

**Irvington Town Council
Regular and Public Meeting
December 8, 2011**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office on December 8, 2011, at 7:30 P.M.

Present:

Vice-Mayor	Kathleen Pollard
Council	Gene Edmonds, Jerry Latell Ed Sulick Bob Westbrook
Zoning Administrator	Robert A. Hardesty

Absent:

Mayor	Ralph D. Ransone
Council	R. Wayne Nunnally
Legal Counsel	Matson C. Terry, II

Guest:

Luther Ghorley: Aqua Virginia, Inc.

In the absence of the Mayor, Mrs. Pollard, Vice-Mayor, called the meeting to order and asked for a moment of silence.

Public Comment: No one from the public was present.

Aqua:

Luther Ghorley, Manager, Eastern Area of Aqua, was present to discuss their current plans for upgrading the water system in Irvington. Currently, their contractor, Franklin Mechanical, is completing replacement of about 3500 feet of lines in Irvington. They have installed a larger storage tank at the West Irvington Well as well as digging an additional well there. When they are satisfied with water pressure in the lines, they will take the old well at the Quarles/Custom Yacht site off line. Five fire hydrants have been installed. Additional hydrants may be installed later. Within the next week or so, they will go to White Stone to deal with problems there. Then they will return to Irvington to address service connections on King Carter where they changed the lines from 2" to 6". They are also working on a system which will enable them to notify residents when there are going to be disruptions in service. Dr. Westbrook asked about maintenance records on the generator. Mr Ghorley said that they could give them to the town. Northern Neck Generator does the service work.

Minutes and Treasurer's Reports:

Gene Edmonds made a motion to approve the minutes of the November meeting and the treasurer's reports for October and November. Robert Westbrook seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0. Dr. Westbrook questioned when the council would receive the revised ordinances. Mr. Sulick will discuss the question with the Planning Commission.

Zoning Administrator:

Mr. Hardesty reported the company that will demolish the Thomas house is waiting on the weather. A permit will be needed to close the existing well on the property. The large oak tree will be protected.

Pump and Haul: The Pattesons of Hope and Glory have put their pump and haul project on hold until probably February and March. Mr. Terry has recommended that the bond be set at \$50,000, and the council decided on \$10,000.00. Mr. Patteson has brought in an insurance certificate for \$5000.00. Dr. Westbrook stated that he would like to hear Mr. Terry's reasoning for suggesting a \$50,000.00 bond.

Carter's Creek Road: Mr. Bruce Sanders has sent his letter formally requesting the abandonment of the state control of the end of Carter's Creek Road.

Boathouse on Carters Creek: Mr. Hardesty reported that the deteriorating boathouse on Carter's Creek has been torn down, but the pilings remain to indicate the footprint as the boathouse will be rebuilt. Dr. Westbrook asked if the council could receive the part of the revised ordinance to review as there is a section on rebuilding boathouses. Mr. Sulick said that maybe the Planning Commission could pass some of the revised ordinances to the Council before all of it is completed.

Committee Report:

Golf Cart Signs: Mrs. Pollard reported that the golf cart signs will be installed on Monday, December 12, 2011.

Old Business:

Auditor's Recommendation: Discussion of the auditor's recommendation will be tabled until next month as the mayor is absent. Mrs. Pollard said that they need more people, who can sign the checks.

Roof Painting Bids: The decision about painting the roof was tabled from last month until Mr. Hardesty could obtain more information about the paint that would be used and the warranty. Mr. Hardesty stated that Mr. Lee has recommended that asphalt shingles be put on the roof. Dr. Westbrook had had the same recommendation for a porch roof from Mr. Lee. Mr. Edmonds recommended that they accept the bid of \$1450.00 from Mr. Cain (Cleaning Professionals) for two coats of paint. Dr. Westbrook seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0.

New Business:

Planning Commission Appointments: Two of the Planning Commission members have terms that have expired: Dave Raffetto's term expired on May, 2011, and Suzanne Mattingly's term expired November, 2011. After discussion, Robert Westbrook made a motion to advertise for persons interested

in completing the four year new terms. Mr. Sulick seconded the motion. Vote - Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0.

Thomas Property: Mrs. Pollard announced that Steven Reiss, a local architect, had sketched the Thomas property and pictures were taken. Paul Ferguson would like to video the demolition and he will be back in town, December 18th.

Council Round Table: Mr. Edmonds would like a council round table at each council meeting where council members could bring up matters on their mind. Mr. Sulick made a motion for this to occur under new business and Jerry Latell seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0.

Raffle Application – Chesapeake Academy: Gene Edmonds made a motion to approve the raffle application from Chesapeake Academy to hold a raffle in May, 5, 2012, at their annual fundraising event. Ed Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0.


9

Remove Christmas Decorations: Christmas decorations will be removed January 7, 2012, with a rain date of January 14th.

Dr. Westbrook noted the success of Christmas Carts and Carols Parade and Mrs. Pollard noted the success of the Turkey Trot.

Adjournment:

Jerry Latell made a motion to adjourn the meeting and Gene Edmonds seconded the motion. The meeting was adjourned. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0.


Ralph D. Ransone, Mayor

**Irvington Town Council
Regular and Public Meeting
November 10, 2011**

The regular and public meeting of the Irvington Town Council was held on Thursday, November 10, 2011, at 7:30 P.M.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen F. Pollard
Council	Gene Edmonds Jerry Latell R. Wayne Nunnally Robert S. Westbrook
Zoning Administrator	Robert A. Hardesty

Absent:

Legal Counsel	Matson C. Terry, II
Council	Edward Sulick

Guests:

Bruce Sanders
William B. Graham
William Kopcsak
John Raymond

Visitors:

Robert Morrison

Ralph D. Ransone, Mayor, called the meeting to order, and led the group in a moment of silence.

Public Comment: No comment.

Minutes:

Kathleen Pollard made a motion to approve the minutes with the correction that the number of signs for the front of the winery would be four (pair on each side of the road) to designate the oyster tasting and wine tasting instead of the two stated in the minutes. Wayne Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, and Westbrook. Nay: 0.

There was no treasurer's report because of the absence of the treasurer.

Zoning Administrator:

Thomas House Demolition: Mr. Self, who will demolish the Thomas house, wants to wait until the grass is dry so that they can put logging mats over the ditch to ingress/egress the property. A well was

discovered on the property. Mr. Hardesty has obtained the permit application necessary to fill in the well. Dr. Westbrook wants to investigate if the heavy equipment can damage the big oak tree. The Mayor asked Mr. Hardesty to request that they work from the rear or off to the right of the house to avoid damaging the tree.

Pump and Haul: Mr. Hardesty said that he retyped the pump and haul agreement inserting the "Town of Irvington" where applicable in the draft agreement. He said that the town attorney said that the bond should be \$50,000.00 instead of the \$10,000.00 bond that Mr. Patterson has provided. Mr. Fridley has not heard anything from Hope and Glory regarding their needing approval from the Health Department.

Vacating easement: Mr. Sander's request to make the end of Carters' Creek Road private instead of public. Mr. Sanders now owns the property on both sides of the road and he wants to change the elevation of the road. All adjacent properties drain on this part of the road causing the water to collect in this area. He will have engineers study the situation. He has a choice of making the road private or trying to get the state to pay for the improvements. The road was there before the state took over the maintenance of it. Vacating the public road is the first step in his plans for the property, which will eventually include elevating the property. Public hearings before the planning commission and town council are needed for the approval process. The council commended Mr. Sanders on his cleanup efforts. He is in the process of removing the pilings and is applying to Marine Resources Commission and the Army Corps of Engineers to do dredging there and elsewhere on his property.

Planning Commission Report:

Mr. Morrison reported that the Commission will resume the work on the revision of the Ordinance. They will have the completed ordinances.

Committee Reports:

Emergency Committee: The lady from Gloucester, who will conduct the CERT training, conducted a meeting on October 24, 2011. Dr. Westbrook wants to wait until after the holidays to begin the training. He wants to decentralize the dissemination of information to the residents and therefore will rely on the block captains for that task.

Golf Cart Signs: Mrs. Pollard has ordered the golf cart signs and marked the locations for them.

Old Business:

Deer Hunting: Mr. Hardesty has written a letter to the Game and Inland Fisheries to request that the Town of Irvington be placed on the Urban Archery Deer Season list to allow the deer hunting season for antlerless deer with bow and arrow to be expanded from September 1 to March 1, beginning in the next regular cycle. Mr. Morrison said that a homeowner, if he has animal damage to his property/crops, can obtain additional permits.

Auditor's Recommendations: These will be discussed when the treasurer is present. The Mayor informed the council that the recommendations to have two signers of the checks and he was opening the mail have been implemented. Dr. Westbrook asked that there be formal training in quick books.

