	\$300	\$0
Auto Tags	\$1,000	\$328	\$800	\$1,100	\$300
Miscellaneous Expenses	\$1,400	\$374	\$350	\$300	(\$50)
Other Expenses	\$1,200	\$176	\$0	\$0	\$0
Mayor's Discretionary Fund	\$500	\$270	\$325	\$325	\$0
Technical Support for Website	\$300	\$0	\$1,200	\$2,500	\$1,300
Disaster Preparedness	\$0	\$405	\$0	\$500	\$500
Town Maintenance	\$0	\$0	\$0	\$3,000	\$3,000
					\$0
					\$0
					\$0
					\$0
					\$0

Community Support and Tourism Promotion	\$21,930	\$17,938	\$16,105	\$15,540	(\$565)
Community Events	\$9,830	\$7,933	\$8,675	\$9,300	\$625
Steamboat Era Museum	\$5,000	\$5,000	\$500	\$1,215	\$715
Maintenance Code Enforcement	\$2,000	\$415	\$500	\$200	(\$300)
Fire Department	\$1,000	\$1,000	\$1,805	\$1,800	(\$5)
Irvington Brochures	\$1,000	\$990	\$0	\$0	\$0
Lights on the Creek Boat Parade	\$1,000	\$1,000	\$500	\$0	(\$500)
Christmas Parade & Tree Lighting Ceremony	\$0	\$0	\$0	\$500	\$500
Lancaster Community Library	\$500	\$500	\$250	\$250	\$0
Trolley	\$500	\$500	\$250	\$250	\$0
Misc. Community Support	\$800	\$300	\$3,325	\$625	(\$2,700)
Rescue Squad	\$300	\$300	\$300	\$300	\$0
Wi-Fi				\$1,100	\$1,100
					\$0
					\$0
					\$0
					\$0

Dedicated Capital Improvements	\$563	\$13,680	\$0	\$2,500	\$2,500
Thomas Property Partition Suit	\$0	\$13,680	\$0	\$0	\$0
Bike Path/ Hiking Trail Fund	\$563	\$0	\$0	\$0	\$0
Christmas Tree Elec. Upgrade	\$0	\$0	\$0	\$2,500	\$2,500
	\$0	\$0	\$0		\$0
	\$0	\$0	\$0		\$0
	\$0	\$0	\$0		\$0

Pay Down Loan Principle	\$563	\$0	\$0		\$0
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Total Revenue	\$117,340	\$122,996	\$115,060	\$115,305
Total Expenditures	<u>\$117,340</u>	<u>\$112,522</u>	<u>\$115,060</u>	<u>\$115,305</u>
	\$0	\$10,474	\$0	\$0

Irvington Town Council
Regular and Public Meeting

June 14, 2012

The regular and public meeting of the Irvington Town Council was held at the Irvington Baptist Church on June 14, 2012, at 7:30 P.M.

Present:

Mayor	Ralph D. Ransone
Vice- Mayor	Kathleen F. Pollard
Council	Gene Edmonds
	Jerry Latell
	Wayne Nunnally
	Edward J. Sulik
	Robert S. Westbrook
Zoning Administrator	Robert A. Hardesty

Absent:

Legal Counsel	Matson C. Terry, II
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Visitors:

Dick Wilson	Fran L. Nunnally
Marsha Chapman	Bob Morrison
David & Mary Headley	Dick Sisson
Bonnie Haynie & Husband/Son	

The Mayor called the meeting to order and asked for a moment of silence.

Public Comment:

Mrs. Marsha Chapman, who was the chairperson of the Triangle improvement, explained that she and her committee, had completed the work on the triangle and had come in under budget. There is an irrigation system, which they reprogram according to the weather forecast. Future plantings will include miniature daffodils. She thanked the following: VDOT, council, nursery people, who planted and who helped the committee complete the job on time.

Bonnie Haynie, Lancaster County Treasurer:

The council members are interested in having the county collect the fees for the town stickers. The amount of the fees would be an item on the county tax bills that are mailed in October, to Irvington residents for the following year. The taxes are due in December. The County would collect a 10% service fee and reimburse the town \$18.00 of the \$20.00 collected. Mrs. Haynie said that the town could be reimbursed either monthly or quarterly. The license fee would not be included in the penalty fee that the county charges for delinquent taxes. Taxes are considered delinquent if not paid by February 1st, and if not paid by June 1st, there will be a stop registration issuance by DMV with a \$20.00 charge. If the town elects to do this, a joint memorandum should be sent to the County Treasurer and the Commissioner of the Revenue by August 15th. Mrs. Haynie will return to the July meeting to discuss the issue in a public hearing.

Public Hearing:

Kathleen Pollard made a motion to go into a public hearing for the proposed 2012-2013 budget. Wayne Nunnally seconded the motion. Vote – Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Dr. Westbrook presented the budget by projecting it onto a large screen and explaining each item. The boat parade will not be funded. The Golf Cart Christmas Cart parade was very successful and will be funded. Under the dedicated capital improvement there will be upgrading of the electrical service for the Christmas Tree. The council will donate \$1215.00 to the Steamboat Era Museum. Mr. Sulick said that they could charge a higher fare, but Mrs. Pollard said that if they charge more they will lose their grant. She said that workers at the Tides Inn from foreign countries use the trolley. The \$3000.00 being allocated for the maintenance is to clean the streets and gutters. Mr. Nunnally complimented Dr. Westbrook on the budget preparation.

Mr. Nunnally made a motion to come out of public hearing and Gene Edmonds seconded the motion. Vote- Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Minutes and Treasurer's Report:

Kathleen Pollard made a motion to approve the minutes and treasurer's reports of April and May meetings. Jerry Latell seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Zoning Administrator:

Mr. Hardesty reported that the Planning Commission is continuing to work on the Ordinances. Copies of the sign ordinance will be distributed.

Legal Counsel: Mr. Terry - absent.

Committee Reports:

Streets: Mr. Nunnally reported that VDOT will put pedestrians cross walk signs only where they have put them previously. Mr. Nunnally wanted the signs put in front of the dentist's office. VDOT will pay for the knocked down pedestrian signs. Mr. Sulick does not want them put in the middle of the road. Mr. Latell says that in other towns they are putting them in straight away. It reminds drivers to slow down or the stating the speed limit. Mr. Nunnally said the pedestrian sign will slow down the drivers. Wayne Nunnally made a motion to request pedestrian sign/or any other sign that might be appropriate, be placed in the crosswalk. Gene Edmonds seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Old Business: None.

New Business:

Town Icon: Wayne Nunnally made a motion to accept the steamboat that was sketched by Kathryn Humphreys to be used for the town icon. Ed Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Office Carpet: Wayne Nunnally made a motion to accept the bid of \$1839.50 from Bay Flooring to put new carpet in the town office. The higher price bid was from Mill End Carpet in Hartfield. Jerry Latell seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Streets and Gutters: Mr. Nunnally said that the Boy Scouts might be able to clean the streets and gutters as a community project before July 1st. Gene Edmonds made a motion to expend up to \$800.00 if the town has to hire someone. Ed Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Appropriations: Gene Edmonds moved that the following appropriations for 2011-2012 be made:

White Stone Volunteer Fire Department – \$1200.00

Kilmarnock –LanCaster County Rescue Squad - \$300.00

Air Force Band Concert Dinner - \$700.00 (Larry Worth, who is responsible for the dinner said this amount is okay)

Cost of map, to be prepared by Bay Design, for the Thomas Property plans - \$600.00

Wayne Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0. The Northern Neck Tourism which was allocated money in the current budget will not receive the appropriation of \$125.00.

Contribution to the Baptist Church: For many years, the town council has used the Memorial Hall of the Irvington Baptist Church for public hearings when it is anticipated that there will be a large attendance present. It was decided that the council will make a contribution of \$75.00 toward the cost of the utilities for each meeting held there.

Chesapeake Academy's Use of the Tennis Courts: Wayne Nunnally moved that Chesapeake Academy be allowed to use the tennis courts for their summer camp program for one week. Jerry Latell seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0. Robert Hardesty will post on the courts a reserved sign for Chesapeake Academy for those times.

Pickle Ball Lines on the Tennis Courts: Brokie Graham is to be called to tell him that if they want to overlay pickle ball lines on the second court, the lines are to be painted rather than drawn on as they were one day.

Council Roundtable:

Gene Edmonds attended the Virginia Resource Seminar where they discussed the process for applying for grants.

Mr. Hardesty attended the meeting of the Wetlands Board where Bruce Sanders received approval for his plans for the Irvington Marina /Rappahannock Yachts waterfront.

It was announced that there had been burglaries in the area.

Adjournment:

Gene Edmonds made a motion to adjourn the meeting and Wayne Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.



Ralph D. Ransone, Mayor

ABSTRACT of VOTES

Cast in the Town of IRVINGTON in LANCASTER COUNTY, VIRGINIA
at the 2012 May Town General Election held on May 01, 2012 for,

Mayor - Irvington

District: IRVINGTON

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

Ralph D. "Rannie" Ransone

44

Total Write-In votes [From Write-Ins Certifications]
[Valid Write-Ins + Invalid Write_ins = Total Write In Votes]

1

Total Number of OverVotes for Office

0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on May 01, 2012, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Mayor - Irvington.

Ralph D. "Rannie" Ransone

Given under our hands this 21st day of May, 2012

Barbara H. Brecker, Chairman

Mayorg E. Wiley, Vice Chairman

Clara M. Ransone, Secretary

Clara M. Ransone, Secretary, Electoral Board

Electoral
Board
Seal

ABSTRACT of VOTES

Cast in the Town of IRVINGTON in LANCASTER COUNTY, VIRGINIA
at the 2012 May Town General Election held on May 01, 2012 for,

Member Town Council - Irvington

District: IRVINGTON

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

Kathleen F. Pollard

38

Edward J. Sulick

36

Gene H. Edmonds

36

Total Write-In votes [From Write-Ins Certifications]

4

[Valid Write-Ins + Invalid Write-ins = Total Write In Votes]

Total Number of OverVotes for Office

0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on May 01, 2012, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member Town Council - Irvington.