Aqua's Water Upgrades: Mr. Hardesty's has asked someone from Franklin Mechanical or Aqua to come to the council meetings to answer questions about the plans for upgrading the system. This request will be reissued for the next meeting

New Business:

Converting a Tennis Court to a Pickle Ball Court: Mr. William B. Graham, III requested that one of the tennis courts be converted to a pickle ball court at no expense to the town. He provided information

to show how the tennis court can be overlaid to mark the pickle ball court and not disturb the tennis court line markings. Two additional straps would be used to lower the nets. Mr. Nunnally made a motion to convert two of the courts to pickle ball courts and Dr. Westbrook seconded the motion. Mr. Graham said that he would start with one court. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, and Westbrook. Nay: 0.

Painting Town Office Roof: The Council discussed the roof painting bids and decided that they needed more information. Mr. Nunnally made a motion to table the decision until the council had more information regarding a warranty and the type of paint that will be used. Mr. Latell seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, and Westbrook. Nay: 0.

Cleaning Street Curb and Gutters: Mr. Ransone obtained the name of Commercial & Industrial Services, Inc. from VDOT, who would be able to clean the street curbs and gutters at a rate of \$150.00 with 6 hour minimum per day. In the past, VDOT has done it usually twice a year. This year because of their other expenses from storms, etc., the state will not be providing that service. No decision or action was taken. The matter will be discussed under the budget considerations.


Announcements:

Decorating the Christmas Tree will be Saturday, November 12, 2011.

Gene Edmonds is still pursuing hiring someone to manage the website. He feels that the town needs its own website rather than just a link on someone else's website.

Adjournment:

Wayne Nunnally made a motion to adjourn the meeting and Jerry Latell seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, and Westbrook. Nay: 0.



Ralph D. Ransone, Mayor

Northern Neck Regional Water Supply Plan

WHEREAS, the 2003 Virginia General Assembly identified the need for a regulation for Comprehensive water supply planning to protect water supplies for the future economic vitality and public health of the Commonwealth, and

WHEREAS, the State Water Control Board responded to this mandate and adopted regulations on June 28, 2005 requiring all local governments and regional entities to prepare local and regional water supply plans, and

WHEREAS, the Local and Regional Water Supply Planning Regulation 9 VAC 25-780-10 et seq. requires that the plan will include 1) a description of existing water sources, existing water uses, and existing water resource conditions; 2) an assessment of projected water demand; 3) a description of water management actions including drought response, contingency plans, and other water demand management information; 4) a statement of need and an analysis that identifies alternatives to address projected water supply deficits; and 5) maps identifying important elements of the program such as existing water resources, proposed new sources, and significant existing water uses, and

WHEREAS, the Northern Neck counties and towns determined that it is orderly and efficient to pursue water supply planning on a regional basis, and

WHEREAS, the Northern Neck localities authorized the Northern Neck Planning District Commission to administer and coordinate a regional water supply plan with financial assistance from VA DEQ's water supply planning assistance grant program matched with local funds to help defray the costs of plan preparation and compliance with the regulations, and

WHEREAS, the Northern Neck PDC contracted with EEE Consulting, Inc. to assist in that effort, and

WHEREAS, the Northern Neck Regional Water Supply Plan has been completed and approved by the Virginia Department of Environmental Quality, and

WHEREAS, the Town of Irvington has conducted a public hearing consistent with Section 15.2-1427 of the Code of Virginia on the Northern Neck Regional Water Supply Plan Program which includes adoption of an ordinance necessary to implement the drought response and contingency plan,

THEREFORE BE IT RESOLVED, that the Irvington Town Council hereby confirms its participation in the Northern Neck Regional Water Supply Planning effort and approves the Northern Neck Regional Water Plan.

Adopted by: Irvington Town Council on October 13, 2011

ATTESTED: *Ralph D. Ramsey*, Mayor



ARTICLE 20

DROUGHT RESPONSE

SEC. 20.1. SHORT TITLE.

This Article shall be known and may be cited as the Drought Response Ordinance.

SEC. 20.2. PURPOSE.

The purpose of this Article is to provide for the voluntary and mandatory restriction of use of the Town's water supplier system(Aqua Virginia, Inc.) during declared water shortages or water emergencies.

SEC. 20.3. SCOPE.

This Article shall apply to all Town residents and businesses which are served by the Town's water supplier system (Aqua Virginia, Inc.)

SEC. 20.4. AUTHORITY TO DECLARE A POTENTIAL SHORTAGE OF WATER AND TO IMPOSE WATER CONSERVATION MEASURES.

The Town Manager is authorized to take special measures of prudent management to prevent a critical water shortage when a potential shortage and/or emergency condition exists in the water system and to declare a Drought Watch, Drought Warning or Drought Emergency conditions within the jurisdiction. Drought Emergency condition may also be declared by the jurisdiction in the event of equipment failure, contamination or other non drought related events that prevents short-term provision of adequate water supplies.

SEC. 20.5. AUTHORITY GRANTED TO LOCAL JURISDICTIONS BY THE CODE OF VIRGINIA.

Section 15.2-924 of the Code of Virginia states that localities have the power to declare water supply emergency, and to restrict citizen's water use for the prevention of or the duration of a water supply emergency. When such restrictions are put in place, any local water supply system may apply to the State Water Control Board for assistance if they are able to provide evidence that they have exhausted their available means. Water can be bought from one water supplier for the benefit of another to alleviate local water shortages; in such cases, water will be paid for at the established rate of the supplier.

SEC. 20.6. CONDITIONS FOR THE DECLARATION OF POTENTIAL SHORTAGE OF WATER.

The Drought Contingency and Response Plan, included in the Northern Neck Regional Water Supply Plan (WSP), provides guidance for evaluating the potential for, or existence of, drought conditions and implementation of response and contingency activities.

Upon a determination by the Town Manager of the existence of the following conditions, the Town Manager shall take the following actions:

(a) Drought Watch.

Drought Watch stage targets increased monitoring of drought conditions and increased public awareness of incipient drought conditions. Required actions under Drought Watch include notifying the public of incipient drought via newspaper, public service announcement, notices with water bills, and to request voluntary reduction in non-essential water use.

(b) Drought Warning.

Drought Warning target is to increase public awareness, and reduce water withdrawals by 10% through voluntary water conservation. Required actions include notifying the public of the Drought Warning, and requesting voluntary reduction in the following non-essential water use:

- (1) Water to wash down streets, sidewalks, walkways, driveways, parking

- lots, service station aprons, tennis courts, other hard surface areas, buildings, and structures, except as required for safety concerns;
- (2) Water to wash automobiles, trucks, trailers, and any other types of mobile equipment, except as required to meet air quality standards;
 - (3) Watering of shrubbery, trees, lawns, grass, plants, and other vegetation;
 - (4) Water from fire hydrants for construction purposes or any purpose other than fire suppression or other public emergency;
 - (5) Water to fill or refill swimming pools;
 - (6) Customer not served drinking water in restaurant unless requested;
 - (7) Urge customers to refrain from outdoor watering with sprinklers or irrigation systems between 10 am and 6 pm;
 - (8) Implement alternate-day use schedules based on last digit of residential or commercial addresses: odd-number addressed –Tuesday, Thursday and Saturday; even numbered addressed –Wednesday, Friday and Sunday; watering by hand (with cans, wands, hand-held hoses) is allowed any day of the week.

(c) Drought Emergency.

Drought Emergency target is to increase public awareness and reduce water withdrawals by 15%. Required actions include notifying the public of the Drought Emergency, and implementing mandatory reduction in the following non-essential water uses:

- (1) Water to wash down streets, sidewalks, walkways, driveways, parking lots, service station aprons, tennis courts, other hard surfaced areas, buildings, and structures, except as required for safety concerns;
- (2) Water to wash automobiles, trucks, trailers, and other type of mobile equipment, except where required to meet air quality standards;
- (3) Watering of shrubbery, trees, lawns, grass, and other vegetation (exception: customers may water first-year foundations, trees and shrubs up to two hours a day by a hand-held or soaker hose, and new planting of grass within the first 30 days up to one hour a day by any means; restrictions do not apply to locations using wastewater effluent for irrigation);
- (4) Water from the fire hydrants for construction purposes or any other purpose other than fire suppression or other public emergency;
- (5) Water to fill or refill swimming pools;
- (6) Customer not served drinking water in restaurant unless requested;
- (7) Require customers to refrain from outdoor watering with sprinklers or

irrigation systems between 10 am and 6 pm.

(8) Implement alternate-day use schedules based on last digit of residential or commercial address: odd-number addresses – Tuesday, Thursday and Saturday; even-number addresses – Wednesday, Friday and Sunday; watering by hand (with cans, wands, hand-held hoses) is allowed any day of the week.