1. Kathleen F. Pollard
2. Edward J. Sulick
3. Gene H. Edmonds

Given under our hands this 2nd day of May, 2012

Barbara H. Brecken, Chairman

Maya E. Edley, Vice Chairman

Chloe M. Perrowe, Secretary

Chloe M. Perrowe, Secretary, Electoral Board

Electoral
Board
Seal

Thomas Property Meeting
Public Meeting to Hear Residents' Ideas on Uses for Property
May 14, 2012

Ralph Ransone opened the public meeting and stated the purpose of the meeting to solicit the Irvington residents' ideas on uses for the Thomas Property. Mrs. Pollard introduced Ralph Higgins, Randall Kipp, and Steven Reiss.

Ralph Higgins recommended that the town form a 501(c)3 corporation to which tax deductible donations could be made in order to raise funds for the development of this property. During this time, the town can make long range plans that may take many years to bring to fruition. Mr. Higgins distributed a questionnaire which he asked residents to complete. They will consolidate and rank the residents' ideas listed in the questionnaires and then diagram how to develop a plan. He said that he thought that the town needed to look at the Thomas Property, Commons, and the Museum in its context. He said that the Steamboat Era Museum was very important to the community.

Randall Kipp talked about creating a master plan. He said that he did not see any constraints, only opportunities and he and Ralph would contribute the energy.

In a previous meeting last fall, David Cheek had said that he had saved the bells from the McGinnis property, which could be used in a carillon on the property. It was mentioned that objects of art could be incorporated into the area.

Ideas mentioned:

1. Bells/Bell Tower
2. Windmill Point lighthouse bell
3. Gardens
4. Permeable cover
5. Pathway to a rose garden
6. Town office
7. Symphony summer home – does the Richmond Symphony have a summer home?
8. Using Pilot House as a Stage
9. Using a watermen's theme in the park
10. Steamboat theme
11. Parking
12. Restrooms
13. Water feature
14. Playground to reflect history of Irvington
15. Tennis courts – are they in the right place?
16. Recreation areas

It was agreed that whatever was done should be first rate. Steven Reiss said that this was an opportunity to tell a story. Ideas should be organized to tell the story.

Ralph Higgins said that there were probably grants available. It was suggested that the people could purchase bricks with their names to help defray the cost.

Mary Headley said that the planners need to think of upkeep.

Paula McNulty asked the question if this were being done for the residents or as a tourist attraction.

Ralph Higgins said that zoning laws affect growth and the increase in population affect revenue.

The meeting was adjourned.

Attendees at the May 14th Thomas Property Meeting

**Mary Jane Allen
Jim McQuoid
Pauline & Ed Sulick
Norm Mosher
Randall Kipp
Steven Reiss
Gene Edmonds
Barbara Newlon
Audrey Thomasson
Jerry Latell/ Jackson/Henry
Billy Bryant
John Farmer
Bonnie Schaschek
Mosby West & Friend
Robert Westbrook
Robert Morrison
Ralph D. Ransone
Mary & David Headley
Mary Ellen & Frank Tetrick
Fran & Wayne Nunnally
Kathleen & John Pollard
Katya & William Spiccuza
Michelle Lybarger
David Check
Paula McNulty
Susan Edmonds
Liliane & Mike Merrill**

Irvington Town Council
Regular and Public Meeting

May 10, 2012

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office, at 7:30 P.M. A quorum was not present, so no votes could be taken.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen Pollard
Council	Robert Westbrook
Zoning Administrator	Robert Hardesty

Absent:

Council	Gene Edmonds
	Jerry Latell
	Wayne Nunnally
	Ed Sulick
Legal Counsel	Matson C. Terry, III

Although no votes were taken, there were the following discussions:

A resolution from the Town of Irvington will be presented at Christ Church, on May 24th, to Phillip Carter Strother, a descendent of Charles Carter, one of Robert Carter' sons, to recognize the efforts of his ancestor in producing wine in 1762, in Virginia. There was discussion about a town logo that could be put on the resolution. A sticker will be used for this occasion, but the topic will be discussed at next month's meeting.

Dr. Westbrook said that he would like a smaller motorcycle tag.

There was a broad discussion of ideas for the Thomas Property. There will be a public meeting on May 14th. Ralph Higgins and Randall Kipp have not indicated what they will charge for their services.

Dr. Westbrook summarized his "train the trainer" seminar for CERT.

The public hearing for the budget will be at the June town council meeting on June 14th. The second reading will be on June 21st.

The meeting was closed.



**Irvington Town Council
Regular and Public Meeting
April 12, 2012**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office on April 12, 2012, at 7:30 P.M.

Present:

Mayor	Ralph D. Ransone
Vice-President	Kathleen F. Pollard
Council	Gene H. Edmonds Jerry Latell Kathleen Pollard Edward Sulick Robert Westbrook
Robert A. Hardesty	Zoning Administrator

Absent:

Council	R. Wayne Nunnally
Legal Counsel	Matson C. Terry, II

Guests:

Larry Worth	Bruce Sanders
Marsha Chapman	Ralph Higgins

Visitors:

Cabell Westbrook
Bob Morrison
Mike Merrill

The Mayor called the meeting to order and requested a moment of silence.

Public Comment:

Cabell Westbrook asked that his property at 4203 Irvington Road be rezoned to B-2. He will meet with Mr. Hardesty.

Project Update: Mr. Sanders said that the boat shed at the Irvington Marina had been torn down. The Gulf Oil docks will soon to be torn down. He will soon start the dredging in front of the Rappahannock Yachts property. The spoils that have been tested will be spread on the former Howdy Barrack property to dry and then will be spread on the Irvington Marina property to raise the elevation. New bulkhead will be installed.

Next year, he plans to construct a pier near Crocketts' Landing that will be parallel to the pier of Crocketts' Landing. This pier has to be completed by December 2013, which is when his existing permit expires. He plans to construct about 35 piers on the old Barrack property. Additional piers will be put in at

Irvington Marina for a total of 60 piers at that location. He will get the permits all at one time. In the short term, he will put boats on the Irvington Marina property. In the future, there will be an application for another travel lift. He will progress on a "pay as you go" policy. He estimates that it will cost about \$250,000.00 to clean up the property. He is not planning to do anything not permitted by the zoning ordinance. He will have green space around the shore line. Dr. Westbrook asked about a joint public private dock. Mr. Sanders said that all piers are open to the public. There will be a number of slips for transients.

VIA Projects: Larry Worth, distributed the VIA calendar for the current year. Marsha Chapman explained the VIA plans to improve the triangle. They will have to make application to VDOT for its approval. The junipers will be removed and the soil amended. Liriope will be placed at the corners. It will be dark at the outside, and light where pony tail grasses will be planted. The plan is to have a pop-up sprinkler system with four popup zones controlled by a battery. The color scheme will be dark, light and bright on the inside where knock-out roses will be added. Edward Sulick moved that the calendar with dates and events and the plan for the triangle be approved. Dr. Westbrook seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0.

Thomas Property: Ralph Higgins was present to discuss ideas for the Thomas property. He and Randall Kipp will provide a scope of work, provide a questionnaire for the public, and obtain public ideas. There will be a public meeting to solicit public input. Then they will prepare a master plan. The means to fund the project will have to be found.

Within two weeks, they will provide a scope of work with ideas. They can conduct a public meeting in May. Ideas that have been mentioned include a carillon with the Bell Tower bells, garden space sponsored by the Master Gardeners, and parking.

Minutes and Treasurer's Report:

Gene Edmonds made a motion to approve the minutes and treasurer's reports from February and March. Kathleen Pollard seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0.

Zoning Administrator:

Mr. Hardesty announced that Pump and Haul at the Vineyard is on hold now. He said that he has asked Aqua about the maintenance schedule for the generator at the wells. He was told that Mr. Buenger checks it monthly.

Charles Carter Resolution:

Jerry Latell made a motion to approve the resolution that Mr. Terry prepared to recognize Charles Carter, one of Robert "King" Carter's sons for his efforts in the 1700's in successfully producing wine from European vines at his Northern Neck estate in King George and was thus recognized by the royal governor of Colony of Virginia in 1763. Edward Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0.

Planning Commission Report:

Mr. Sulick announced that Mr. Terry reviewed the changes to the sign ordinance. Mr. Morrison announced that the public hearing is scheduled for April 17th at 6:30 P.M. They will work on the historic district next.

Committee Reports:

Emergency/ Disaster: Dr. Westbrook is enrolled in the training course to train the trainer in Newport News, on April 28 and April 29th.

Old Business:

Website: Mrs. Pollard announced that she has finished with the website for the time being. Kathleen Pollard made a motion to approve the final bill for \$555.00 from the group working with her in the development of the website. Robert Westbrook seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0.

AD in Scoop: Robert Westbrook made a motion to expend \$525.00 to share the cost of a half page ad in the Scoop with the VIA. Each would pay \$525.00 for its share. Edward Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0. Mr. Edmonds would like to include an item in the next budget cycle for advertising in such publications as the “Local Scoop.”

New Business:

Bid for Flags, Banners, and Christmas Lights: Paul Elbourn submitted a bid for installing flags, banners, and Christmas Lights for \$2500.00. This price includes the bucket truck rental. Gene Edmonds made a motion to accept the bid and Jerry Latell seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0.

Announcements:

Budget Workshop – April 23, 2012, - 6:30 P.M. The clerk is to put a notice in the Rappahannock Record.

The public meeting for the Thomas Property will be on May 14th. Ralph Higgins will attend. The clerk is to check with the Baptist Church.

Town Council Round Table:

Kathleen Pollard made a motion to appropriate \$499.99 to purchase a projector for the town office use and Gene Edmonds seconded the motion. Vote – Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0. Dr. Westbrook will order the projector.

Adjournment:

Kathleen Pollard made a motion to adjourn the meeting and Jerry Latell seconded the motion. Vote – Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0.


Ralph D. Ransone, Mayor

RESOLUTION OF THE TOWN COUNCIL OF IRVINGTON

Celebrating Charles Carter, the son of Robert "King" Carter, on the 250th anniversary of his contributions to the production of internationally recognized wines by the Virginia Wine Industry.