SEC. 20.7. PENALTIES

Violations of this ordinance when a Drought Emergency stage is declared may result in penalties being assessed to the customer:

- (1) First offense Writing warning;
- (2) Second offense \$50 fine;
- (3) Third offense \$100 fine;
- (4) Forth offense \$250 fine.

SEC. 20.8. APPEALS AND EXCEPTIONS

Upon implementation of a Drought Emergency stage (above), the [Town Manager] shall appoint an appeals board consisting of (3) representatives from the jurisdiction under which the Drought Emergency is declared. The jurisdiction attorney or designee shall serve as legal counsel to the appeals board. The appeals board shall be empowered to review customer applications for exemptions from the provisions of the mandatory conservation on a case-by-case basis and, if warranted, to make equitable adjustments to such provisions. The Board shall also be empowered to establish regulations governing the granting of temporary exemptions applicable to all or some of the uses of the water supply as set forth. The board shall, in deciding application, balance economic and other hardships to the applicant resulting from the imposition of the water restrictions or allocations against the individual and cumulative impacts to the water supply resulting from the granting of exemptions. Individual applications shall be decided by the board within (2) weeks of receipt of an application in proper form and containing all necessary information.

- (a) Rescinding Orders. Nothing in this section shall be construed to prohibit the Town Manager from rescinding any orders issued hereunder when the conditions creating the need for such orders have abated.

ARTICLE 20
DROUGHT RESPONSE
TOWN OF IRVINGTON

THIS ARTICLE SHALL BE KNOWN AND MAY BE CITED
AS THE DROUGHT RESPONSE ORDINANCE

ADOPTED: 10/13/11 SIGNED: MAYOR *Robert D. Amore*



**Irvington Town Council
Regular and Public Meeting
October 13, 2011**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office on October 13, 2011, at 7:30 P.M.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen F. Pollard
Council	Gene H. Edmonds Jerry S. Latell R. Wayne Nunnally Edward Sulick Robert S. Westbrook
Zoning Administrator	Robert A. Hardesty

Absent:

Legal Counsel	Matson C. Terry, II
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Guests:

Suzanne Fleet	Fred Sanford
Dudley Patteson	
Todd Engelmeyer: Dept. of Game & Inland Fisheries	
David Fridley: Lancaster Co. Health Dept.	
Jerry Davis: Northern Neck Planning District	
David Alga and Nadia Rogers: Creedle, Jones, & Alga, Auditors	

Visitors:

David & Mary Headley

The Mayor called the meeting to order with a moment of silence.

Public Comment: None.

Mr. David Engelmeyer:

There is an increasing problem with deer in the Town of Irvington. Shooting with guns is not allowed in town. Mr. Engelmeyer, a biologist with the Department of Game & Inland Fisheries, spoke to the Town Council meeting about solutions for the problem. He said that they had success with the Urban Archery Deer Season and the town would qualify to be on this list because of its population density. Several kinds of permits are available. With this kind of hunting, the hunting season is extended beyond the normal hunting season. The council would have to write to the Department of Game to request that the town be included in the system. Hunting is the only way to control the deer population as a doe produces 1.6 fawns a year. Deer adjust their behavior when they know they are being hunted. He said that Lancaster County wants to keep the deer numbers as they are now. With bow and arrow, hunters need to become acquainted with the habits of the deer and must be able to get close to the deer in order to shoot them, but they must adhere to laws in terms of trespassing. The council will discuss the deer situation next month.

Pump & Haul:

Mr. David Fridley, from the Lancaster County Health Department, discussed pump and haul as a method for a property owner to dispose of his sewage when he does not have a septic tank or there is no central sewage system. This method has to be done under the sponsorship of the local government, which insures that the pump and haul is done in a responsible manner. The town enters into an agreement with the Health Commissioner. The local government also enters into an agreement with the property owner. The homeowner posts a bond to insure that if there is a failure or the system fails and the health department comes back to the town to take care of the situation. A holding tank is installed and periodically, it is pumped by a licensed handler. Records are submitted to show pump and haul activity. There are inspections. The Town can add or remove a property from the approved list for the reasons of not paying the bills or not pumping the tank. New property owners that want to be added to the system, will come to the town to obtain a permit.

Public Hearing:

Mr. Jerry Davis, from the Northern Neck Planning District, gave the background for the drought response water management plan that has been developed regionally. In the early 2000's, the Virginia General Assembly adopted a legislation requirement that localities must develop the water plan. Consultants developed the plan with oversight by a regional committee. In 2010, DEQ approved the plan. Each locality must approve the plan by a resolution and adopt the drought response ordinance.

In the Northern Neck, the water usage is calculated to be 8 million gallons per day and supplied by ground water. Projected usage can go to 10 million gallons per day over a 100 year period. Nothing is projected to adversely affect the Northern Neck usage. However, the outlying area, such as in southern Maryland or the coastal area may affect the usage, but the economy has slowed down development.

Mr. Hardesty said that the town attorney has approved the ordinance. In response to Dr. Westbrook's question regarding who would declare an emergency, Mr. Hardesty said that the state would. He said; however, Irvington could ask for a voluntary effort. Edward Sulick made a motion to accept the drought response ordinance and Gene seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0. Boh Westbrook made a motion to approve the resolution and Wayne Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Audit Report:

Mr. David Alga, an auditor with Creedle, Jones, and Alga in South Hill, and Mrs. Nadia Rogers of the Richmond office of Creedle, Jones, and Alga performed the audit for the Town of Irvington. Both were present to discuss their findings. They recommended that there was an excessive amount of burden placed on the town treasurer and that there should be a segregation of duties so that some controls could be established. The responsibility of duties should be shared. He also recommended that there be two signers of the checks. Mail should be opened by another person and a log kept, which is verified with the deposit slips. The treasurer's report should be verified with the bank statement. A cash flow statement should include the beginning and ending balance to complete the cycle. "Ins & Outs" should be included in the treasurer report and the loan payment should be in the body of the report. The loan payment of \$90,000 should have been shown in the body of the report. The vehicle tag report should include the receipt#. (He said that, but it is already in the report, and I think he meant a method by which you can total by a formula at the bottom.) He also recommended a balance sheet, to aid in determining the town's worth, by identifying the liabilities and assets. Copies of his two letters will be included with the minutes. He was not aware of any problems, but he was concerned about the controls. Mr. Ransone said that some of these recommendations have already been implemented.

He said that the telephone and internet were not utilities. Regarding the value of this building, he said that there was a historic value that could be used.

In response to Mr. Ransone's question about the frequency of an audit, he said that he could not tell the town not to do an audit. He said you might want form a finance committee, who would do an informal audit.

Wayne Nunnally made a motion to approve the audit and Jerry Latell seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0. Mr. Alga would like a follow-up letter to be sent to him regarding the recommendations. Mr. Edmonds suggested that the council discuss the recommendations at the next meeting.

Minutes and Treasurer's Report:

Wayne Nunnally made a motion to accept the minutes and treasurer's report. Mr. Edmonds seconded the motion. Vote– Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Zoning Administrator:

In response to the letters sent to Mr. Charles Walker about the derelict boathouse, Mr. Hardesty reported that Mr. Walker had hired a contractor, who has come to see him about the boathouse that he plans to rebuild for Mr. Walker.

Planning Commission Report:

Mr. Sulick had no additional report other than that about the drought water plan.

Committee Reports:

Disaster/Emergency: Dr. Westbrook reported that he has scheduled a meeting at the Irvington Baptist Church on Monday, October 24, 2011, at 6:30, at which time Ms. Jane Wenner, the CERT instructor, will give an overview of the training that will be available for those, who have indicated that they would like training. He has invited the White Stone Fire Department to send as many firemen as possible.

Golf Carts: Mrs. Pollard reported that she is still working on locations for the golf cart signs to be posted. She has a meeting with Robert Harper of VDOT on Monday, October 17, 2011, to discuss locations.

Crosswalk locations: Mr. Nunnally said that VDOT is investigating relocating the crosswalks. The town requested that they be relocataed to where the street is straight such as near The Local from near the Church, where the road curves.

He also reported that VDOT is going to paint lines for a 4 foot area on both sides of the road from Irvington to Kilmarnock to be used as bike paths for biker riders. VDOT rejected the idea of an 8 foot bike path on only one side.

Building & Grounds: Gene Edmonds made a motion to purchase 10 chairs for the council table. Bob Westbrook seconded the motion. Vote– Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Old Business:

Dog and Oyster Winery Signs Design Approval: Mr. Patteson showed the council his designs for the wine tasting room and oysters signs that he is erecting at the winery. Two permanent rectangular signs will be visible from the road, one on each side of the road at a 45° angle to the road .

Mr. Hardesty said that Mr. Patteson had paid his fee and these signs are in compliance with the current sign ordinance.

Mr. Nunnally made a motion to approve the design and Mr. Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Mr. Patteson gave Mr. Hardesty his bond certificate for \$5000.00 for the pump and haul. This will be subject to the town attorney's approval.