WHEREAS, on January 18, 2012, the General Assembly celebrated the Virginia Wine Industry and its 250 years of producing internationally recognized fine wines with the passing of Joint Senate Resolution No. 114; and

WHEREAS, the Commonwealth has a long and proud tradition of winemaking that traces its roots back to Colonial times, when settlers planted grape vines and made their own wines from the harvest; and

WHEREAS, several of the nation's founding fathers, including George Washington, Thomas Jefferson, and James Madison, had an interest in viticulture and enology and contributed to the development of the wine industry in Virginia; and

WHEREAS, Charles Carter, son of famed Virginia landowner and former speaker of the House of Burgesses, Robert "King" Carter, was born and raised at "Corrotoman" in what is now the Village of Weems; and

WHEREAS, the Town of Irvington also was, at one time, a part of "Corrotoman"; and

WHEREAS, Charles Carter had planted 1,800 vines at his Northern Neck estate in King George County and was producing wines from both native and European grapes; and

WHEREAS, at the time, Society for the Encouragement of the Arts, Manufactures, and Commerce (Society) in London, England, offered awards for desirable enterprises in the colonies, including vine growing and winemaking; and

WHEREAS, in 1762, Charles Carter sent the Society a dozen bottles of wine, made from the American winter grape and white Portugal summer grapes; and

WHEREAS, the Society awarded Charles Carter a gold medal as the first person to make a "spirited attempt towards the accomplishment of their views respecting wine in America" making his wines the first internationally recognized wines of America; and

WHEREAS, the following year, Royal Governor Francis Fauquier, the governor of the Colony of Virginia, certified that the Carter family was successfully growing European vines, the first recorded history of successful grape production with European vines in America; and

WHEREAS, in 2012, the Virginia Wine Industry will mark the 250th anniversary of the first internationally recognized fine wines produced in the Commonwealth as a result of Charles Carter's award from the Society for the Encouragement of the Arts, Manufactures, and Commerce; now, therefore, upon motion duly made, seconded and unanimously carried, it is hereby

RESOLVED by the Town Council of Irvington, that the Town of Irvington hereby celebrates the success of Charles Carter on the occasion of the 250th anniversary of his producing internationally recognized fine wines in the Commonwealth of Virginia; and it is

FURTHER RESOLVED, that the Town of Irvington, prepare a copy of this resolution for presentation to Historic Christ Church, Virginia Wine Council and Philip Carter Strother, owner of Philip Carter Winery, as an expression of the Town of Irvington's congratulations and appreciation of the historic contribution of Charles Carter to the Commonwealth's and America's economy and viticultural heritage.

TOWN OF IRVINGTON

By:


Ralph D. Ransone, Mayor

**Irvington Town Council Meeting
Regular and Public Meeting
March 8, 2012**

The regular and public meeting of the Irvington Town Council was held on March 8, 2012, at 7:30 P.M., at the Irvington Town Office.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen F. Pollard
Council	Gene H. Edmonds Jerry Latell R. Wayne Nunnally Edward Sulick Robert S. Westbrook
Legal Counsel	Matson C. Terry, II
Zoning Administrator	Robert A. Hardesty

Guests:

Dudley Patterson
Jerry Davis – Northern Neck Planning Commission

Visitors:

Robert Morrison
Gordon Slatford

Mr. Ransone called the meeting to order and requested a moment of silence for the people in the Midwest, who are recovering from the storms.

Public Comment: No comment

Minutes and Treasurer's Report:

Kathleen Pollard made a motion to approve the minutes and Gene Edmonds seconded the motion. The vote was unanimous.

The treasurer's report was not approved at the request of the treasurer because of the need for a revision.

Zoning Administrator:

Hazards Mitigation Act of 2000: Mr. Jerry Davis, with the Northern Neck Planning District, was present to explain the Hazard Mitigation Act, which is requiring that the Town of Irvington approve by resolution a formal update to a plan originally passed in 2003. Localities have to approve this plan, which has already been approved by VDEM and FEMA. After repeatedly paying for property damage, the federal government passed the Hazards Mitigation Act of 2000, requiring the homeowner to minimize

potential damage to property. The state needs to have an approved plan in place before damage in order to get financial assistance after damage. The Northern Neck Planning District is coordinating the localities' approval in the Northern Neck. The Plan identifies risks to the Northern Neck and ranks the threats and strategies for minimizing the risks. Raising the elevation of some of the homes along Windmill Point Road is an example of the work that has been done to minimize the risk of potential damage to homes. Mr. Nunnally moved to approve the resolution for the Hazard Mitigation Plan. Robert Westbrook seconded the motion. Vote: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Demolition of the Thomas Property: Mr. Hardesty reported that the previous lowest bidder, who had the lowest bid for demolishing the Thomas House, has declined to do the job after having since October to complete the job.

Pump and Haul at the Vineyard: The Pattersons have not started the process for the pump and haul at the Vineyard.

Legal Counsel:

Mr. Terry reported that he has drafted the deed of easement. He will have the Mayor sign the document.

He reported that Aqua is requesting a 9% rate increase and he is not sure of the amount of the increase that Dominion Power is requesting.

Planning Commission Report:

The draft of the sign ordinance is at the typist. The next meeting of the Planning Commission will be a workshop for signs.

Committee Report:

Disaster Committee: Dr. Westbrook will take the training to be a CERT trainer. He will need letters of recommendation from the Mayor and Vice-Mayor. He will have first aid classes and distribute information.

Old Business:

Future Plans for the Thomas Property: Mrs. Pollard reported that she had talked with Ralph Higgins regarding ideas for the Thomas Property. He is willing to talk with the council. She listed some of the possibilities that he had mentioned. She asked council members to think about what he or she would like.

Town Website: Mrs. Pollard will take over the website and has talked with the Computer Tutor. She thinks that she can tweak the existing one, but in the future she needs to redesign the website and she will have costs for the budget preparation.

Town WiFi: Mr. Edmonds said that the town needs to consider town wifi for the next budget cycle. He feels this is a good idea. Mr. Sulick questioned if the people would use this because it is free and would there be an obligation by the town to keep it up and expand it. Mrs. Pollard wanted to know if other towns had wifi.

Aqua's Maintenance Schedule for the Generator: Dr. Westbrook asked if the town had received a maintenance schedule for the generator from Aqua. Answer: "no."

Demolition of the Thomas House: Mr. Ransone recused himself and Mrs. Pollard presided over this section of the meeting. Ransone's Nursery was a bidder. Robert Westbrook made a motion to award the demolition contract to the next lowest bidder. Ransone's was the next lowest bidder. The Mayor did

not participate in the discussion other than saying he thought the job could be done in sixty days and Dr. Westbrook suggested ninety days. Ed Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0. The bid goes to Ransone's Nursery, who had the second lowest bid.

New Business:

Charles Carter: Dudley Patteson presented information about Charles Carter, one of Robert Carter's sons, who, according to Mr. Patteson, was the first person to grow European grapes in the United States. In October of 1762, he was awarded a gold medal for his wine by the Agricultural Committee of the Royal Society of Arts, which encouraged arts, manufacture, and commerce. He suggested that the Town Council pass a resolution recognizing this fact. Mr. Nunnally made a motion to table this resolution until next month. Mr. Slatford said that this would contribute to the PR, which helps tourism.

Spring 2012 Horticulture in Irvington: Mr. Edmonds announced that the VIA wanted to work on the triangle, but they recognized that they had to have approval of VDOT, who controls the triangle.


Crosswalks: Dr. Westbrook asked about the crosswalk placement. Mr. Nunnally will pursue it.

TKU's from Kilmarnock Volunteer Department and the Library: The Mayor announced that thank you notes had been received for the donations to the Kilmarnock Volunteer Fire Department and the library.

Budget for 2012-2013: Mr. Ransone and Dr. Westbrook are working on the budget for the next fiscal year. Committees should submit their financial needs to them. There will be a budget workshop on April 4, 2012, at 6:30 P.M. A notice will be published in the newspaper and the clerk will send reminders.

Adjournment:

Edward Sulick made a motion to adjourn the meeting and Wayne Nunnally seconded the motion. Chesapeake Academy requested the use of the tennis courts for their tennis classes. Wayne Nunnally made a motion to allow them to use the courts and Jerry Latell seconded the motion. Vote – Edmonds, Latell, Nunnally, and Sulick, Nay : 0. The school must provide a copy of its certificate of insurance. The meeting was adjourned.


Ralph D. Ransone, Mayor

RESOLUTION ADOPTING THE NORTHERN NECK REGIONAL
NATURAL HAZARDS MITIGATION PLAN

WHEREAS, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance, and

WHEREAS, a Mitigation Advisory Committee ("MAC") comprised of representatives from the counties of Lancaster, Northumberland, Richmond, and Westmoreland; and the towns of Colonial Beach, Irvington, Kilmarnock, Warsaw, and White Stone were convened in order to study the Northern Neck Region's risks from and vulnerabilities to natural hazards, and to make recommendations on mitigating the effects of such hazards on the Northern Neck Region; and

WHEREAS, the Northern Neck Planning District Commission has updated the plan in accordance with regulations promulgated by the Virginia Department of Emergency Management and Federal Emergency Management Agency; and

WHEREAS, the efforts of the MAC members, in consultation with members of the public, private and non-profit sectors, have resulted in the development of a Natural Hazards Mitigation Plan for the Northern Neck Planning District including the Town of Irvington.

NOW THEREFORE, BE IT RESOLVED by the Irvington Town Council that the portions of the Northern Neck Regional Natural Hazards Mitigation Plan applicable to the Town of Irvington is hereby approved and adopted for the Town of Irvington. A copy of the plan is attached to this resolution.

ADOPTED by the Town of Irvington this 8th day of March 2012

APPROVED:


Mayor, Town of Irvington

ATTEST:


Irvington Town Clerk

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APPROVED:


Mayor, Town of Irvington

ATTEST:


Irvington Town Clerk



**Irvington Town Council
Regular and Public Meeting
February 9, 2012**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office on February 9, 2012, at 7:30 P.M.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen F. Pollard
Council	Gene H. Edmonds Jerry Latell Wayne Nunnally Ed Sulick Robert S. Westbrook
Zoning Administrator	Robert A. Hardesty

Absent:

Legal Counsel	Matson C. Terry, II
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The Mayor called the meeting to order and asked for a moment of silence.

Public Comment: None.