Changing the time of meeting: At the previous council meeting, Ed Sulick suggested changing the time of the council meeting to 7:00 P.M. from the current 7:30 P.M. At this meeting Kathleen Pollard suggested changing it only for the winter months, but Wayne Nunnally and Jerry Latell said that it would be difficult for them to come to the meeting at 7:00 P.M. because of work. It was decided not to change the meeting time.

Mrs. Fleet's comments: Mrs. Suzanne Fleet stated that it was disgraceful that the town had not helped the museum more as it was the hope of the museum the town could help more since the state had cut their funding.

Mr. Ransone left the building and did not participate in the executive session because Ransone's Nursery had submitted a bid for the demolition of the Thomas Property House.

Executive Session:

Kathleen Pollard read the following motion to go into an executive session " I hereby move that the Town Council of the Town of Irvington go into closed or executive session to discuss contract for demolition of the house on the Thomas property, and regarding specific legal matters requiring the provision of legal advice, pursuant to *CODE OF VIRGINIA*, Section 2.2-371 I(A) (30)." Bob Westbrook seconded the motion. Vote -Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, Westbrook. Nay: 0.

Bob Westbrook made a motion to come out of executive session and Wayne Nunnally seconded the motion. Vote: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

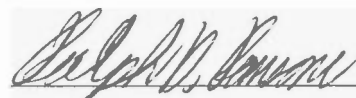
Kathleen Pollard read the motion for certification " I move that there be a roll call or other recorded vote, to be included in the minutes of this meeting, certifying that (1) only public business matters lawfully exempt from public meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed session; and (2) only such public business as was identified in the motion to convene a closed session was heard, discussed or considered.

I, Kathleen Pollard, so certify.
I, Bob Westbrook, so certify.
I, Wayne Nunnally, so certify.
I, Jerry Latell, so certify.
I, Ed Sulick, so certify.
I, Gene Edmonds, so certify.

Ed Sulick made a motion to accept the bid, in the amount of \$4651.00, from Self Timber, Inc. to demolish the Thomas Property House. Wayne Nunnally seconded the motion. Vote– Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Adjournment:

The meeting was adjourned.

 Mayor

**Irvington Town Council
Regular and Public Meeting
September 8, 2011**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office on September 8, 2011, at 7:35 P.M.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen F. Pollard
Council	Gene Edmonds Jerry Latell R. Wayne Nunnally Edward Sulick Robert S. Westbrook

Guests:

Tom Chapman

The Mayor opened the meeting with a moment of silence.

Public Comment: None

Minutes and Treasurer's Report:

Mr. Nunnally made a motion to approve the minutes with the following corrections:

Page 2, Paragraph 1, Committee Reports, Emergency/Disaster:
Printing of the emergency letter included envelopes, and questionnaire
Page 2, Old Business, Dog & Oyster: Wine Shop In paragraph 1,
Insert the word some: Thinking of some council members

Gene Edmonds seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Zoning Administrator:

Mr. Hardesty reported the following at Irvington Marina:

All boats except one have been crushed.
The foundry building (ice plant) is nearly gone.
The dock space is yet to be done.
A gentleman has bought the plane.

Mr. Hardesty wrote a letter to the owner of the derelict boat house on August 18th and has received no response. A second letter with copies to Adrian Jennings (Corp of Engineers) and Jay Woodward – (VMRC) was sent. Mr. Nunnally recommended sending the letter certified with return receipt requested.

Mr. Edmonds said that Mr. Sanders has been making applications for docks as if new, rather than based on the previous footprints. The buildings on the left side of the marina will be torn down and that side will be an expansion of Mr. Sanders' existing boat yard.

Legal Counsel:

Mr. Terry was not present. Mr. Nunnally asked about the "Irvington Herd" (deer). Mr. Hardesty is going to check with the game warden on the options that are available.

Planning Commission: No meeting, no report.

Committee Reports:

Emergency/Disaster: Dr. Westbrook reported that 80 questionnaires have been returned and on 32, it was indicated that someone in the household wanted CERT training. The lady from Gloucester will come here to do the training. The training will take 12 hours and there are different options for the scheduling of the training. He distributed copies of the CODE RED questionnaire. The crew at the Tides Inn cleared some of the debris from a neighbor's hedge.

Golf Cart Signs: Kathleen Pollard reported that she is still working with Robert Harper of VDOT on the Golf Cart Signage.

Transportation: Mr. Nunnally will draft a letter regarding painting crosswalks where the roads are straight.

Irvington Open Golf Tournament: Gene Edmonds made a motion to appropriate the budgeted amount (\$300.00 was budgeted, although \$250.00 was mentioned in the brief discussion) for the Irvington Open Golf Tournament. Dr. Westbrook seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Boys and Girls' Club Donation: Kathleen Pollard made a motion to appropriate the \$200.00 donation to the Boys and Girls' Club. Wayne Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Old Business:

Pump & Haul: Mr. Hardesty said that Mr. and Mrs. Patterson must post a bond to have Pump & Haul at their vineyard. This is necessary in case something should happen. The Council determines the amount of the bond. The town will have to adopt an Ordinance. The council has approved their having pump and haul. The Health Department issues a permit for the pump and haul. When food is being served, the health department will be involved. Mr. Hardesty will ask Mr. Fridley of the Lancaster County Health Department to come to the council meeting.

Thomas Property: Mr. Edmonds reported that John Cole had again evaluated the Thomas Property and said that the building needed to be torn down as it had deteriorated too far. Mr. Hardesty said that he has three bids for taking it down. Mr. Hardesty will check and see if the bids are still valid. And he will schedule an executive session to discuss the bids. Mr. Sulick asked if there were another option for cutting the grass. Mr. Nunnally suggested wild flowers. It was questioned if Hampton University would do work pro bono as that school has been mentioned as a possibility to do an evaluation of the building and providing a master plan for the parcels.

New Business:

Christmas, Carts, and Carols: Tom Chapman presented the plan for the Illumination of the Christmas Tree for December 2, 2011, which tentatively will include a parade of decorated golf carts. They would like the parade to begin at Chesapeake Academy, if permitted, go on Rt. 200, and go to the tree, where the church choirs will be involved. The parade of golf carts will continue to the Tides Inn where there will be a bon fire. He will obtain a permit for the parade.

Decorating the Christmas Tree: The council decided to decorate the Christmas Tree at 9:00 A.M. Saturday, November 12, 2011, with a rain date of November 19, 2011.

Additional Deposit to the Bank of Lancaster CD: After a brief discussion about the amount of money in the town's checking account, Wayne Nunnally made a motion to deposit all sums over \$50,000.00 that are in the checking account into the Community Partnership CD at the Bank of Lancaster. Kathleen Pollard seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, Westbrook. Nay: 0.

Chamber of Commerce's After Hours: Mrs. Pollard reminded everyone that replies should be made to the Chamber of Commerce's After Hours at Christ Church by September 9, 2011.

October Town Council Meeting: Robert Hardesty said that there would be public hearings for Drought Management Ordinance for the Planning Commission meeting October 4, 2011, and the Town Council Meeting on October 13, 2011.

DAR Proclamation for Constitution Week September 17th -23, 2011. The Mayor read the proclamation for Constitution Week September 17th -23rd, 2011.

Change of Meeting Time: Mr. Sulick asked about the time of the Council meeting being changed to 7:00 P.M. instead of 7:30 P.M. Mr. Ransone said the subject should be put on the agenda for the October meeting.

Adjournment:

Mr. Nunnally made a motion to adjourn the meeting and Mr. Edmonds seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.


Ralph D. Ransone, Mayor

**Irvington Town Council
Regular and Public Meeting
August 11, 2011**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office at 7:30 P.M., on August 11, 2011.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen Pollard
Council	Gene H. Edmonds Jerry S. Latell R. Wayne Nunnally Kathleen Pollard Edward Sulick Robert S. Westbrook
Legal Counsel	Matson C. Terry, II
Zoning Administrator	Robert Hardesty

Guest:

John Ed. Franklin: Franklin Mechanical, Inc.

The Mayor called the meeting to order and asked for a moment of silence.

Public Comment: None

Minutes and Treasurer's Report:

Wayne Nunnally made a motion to approve the minutes of July 14, 2011 and August 3, 2011, and the treasurer's report. Robert Westbrook seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Zoning Administrator:

Mr. Hardesty announced that Mr. Bruce Sanders had purchased the Irvington Marina and the transaction had closed. He said that there had been twenty-two boats to be crushed and six were done on the date of this meeting.

The four counties of the Northern Neck must adopt an Ordinance and Resolution for a water plan during drought conditions.