Minutes and Treasurer's Report:

Wayne Nunnally made a motion to approve the minutes and the treasurer's report and treasurer's report. Robert Westbrook seconded the motion. Vote— Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0. Mrs. Pollard asked the mayor about the sidewalk by the bank drive on King Carter. Mr. Ransone had expressed concern about the unevenness of the sidewalk, but Mr. Ransone said that he had not seen the contractor.

Zoning Administrator:

Thomas Property House Demolition: The council was concerned about the time it has taken Mr. Self to tear down the house on the Thomas Property. Mr. Hardesty was directed to request Mr. Self to do the job done before the next council meeting.

Pump and Haul at the Winery: Western Surety Company, from whom the Pattersons had the certificate of insurance for the Pump and Haul at the winery, charges \$10.00 per \$1000.00 for a bond. At that rate, \$50,000.00 would be \$500.00 per year. Mr. Hardesty will tell him to have an annual bond for \$10,000.00.

Legal Counsel: Absent.

Planning Commission Report:

Mr. Sulick reported that no subject was discussed at the Planning Commission meeting. The commission will not meet again until February 28th. They will have a final review of the typed version of the ordinances. The council decided that the revised ordinances should be reviewed by the town attorney before they are presented at a public hearing.

Committee Reports:

CERT Training: The Cert training was completed on February 4, 2011. Dr. Westbrook said that he is investigating a training course so he can offer the training. He said that he would have to be affiliated with a parent organization and thus he has been talking with the White Stone Fire Department. He does not know the cost of the course. In attendance were the 3 block captains, Robert Westbrook, Mr. Hardesty and 8 from the community. The clerk is to send the Baptist Church a thank you letter.

Old Business:

Urban Planner: Mr. Terry said that his contact person gave him the name of an urban planner, who is Ralph Higgins, a part-time Irvington resident. Mrs. Pollard will contact him.

Lancaster By the Bay Chamber Membership: Kathleen Pollard made a motion for the town to renew its membership in the Lancaster By the Bay Chamber. Mr. Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, and Sulick. Nay: 0. Abstain: Westbrook.

Deed of Easement for the Museum Septic System: Dr. Westbrook asked about the status of the deed of easement for the septic system. The clerk told him that she had provided the town attorney with the resolution by the council giving the museum permission to place the septic system on the Commons, and the plat for the Commons.

New Business:


Website: Mr. Edmonds said that he had entered into an agreement with a Reedville group to provide Irvington with a more friendly and contemporary website than the one that Irvington has. He will not need more money than the amount currently budgeted. He estimates that it will be up in about two weeks. The cost is \$180.00 per month and the start up cost is \$700.00.

Wi-Fi: Mr. Edmonds said that he would like to make most of Irvington hot for wi – fi. This is a concept that is grabbing the nation's communities and it would support tourism. He would recommend starting on a small scale. A small dish and small antenna would be needed in the area of the two churches or Hope and Glory and maybe at another site such as the Tides Inn. The installation would be approximately \$250.00. The monthly cost is \$100.00 per broadcast site. One month will be free if paid by the year. Mr. Edmonds will provide more information next month.

Council Round Table: Nothing.

Adjournment:

Wayne Nunnally made a motion to adjourn the meeting and Jerry Latell seconded the motion.


Ralph D. Ransone, Mayor

**Irvington Town Council
Regular and Public Meeting
January 12, 2012**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office on January 12, 2012.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen F. Pollard
Council	Gene H. Edmonds Jerry Latell Wayne Nunnally Ed Sulick Robert S. Westbrook
Legal Counsel	Matson C. Terry, II
Zoning Administrator	Robert A. Hardesty

Guests:

Mr. William Newborg, General Manager of Metrocast

Visitors:

Robert C. Morrison – Chairman of Planning Commission

Mr. Ransone called the meeting to order and requested a moment of silence.

Metrocast:

Effective January 1, 2012, Metrocast raised the cablevision rates and removed 2 stations (Channel 3 and Channel 10) which were available to local subscribers. Mr. Newborg was present to explain the reasons behind the actions. There are must carry stations (at no fees) and stations that are carried by Metrocast's paying retransmission fees. Irvington is in the Richmond market. Metrocast could not come to an agreement for their retransmission fees with Channels 3 and 10. He said that Irvington residents were not likely to get back these two stations. Channel 13's contract will come up next year. The golf channel and Fox Business channel were lost a few years ago. The residents can go to the website to express opinions. He said the FCC can get involved to change the rules.

Minutes and Treasurer's Report:

Robert Westbrook moved that the minutes and treasurer's report be approved with the following correction that more people be authorized, who can sign the checks. Wayne Nunnally seconded the motion. Vote: Edmonds, Latell, Nunally, Pollard, Sulick, and Westbrook. Nay: 0.

Zoning Administrator:

Thomas House Demolition: Mr. Hardesty reported that they are waiting on the project to come up on Mr. Self's work schedule. Paul Ferguson will take video of the demolition. Mr. Hardesty has obtained the permit to cover the well on the property.

Dog and Oyster Winery: There has been no action on the pump and haul system's being installed at the winery. At the previous council meeting, council members stated that they wanted to know the reasons behind Mr. Terry's saying that the winery owners should have a bond of \$50,000.00, before installing the system. The council had previously voted that the bond should be \$10,000.00. Mr. Terry wants to be assured that the bond is adequate. He advised the council to find out premiums for both a \$10,000.00 bond and a \$50,000.00 bond.

Carters Creek Road Closure: The hearing before the Board of Supervisors to close the Carters Creek Road will be February 23, 2012, at 7:00 P.M. Mr. Hardesty reported that the town did not have to hold a hearing. Robert Westbrook asked if the town had to be involved in Mr. Sanders' placing the dredging spoils on the land to build up the level of the land. Mr. Terry said that was a VMRC issue.

Planning Commission Report:

Ordinances: The Town Council has inquired when they can have ordinances for review. The Planning Commission will need to hold a public hearing on the ordinances, before the ordinances can be officially given to the Town Council which will have a second reading. Mr. Terry has said that the Planning Commission has to complete its process before they can be given to the Town Council. Mr. Terry said the process is not to be rushed. Mr. Terry will review the ordinances before the public hearing to make sure the ordinances conform to the enabling legislation. Mr. Morrison said that there will be separate public hearing on the sign ordinance.

Committee Reports:

CERT Training: Dr. Westbrook said that there will be 3 training sessions at Irvington Baptist Church scheduled on January 28th and February 4th. The third session that is on February 11th will be a practical. There is no cost for this training. Dr. Westbrook has to give the instructor a head count so she will know the number of manuals needed. It was decided that the town would put an ad in the Record. (Later Dr. Westbrook decided not to put an ad in the Record at this time.)

Golf Cart Signs: One of the signs has been damaged.

Office Renovation: The town office roof has been painted. A table and chairs have been purchased for the council meeting. The office furniture has been rearranged. Mrs. Pollard would like new carpet. Mr. Edmonds would like a new town map.

Old Business:

Auditor's Recommendations: It was decided that Kathleen Pollard and Mr. Robert Hardesty would be the additional signers of the town checks if other signatures are needed. The treasurer and the mayor are now signing the checks. There would be a review of the treasurer's reports and bank statement. A log of the incoming mail would be kept. The treasurer will work toward more electronic bookkeeping, which will include a monthly balance sheet. Wayne Nunnally made a motion to have Mrs. Pollard and Mr. Hardesty, sign the checks when needed. Gene Edmonds seconded the motion. Vote – Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Water Pump Generator: In response to Dr. Westbrook's question, Mr. Hardesty said that he had not received a maintenance schedule from Aqua for the generator at the water pump.

Donation to Kilmarnock Fire Department: Gene Edmonds made a motion to donate the \$605.00 that the council allocated to them in this year's budget. Wayne Nunnally seconded the motion. Vote – Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Donation to Lancaster County Library: Robert Westbrook made a motion to donate the \$250.00 to the Lancaster County Library that the council allocated to them in this year's budget. Edward Sulick seconded the motion. Vote – Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

New Business:

Future Plans for the Thomas House Property: Mr. Sulick stated that Randall Kipp would assist in planning for the use of the Thomas House Property as a public service. Mr. Nunnally wanted the Commons included in a master plan. Robert Westbrook recommended that there be another public meeting. He wanted to know if there is an outside group, who could assist. To date, there have been suggestions for a garden, wild flower garden and a carillon for the property. Mrs. Pollard said the council needs to present its ideas to the community. Mr. Terry said that the town needed a small scale urban planner, who could help identify options. Mrs. Pollard will contact Mr. Terry, who has a contact, who might know an urban planner.

Planning Commission Appointments: The terms of two planning commission members have expired. Mr. Morrison thought that it will be good to expand the membership and Gene Edmonds made a motion to expand the number on the commission to seven members. Currently, on the commission are Bob Morrison, Mary Ellen Tetrick,, Jacquelyn Brown, and Ed Sulick as a representative from the Planning Commission. The terms of Suzanne Mattingly and David Raffetto have expired and they have submitted their names for reappointment. Mike Merrill has submitted his name to be appointed to the planning commission. Mrs. Pollard seconded Mr. Edmonds' motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0. Robert Westbrook moved that Mrs. Mattingly, Mr. Raffetto, and Mr. Merrill be appointed to the planning commission. Mrs. Pollard seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Round Table:

Website: Mr. Edmonds is talking to people, who can design a web site and will hopefully have more information next month.


Septic System at Commons: Mr. Edmonds said that he had been advised that the town should charge \$.50 annually for the museum's use of the Commons ground for its septic system. Mr. Terry said a deed of easement may be needed for the septic system. The clerk is to provide him with the resolution giving permission for the septic system to be put on the Commons.

Road Patches: Mrs. Pollard did not think that the road patches looked good. Mr. Ransone said that he would ask Mr. Sterrett about the grade of the sidewalk at Chesapeake Bank.

Christmas Decorations and Christmas Tree: Mr. Ransone thanked the council members for their help with the Christmas decorations. Mr. Nunnally thoroughly enjoyed the golf cart parade at Christmas and he hopes that it will become a tradition.

Adjournment:

Mr. Nunnally made a motion to adjourn the meeting and Jerry Latell seconded the motion.



Ralph D. Ransone, Mayor