Mr. Edmonds asked about the collapsed boathouse belonging to Charles B. Walker. Mr. Terry advised the council to obtain the services of Les Kilduff, an attorney in Kilmarnock, because he had a conflict, for this issue. As a first step, Mr. Hardesty is to write a letter to Mr. Walker.

Planning Commission: No meeting, no report.

*envelope que Steven Reiss
and the note plus*

Committee Reports:

Emergency: Robert Westbrook said that printing the letter to be sent to homeowners, explaining how the emergency committee will function during an extreme emergency or disaster, will cost about \$300.00. It is hoped that the homeowners will respond to the questionnaire in order for the committee to have a database of resources in town, who might be able to assist in an emergency, and on whom the committee must check during such times.

Golf Cart Signs: Mrs. Pollard distributed a list of where golf carts signs will be placed in town and the description of the pole and appropriate sign for each location. Golf carts cannot be ridden on RT. 200 because of the volume of traffic. Consequently the signs on the corporate ends of the town will indicate that Irvington is a golf cart community but the golf cart logo will not be featured on the sign. Examples that she gave about signs were: Golf carts can be ridden on Glebe Road, but there has to be a sign coming out of Glebe saying no golf carts beyond this point. Chesapeake Drive sign will be on a 12 foot pole and say that golf carts can be ridden on all streets beyond this point. King Carter sign will be on a 12 foot pole saying that golf carts can be ridden on all streets beyond this point. Signs on the end of town must be 36" x 36". In town, signs would be 30"x30". Bob Westbrook asked about putting a golf cart sign on the inside of the Tides Inn wall. Mrs. Pollard will ask VDOT about a sign in that location. She will order seven signs so that she has a spare.

Thomas Property: Mrs. Pollard said Steven Reiss sent the names of Hampton University or Virginia Commonwealth University that may be willing to do an architectural study of the Thomas Property.

Town Office Roof: Two more estimates for painting the roof are needed.

Old Business:

Dog & Oyster Wine Shop: The operators of the Winery have been using a porta potty for the bathroom facilities. The Pattersons would like to build a bathroom and have requested that they be allowed to have pump and haul. Years ago, a marina asked to have a pump and haul for its bathroom facilities and the council did not grant approval for that system. Thinking expressed by council members was: this would not create a precedent, porta potty does not create a good impression, and the health department would be involved if food and drink are being served. Mr. Nunnally made a motion to grant permission for pump & haul to the Dog & Oyster Winery contingent on the health department's approval. Jerry Latell seconded the motion. In the ensuing discussion, Dr. Westbrook said he wanted to find out if two acres would support a drainfield. Mr. Sulick wants to assist them to be successful. Vote – Yea: Edmonds, Latell, Nunnally, and Sulick. Nay: Pollard and Westbrook.

Town Website: No update. Mrs. Thomasson mentioned the name of K.C. Troise of the Rappahannock Record, who works with websites.

New Business:

Appropriations: Edward Sulick made a motion to appropriate the entire \$500.00, allocated in the budget, to the Steamboat Era Museum. Gene Edmonds seconded the motion. Vote– Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Kathleen Pollard made a motion to appropriate the \$250.00 to the Triangle Trolley that was allocated. Edward Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Lancaster Chamber of Commerce. Lancaster Chamber of Commerce sent information for purchasing advertising in its directory. The consensus of the council was that it did not budget for any advertising in the directory and therefore, would not do it.

Crosswalk Signs: A sign placed at the crosswalk in front of the former Chrismart by VDOT was demolished by traffic in just a few days. The sign reminded drivers that walkers in the crosswalk have the right of way. Dr. Westbrook suggested that they paint a crosswalk in front of Bay Window and one in front of Bill Mitchell Signs, where he thinks the crosswalk

signs will be much less vulnerable to being hit than they were in the previous location which is at the beginning of a curve as well as where trucks need to begin a 90 degree turn if they are turning right onto King Carter Drive. Mr. Nunnally will check on the crosswalks being painted where the road is straight and not curving.

Raffle: Wayne Nunnally made a motion to approve the application for a raffle permit by Chesapeake Academy. Jerry Latell seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Franklin Mechanical: Mr. Franklin requested that he be allowed to use an area of 200'x200' of the Thomas Property for a staging area for his equipment, pipes, gravel, and debris removed from the road where he is upgrading the pipes for Aqua. He will leave the area in a gravel parking lot with a construction entrance to the parcel. Mr. Edmonds questioned whether he wanted that much property left in gravel and dirt when he wants "green." Dr. Westbrook made a motion to deny the request and Edward Sulick seconded the motion. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: Latell and Nunnally.

Thomas Property House: Mr. Edmonds is to evaluate the house in terms of use for storage or restoration and the prices associated with each direction. There was discussion about developing a master plan. Mr. Nunnally will check with the schools about an architectural study/master plan.

Executive Session:

Matson C. Terry, II read the following motion that Wayne Nunnally made: "I hereby move that the Town Council of the Town of Irvington go into closed or executive session, to consult with legal counsel pertaining to probable litigation concerning Irvington Marina, pursuant to *CODE OF VIRGINIA*, Section 2.1-3711A. (7)." Gene Edmonds seconded the motion.

Matson C. Terry, II read the following motion that Wayne Nunnally made: "I move that there be a roll call or other recorded vote, to be included in the minutes of this meeting, certifying that (1) only public business matters lawfully exempt from public meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed session; and (2) only such public business as was identified in the motion to convene a closed session was heard, discussed or considered." Jerry Latell seconded the motion.

- I, Gene Edmonds, so certify.
- I, Bob Westbrook, so certify.
- I, Jerry Latell, so certify.
- I, Wayne Nunnally, so certify.
- I, Edward Sulick, so certify.
- I, Kathleen Pollard, so certify.
- I, Ralph D. Ransone, so certify.

Adjournment:

Wayne Nunnally made a motion that the meeting be adjourned. The motion was seconded by the mayor. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0. The meeting was adjourned.


Ralph D. Ransone, Mayor

**Irvington Town Council
Special Meeting
August 3, 2011**

The Irvington Town Council held a special meeting on August 3, 2011, at 6:30 P.M., at the Thomas Property to consider a request by John Ed. Franklin to use a portion of the property to store his material, equipment and debris removed from the work site until he can remove it from the property.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen Pollard
Council	Jerry Latell R. Wayne Nunnally Edward Sulick Robert Westbrook

Absent:

Council	Gene Edmonds
Legal Counsel	Matson C. Terry, II
Zoning Administrator	Robert A Hardesty

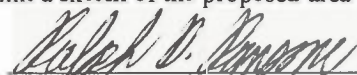
Guest:

John Ed. Franklin

Mr. Franklin requested the following for a staging area while his company upgrades the Aqua water lines in Irvington: to store equipment, pipes, gravel, and other materials to be used while he is upgrading the water lines for Aqua. Also he will store at this site the debris removed from the work site until he can remove it from the property.

1. A 200'x 200' area, 25'-30' off of the wooded property line and extending approximately 2/3 back toward the north woodline. This area would be on the west side of the open land.
2. He will make a construction entrance to the property that would be approximately 10 feet east of the existing 15 mph state road sign that is west of the existing entrance to the property.
3. When the job is completed, Mr. Franklin will leave the area as a parking lot.
4. He considers that the construction entrance and parking lot will be in lieu of rent for the use of the property. The town has not agreed to this.
5. He estimates that that the job will take 6 months or less. His work day is four days a week and 10 hours per day.
6. He would like to begin the job at the end of August, 2011.

The Irvington Town Council decided to table the request until the council meeting on August 11, 2011. Franklin Mechanical, Inc. is to submit a sketch of the proposed area to be used at the Thomas Property and stake the area needed.



Ralph D. Ransone, Mayor

**Irvington Town Council
Regular and Public Meeting
July 14, 2011**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office on Thursday, July 14, 2011, at 7:30 P.M.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen F. Pollard
Council	Gene Edmonds R. Wayne Nunnally (late) Edward Sulick Robert S Westbrook
Legal Counsel	Matson C. Terry, II
Zoning Administrator	Robert A. Hardesty

Absent:

Council	Jerry S. Latell
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The Mayor called the meeting to order and asked for a moment of silence. He complimented those that had worked on the Fourth of July weekend activities.

Public Comment:

Fran Westbrook, chair of the "Lights on the Creek Boat Parade," said that her committee had decided not to do a boat parade this year because of the economy. Last year, there was less response to the parade than in previous years. She said that they hoped to resume the boat parade next year. She thanked the council for the allocation of funds for the parade.

Mrs. Westbrook complimented the Fourth of July Parade committee.

She also liked the moment of silence at the beginning of the meeting.

Minutes and Treasurer's Report:

Corrections: Mr. Terry said in the minutes of June 9, 2011, the reference to the *CODE OF VIRGINIA* should have been to Sections 2.2 -3711 A (7) and 2.2-3711 A (29) rather than Sections 2.1-3711 A (7) and 2.1-3711 A (29) respectively. Mrs. Pollard said that The Lane does not need to be on the list of streets to have golf carts signs as that street will be covered by the Steamboat Road sign.

Robert Westbrook made a motion to approve the corrected minutes from the June 9 and June 23 meetings. Kathleen Pollard seconded the motion. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0.

Gene Edmonds made a motion to approve the treasurer's report and Dr. Westbrook seconded the motion. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0. Mr. Edmonds noted that expenditures had not exceeded the revenues. (Mr. Nunnally arrived.)

Legal Counsel: Executive Session

Matson Terry read the following motion that Wayne Nunnally made: "I hereby move that the Town Council of the Town of Irvington go into closed or executive session, to consult with legal counsel pertaining to probable litigation regarding the Irvington Marina Property and regarding specific legal matters requiring the provisions of legal advice, pursuant to *CODE OF VIRGINIA*, Section 2.2-3711 A. (7); and to discuss personnel matters pursuant to Section 2.2 - 3711 A(1)." Robert Westbrook seconded the motion. Vote: Edmonds, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Robert Westbrook made a motion to come out of the public hearing and Edward Sulick seconded the motion. Vote: Yea: Edmonds, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Matson Terry read the following motion that Kathleen Pollard made " I move that there be a roll call or recorded vote, to be included in the minutes of this meeting, certifying that (1) only public business matters lawfully exempt from public meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed session; and (2) only such public business as was identified in the motion to convene a closed session was heard, discussed or considered."

I, Kathleen Pollard, so certify.

I, Gene Edmonds, so certify

I, Bob Westbrook, so certify.

I, R. Wayne Nunnally, so certify.

I, Edward Sulick, so certify.

I, Ralph D. Ransone, so certify.

No action will be taken as a result of the Executive Session.

Zoning Administrator: No report as there was no Planning Commission meeting because of the Fourth of July activities.

Committee Reports:

Disaster/Emergency: Dr. Westbrook said that the block captains are looking for volunteers to help in emergencies. He wants the town to send a questionnaire to the residents/property owners with return addressed envelopes to obtain information on the resources available in town and information on residences that could be needed in case of an emergency. He distributed information about the CERT (Community Emergency Response Training) program. A lady from Gloucester is available to come to Irvington to give the training. She will need 12 people in the class and will do several combinations: Saturday/Sunday; two Saturdays, or another combination of days. Wayne Nunnally made a motion to approve the programs. Edward Sulick seconded the motion. Vote - Yea: Edmonds, Nunnally, Pollard, and Sulick, and Westbrook. Nay: 0.

Golf Carts: Mrs. Pollard reported that she is working on the golf cart signage. Dr. Westbrook asked her to cut down on expense, if the golf cart signs could be put on the back of the signs. She did not think that this would work really well, because the driver would have to look to the left side of the road when he or she is driving on the right side of the road.

Old Business:

Parking on the Narrow Street: In response to concern about the narrowness of Steamboat Road for the travelling of cars when there cars are parked on it for events, Dr. Westbrook said that, in his reading, he had learned that a fire department in another state wanted 20 feet of road for its travelling. If parking is allowed only on one side of the street, Mrs. Cook at Chesapeake Academy thinks that it should be on the academy side of the road. Dr. Westbrook said that the signs could say no parking on this side of

the street because of emergency vehicles. He thinks that a committee could be named from the stakeholders. He said that on The Lane, the road is only 15 feet wide in places. VDOT says it is the town's right to make the decision. Mr. Nunnally thought that the parking issue should play itself out. Gene Edmonds said that "no parking" on the Lane would have a problem with enforcement. He and Mr. Nunnally have no problem with parking on only one side of Steamboat Road. Dr. Westbrook said that a citizen's committee could come up with other solutions. Mr. Edmonds agreed that putting up signs would be proactive and noble, but difficult to enforce. Mr. Nunnally suggested asking block captains to see what they want. Mr. Nunnally then made a motion to leave it alone and take no action on putting up different street signs. Edward Sulick seconded the motion. Vote – Yea: Edmonds, Nunnally, Pollard, and Sulick,. Nay: 0. Abstain: Westbrook. Mr. Westbrook said that the town will possibly get one or two fire hydrants when the water lines are upgraded.

Noise in Town: Mr. Hardesty distributed information that had come from VML regarding noise ordinances. His recommendation was that there had to be more than just having an ordinance. Decibel meters are available, but there is the question of who is going to enforce it. Mr. Nunnally said that by the time someone reached the source of the noise problem, the noise would have calmed down. He said that he has not heard anymore about the issue. Mr. Sulick made a motion to table it until the council has news of another incident. Kathleen Pollard seconded the motion. Vote – Yea: Edmonds, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

New Business:


Winery -Signs: Mr. and Mrs. Dudley Patteson are applying for a sign for the winery that Hope & Glory will be leasing from the owners of the developers of the land around the winery. Eventually there will be three signs in different locations for the three businesses that will be there: the Dog/Oyster winery, Rappahannock River Oyster and Ingleside Winery, whose wine will be sold there. Mr. Patteson said that the corkscrews will be repaired, but will not be taken down because of the cost. Mrs. Pollard has a problem with the number of signs, but she does not know how the new ordinance will affect his sign for the Dog/Oyster Winery application. Mr. Patteson did not see that the current ordinance affects the number of signs. Mr. Sulick said that future decisions regarding signs can be based on the sign ordinance at the time of application. His application for the Dog/Oyster Winery sign is compliant with the current ordinance.

Porta Potties: Currently there are porta potty facilities at the winery, which they want to replace with a bathroom and then have pump out facilities. The Mayor asked the council to think about it for 30 days and then discuss it next month. Currently there are no pump out facilities in the town.

Deer: Mr. Nunnally asked that the council members think about the deer situation in town.

Adjournment:

Robert Westbrook made a motion to adjourn and Wayne Nunnally seconded the motion. Vote – Yea: Edmonds, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.



Ralph D. Ransone, Mayor

**Irvington Town Council
Special Meeting-Second Reading of Proposed 2011-2012 Budget
June 23, 2011**

The Irvington Town Council held a special meeting for the second reading of the proposed 2011-2012 budget at the Irvington Town Office on June 23, 2011, at 7:30 P.M.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen Pollard
Council	Gene Edmonds Jerry Latell R. Wayne Nunnally Edward Sulick Robert Westbrook
Zoning Administrator	Robert A. Hardesty

Absent:

Legal Counsel	Matson C. Terry, II
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The Mayor called the meeting to order.

Discussion of the Proposed Budget:

Mrs. Kathleen Pollard said that although Mrs. Westbrook had requested \$1000.00 for the Lights on the Creek Boat Parade, she would like to keep the contribution at \$500.00.

Mr. Edmonds made a motion to adopt the budget and Mr. Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Announcements:

Mr. Ransone announced that Northern Neck Organic could be subcontracted through Ransone's Nursery & Maintenance to spray the weeds in the sidewalks before the July 4th activities. The state (VDOT) has sprayed the weeds in the curb and gutters, but there are still weeds growing in the cracks of the sidewalks. In the future, the grounds committee will find a licensed person or company that can spray weeds in the curbs, gutters, and sidewalks. This will need to be done in the fall before the Turkey Trot.

Mrs. Pollard asked the opinion of council members regarding allowing the Bank of Lancaster's request to give away an undecided item at the Air Force Band Concert. The council members were not opposed.

Adjournment:

The meeting was adjourned.


Ralph D. Ransone, Mayor

6/1/11

Code of Virginia Title 15.2 - Counties, Cities and Towns Chapter 25 - Budgets, Audits and Reports §15.2-2504. What Budget to Show	Appropriated for the Preceding Year (July 1, 2009 - June 30, 2010)	Received or Expended the Preceding Year	Appropriated for the Current Year (July 1, 2010 - June 30, 2011)	Appropriated for Next Year (July 1, 2011 - June 30, 2012)	Comparisons of Budgets for Next Year vs. Current Year
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					\$0
Revenue	\$110,255	\$114,248	\$117,340	\$115,060	(\$2,280)
Occupancy Tax	\$50,175	\$52,436	\$56,730	\$57,000	\$270
Sales Tax	\$30,000	\$40,982	\$37,080	\$37,080	\$0
Bank Franchise	\$9,800	\$8,187	\$8,100	\$9,623	\$1,523
Auto Tags	\$9,500	\$8,570	\$9,500	\$8,000	(\$1,500)
Cable TV/ Communications	\$2,500	\$2,531	\$2,200	\$2,000	(\$200)
Zoning Permits	\$500	\$775	\$650	\$700	\$50
Ground Rent	\$480	\$480	\$480	\$480	\$0
Miscellaneous & Other Income	\$50	\$210	\$100	\$100	\$0
Interest Income	\$7,250	\$77	\$2,500	\$77	(\$2,423)

Operating Expenses	\$79,850	\$74,100	\$94,284	\$99,455	\$5,171
Gross Wages	\$34,650	\$35,300	\$37,050	\$37,050	\$0
Payroll Taxes	\$2,700	\$2,793	\$2,834	\$2,835	\$1
Town Utilities	\$13,500	\$10,676	\$13,500	\$13,500	\$0
Thomas Property Loan	\$0	\$4,960	\$12,000	\$11,280	(\$720)
Grounds	\$3,500	\$5,474	\$8,000	\$10,075	\$2,075
Basic Expense				\$8,700	
Painting the Town Office Roof				\$1,375	
Thomas House Disposition				\$3,000	
VML Associated Expenses	\$5,000	\$5,310	\$7,000	\$5,400	(\$1,600)
Office Expenses	\$7,000	\$5,011	\$7,000	\$6,240	(\$760)
Basic Expense				\$6,000	
Second Phone Line				\$240	
Rapp Record Public Notices	\$1,600	\$999	\$1,500	\$1,500	\$0
Professional Services	\$1,000	\$1,203	\$1,000	\$5,400	\$4,400
Contingency Allowance				\$300	
May Election Cost				\$1,600	
Municipal Audit				\$3,500	
Technical Support for Website	\$900	\$38	\$300	\$1,200	\$900
Auto Tags	\$1,000	\$394	\$1,000	\$800	(\$200)
Miscellaneous Expenses	\$1,000	\$690	\$1,400	\$350	(\$1,050)
Mayor's Discretionary Fund	\$0	\$82	\$500	\$325	(\$175)
Other Expenses	\$2,000	\$1,170	\$1,200	\$0	(\$1,200)
Maintenance Code Enforcement	\$2,000	\$397	\$2,000	\$500	(\$1,500)
Disaster Preparedness	\$0	\$0	\$0	\$0	\$0
Contract Providers	\$6,000	\$0	\$0	\$0	\$0

Moved to office office

Community Support and Tourism	\$27,250	\$29,331	\$21,930	\$15,605	(\$6,325)
Community Events	\$6,400	\$10,009	\$9,830	\$8,675	(\$1,155)
Air Force Concert & Dinner				\$855	
4th of July Parade, Hot Dogs & Fee				\$2,700	
Parade Invitations				\$310	

6/11

Magnetic Signs				\$1,800	
Christmas				\$750	
Holiday Contract Expense				\$2,000	
Flags and Banners Maintenance				\$260	
Miscellaneous Community Support	\$0	\$250	\$500	\$3,025	\$2,525
Golf Cart Signs				\$2,700	
Boys and Girls Club				\$200	
NN Tourism Commission				\$125	
Fire Department	\$300	\$300	\$1,000	\$1,805	\$805
White Stone VFD				\$1,200	
Kilmarnock VFD				\$605	
Steamboat Era Museum	\$15,000	\$15,000	\$5,000	\$500	(\$4,500)
Lights on the Creek Boat Parade	\$750	\$750	\$1,000	\$500	(\$500)
Lancaster Community Library	\$0	\$0	\$500	\$250	(\$250)
Trolley	\$500	\$500	\$500	\$250	(\$250)
Rescue Squad	\$300	\$300	\$300	\$300	\$0
Irvington Open Golf Tournament	\$0	\$100	\$300	\$300	\$0
Irvington Brochures	\$2,000	\$1,725	\$1,000	\$0	(\$1,000)

Dedicated Capital Improvements	\$3,155	\$4,434	\$563	\$0	(\$563)
Streetlight		\$4,434		\$0	\$0
Bike Path & Hiking Trail Fund		\$0	\$563	\$0	(\$563)

Pay Down Loan Principle	\$0	\$0	\$563	\$0	(\$563)
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Total Revenue	\$110,255	\$114,248	\$117,340	\$115,060	
Total Expenditures	\$110,255	\$107,865	\$117,340	\$115,060	
	\$0	\$6,383	\$0	\$0	

I, Wayne Nunnally, so certify.

Wayne Nunnally made a motion to write Irvington Marina, giving them until June 27th, to bring Irvington Marina into compliance. Gene Edmonds seconded the motion. Mr. Terry said that he would write a cover letter to be sent with Mr. Daum's letter.

Adjournment:

The meeting was adjourned.


Ralph D. Ransone, Mayor

**Irvington Town Council
Special Meeting
May 24, 2011**

The Irvington Town Council held a special meeting on May 24, 2011, at 7:30 P.M., at the Irvington Baptist Church for the purpose of receiving public input regarding future uses of the Thomas Property, which the town has recently acquired.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen F. Pollarad
Council	Gene Edmonds Jerry Latell Robert Westbrook

Also Present:

Zoning Administrator	Robert A. Hardesty
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Absent:

Council	R. Wayne Nunnally Edward J. Sulik
Legal Counsel	Matson C. Terry, II

Visitors:

Stephen Reiss Ann Lee Arnold Dermot McNulty Paula McNulty-Late arriving Diane Cook-Tench-Late arriving Fran Westbrook-Late arriving	Martha & Bob Morrison David Cheek Susan Edmonds David & Mary Headley
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Mr. Ransone called the meeting to order. He gave the history of the Thomas Property and the town's acquisition of the property. Mr. Hardesty gave the construction history. The house was originally built between 1870 and 1885. Additions were later added. Gene Edmonds had John Cole, an architect from Northern Virginia look at the house. He said the house needs major repairs and he recommends replicating rather than renovating it. Mr. Ransone said the town needs five years to repay the loan for the property. He said the council is considering tearing down the house.

Steven Reiss, a local architect, said this is an opportunity to tell a story about a community. The land can be used for gardens-either vegetable or flowers with a ghost footprint of the house. This can be an extension of the Commons.

Gordon Slatford said the fortunes of the town were built on tourism. Protect the tree.

David Cheek, former mayor of Irvington, said this is an opportunity to draw a vision for the town. He told about the carillon that had been on the Bell Tower Property. The bells, that are now in storage. This was an opportunity to bring some of the past and bring it into the future.

Ann Lee Arnold and Susan Edmonds wanted to see the house torn down, but save the tree.

Robert Morrison suggested trying to get someone to tear down the house for materials.

Dermot McNulty said that they had parked cars on the field during the last Farmers' Market. The field is large enough that it can accommodate several things. He liked the idea of the carillon. The area needs to be treated with care and respect. He said that it could become an epicenter. It is not important how quickly it is done. He thinks the town office can be moved there as it is a central location.

Mary Headley said that the town residents could become involved by contributing financially. David Headley said to either tear it down or repair it. He is opposed to having the fire department burn it. He would like to see the tree saved. He thinks the council should think and take time to decide what to do.

Bob Westbrook said that he did not agree that the only fate of the house is to tear it down. He thinks the town should pay someone to document the house as it reflects the period of construction. He likes the idea of a garden and carillon ideas. He thinks the council should appropriate the money to have it evaluated.

Jerry Latell would like to see the playground expanded.

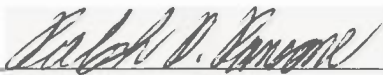
David Headley said saving the building could be in two phases. Structurally get it safe and then add water and HVAC in the second phase.

David Cheek asked about moving the building to another location on the property. Steven Reiss said using it brings the building up to another level in terms of codes and that can be costly.

Dr. Westbrook wants to have people to submit creative ideas. Steven Reiss said that the town must articulate what people would like to see done. Perhaps the town could have a competition to have ideas and a master plan. Mrs. Pollard asked if there were any grants. Gene Edmonds had found that UVA graduate and undergraduate students charge \$28.00 and \$22.00 per hour respectively to work in the summer on such a project.

Mr. Ransone closed the meeting by saying that the house would not be burned and the tree would be saved. He said that maybe the town could find someone to say over his or her signature whether or not the house should be sold.

Mrs. Pollard thanked the residents for attending the meeting.


Ralph D. Ransone, Mayor

**Irvington Town Council
Regular and Public Meeting
May 12, 2011**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office, on May 12, 2011, at 7:30 P.M.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen F. Pollard
Council	Gene Edmonds Wayne Nunnally Jerry Latell Bob Westbrook
Zoning Administrator	Robert A. Hardesty

Absent:

Council	Ed Sulick
Legal Counsel	Matson C. Terry, II

Guests:

David Headley
Lindsey Gartner
Dudley Patteson

The mayor called the meeting to order and asked for a moment of silence.

Public Comment:

Ms. Lindsey Gartner, Director of the Lancaster Community Library, invited everyone to Founders' Open House on May 22th, at the Library to celebrate its 50th anniversary.

Mr. Headley said that he was pleased about the new road markings at the Church corner. VDOT did not place stop signs at the intersection as Mr. Nunnally had request. VDOT will repaint the crosswalks.

Public Hearing:

Kathleen Pollard made a motion to go into a public hearing and Wayne Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, and Westbrook. Nay: 0.

Hope and Glory – CUP: Operate Winery/Gift Shop and Sell Wine: Mr. and Mrs. Patteson, who own the Hope and Glory applied for a CUP to operate the White Fences winery and gift shop.

Mr. Hardesty said that the fees were paid, notices published and the adjacent neighbors notified. There were no objections. The Planning Commission recommended approval of the application. Mr. Patteson said that they had not obtained ABC approval of their application. They hope to receive their Farm License approval in June. Mrs. Pollard asked about the grass being cut. They said that they will arrange for that. He said they are being cost conscious until the sale of the wine begins.

Wayne Nunnally made a motion to come out of the public hearing and Robert Westbrook seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Patteson, and Westbrook. Nay: 0. Mr. Nunnally made a motion to approve the CUP and Gene Edmonds seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, and Westbrook. Nay: 0. They do not plan to have the “Stomp” this year, but would like to have it in the future.

Minutes and Treasurer’s Report:

Wayne Nunnally made a motion to approve the minutes and the treasurer’s report. Gene Edmonds seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, and Westbrook. Nay: 0.

Zoning Administrator:

Mr. Hardesty reported that the clean-up at Irvington Marina is going slowly. There are still three trucks, a school bus, and three or four boats that belong to Hawk there. A meeting of the town attorney, the county building inspector, the planning commission chairman, and Mr. Hardesty to review the town’s next options was cancelled and will be rescheduled. There is temporary exterior electrical service. When the service to the foundry building is disconnected, then the building will be able to be demolished. Mrs. Pollard asked about why have electricity to the boatshed. The reply was that boats might need it. Mr. Nunnally asked, in the meeting to explore with the town attorney, the possibility of eminent domain.

Legal Counsel: The town attorney was absent.

Planning Commission Report:

Mr. Sulik was absent. Mr. Hardesty reported that the commission is reviewing the sign ordinance. When the ordinance is delivered the town council can take as long as it needs to review and approve it.

Committee Reports:

Emergency/Disaster: Dr. Westbrook attended the County Emergency disaster exercise where a winter storm was the disaster. He recommended that the council purchase a radio to communicate with the Rescue Squad headquarters during an emergency. In his research he has found that the radio would cost \$710.00 and \$50.00 to program it. Wayne Nunnally made a motion that the council purchase the radio and Kathleen seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, and Westbrook. Nay: 0. The money will come from this year’s budget. Mr. Hardesty and Dr. Westbrook will select block captains, with one or two for each street, to help in emergencies.

Golf Cart Signs: Mrs. Pollard reported that she is obtaining prices from Creative Designs for the golf carts signs that are required by VDOT. She is hoping to have the sign prices at the June meeting.

She expressed appreciation for the town office’s landscaping and Mr. Hardesty’s work on the council table in the town office.

Volunteerism: Gene Edmonds reported that they have expanded the mulching area at the playground. Custom Yacht's employees are responsible for roadside trash pickup from Mom/Pop's to the bridge.

Website: Meredith Holtz is still working on the Website.

Old Business:

Thomas Property: Dr. Westbrook listed these options that available to the town regarding the Thomas Property House:

1. Board up the house
2. Bulldoze the house
3. Burn the house (push house away from oak tree, burn, and haul remains.)
4. Leave as is
5. Use for storage/Christmas decoration
6. Tear down house for materials

There will be a public meeting on May 24th, at 7:30 P.M., to obtain public input on how the public would like to see the property used. The date is based on availability of the Baptist Church.

Other Scheduled Meetings:

Budget Public Hearing – June 9th, at the Council meeting.

Budget Workshop for Council – May 31st, 6:00 P.M.

The council will need a cost estimate from Mr. Elbourn regarding changing the electrical box at the Christmas tree and maybe adding more electrical receptacles for the tree.

New Business:

Tennis Courts Use by the Boys and Girls' Club: Dr. Westbrook made a motion to allow the Boys and Girls' Club to use the tennis courts during the summer on the following dates: July 12, July 19, July 26, and August 2. Jerry Latell seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, and Westbrook. Nay: 0. Mr. Edmonds wants them to put a reserve notice on courts when they want to use it.

Donation to Kyle Petty's Victory Junction Riders: In reply to Mr. Nunnally's question, the Mayor announced that the town made a donation of \$200.00 to Mr. Petty's foundation which helps sick children.

Announcements and Comments:

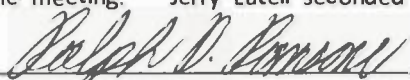
Mr. Hardesty announced that the Chrismart Convenience Store would reOpen within the month.

Mr. Nunnally asked that the town consider raising the occupancy rate.

Mr. Edmonds asked about the old shed at the Commons being emptied.

Adjournment:

Mr. Nunnally made a motion to adjourn the meeting. Jerry Latell seconded the vote. The meeting was adjourned.


Ralph D. Ransone, Mayor

**Irvington Town Council
Regular and Public Meeting
April 14, 2011**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office on April 14, 2011, at 7:30 P.M.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen F. Pollard
Council	Gene Edmonds Jerry Latell R. Wayne Nunnally
Legal Counsel	Matson C. Terry, II
Zoning Administrator	Robert A. Hardesty

Absent:

Council	Ed Sulick Robert Westbrook
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Guests:

Chris Lafond-Dominion Fireworks
Peggy Patteson- Hope & Glory
Susan Cockrell- Town of Kilmarnock
Lindsey Gardner-Lancaster County Library
Nancy Newlin-Steamboat Era Museum
Ronald Mihills-Steamboat Era Museum

The Mayor called the meeting to order and asked for a moment of silence to reflect on the world.

Public Comment:

Peggy Patteson complimented the town and thanked the clerk for her help.

Minutes and Treasurer's Report:

Wayne Nunnally made a motion to approve the minutes and treasurer's report and Jerry Latell seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, and Pollard. Nay: 0.

Zoning Administrator:

Irvington Marina: Mr. Hardesty reported that when the electrical work is completed at Irvington Marina, the foundry building can be demolished. They are continuing to clean up the site. Gene Edmonds asked about the roof of the boatshed. Mr. Hardesty said that Mr. Daum has taped that facility as being unsafe. The environmental study has not been completed. Mr. Hardesty will ask Mr. Daum to attend the town council next month. Mrs. Pollard commented on the smell at Irvington Marina.

Legal Counsel:

Mr. Terry reported that he is waiting for the judge to enter the final order before the deed for the Thomas property can be recorded.

Planning Commission Report:

There was no meeting. Mr. Hardesty said the commission was continuing to review ordinances.

Mr. Nunnally asked about adding another member to the Planning Commission. Mr. Edmonds said that he thought that Mr. Morrison was comfortable with the number currently on the commission. No action was taken.

Committee Reports:

Building and Grounds: Mr. Edmonds summarized the plans that his wife will do to landscape the front of the town office. The budget of \$150.00 will include:

1. Shaping shrubbery
2. Planting daylilies, and other flowers
3. Adding topsoil, mulch, and oyster shells
4. Adding planters

Mr. Nunnally made a motion to expend the \$150.00 to enhance the landscaping. Gene Edmonds seconded the motion. Vote - Yea: Edmonds, Latell, Nunnally, and Pollard. Nay: 0.

Website/Volunteerism: Mr. Edmonds said that he was not a website manager. An employee of Northern Neck Wireless is willing to work on the town website six hours a month for \$100.00 per month. Mr. Edmonds made a motion to approve the \$300.00 that is in the budget to support the website for three months to the end of the fiscal year. Wayne Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, and Pollard. Nay: 0.

Mr. Edmonds' Report of a Meeting about the Town and Steamboat Era Museum:

Mr. Edmonds reported that Gordon Slatford, General Manager of the Tides Inn invited Ron Mihills, Dick Wilson, Ed Sulick, and himself to a meeting at the Tides Inn and posed the question: What if the town were to buy the museum property and move the town office to an addition that he proposes for the current parking lot? Jerry Latell said that he was all for the discussion. Kathleen Pollard said it would be nice to have the museum open all winter and there could be a visitors' center at the museum which could be open all winter. The mayor said that they could continue the dialogue of how they could benefit each other. Mr. Nunnally said that the voters should be canvassed. (Mr. Terry has said that the town could not merge with either a profit or non profit entity because it is a municipal corporation.)

Intersection of Irvington Road and King Carter Drive:

Mr. Nunnally reported that David Brown, Resident Administrator for VDOT's Warsaw office, had observed the noontime traffic at the intersection of Irvington Road and King Carter from the church parking lot. He said during the time, Mr. Brown was observing, two cars went by the stop sign on the wrong side.

Old Business:

Fireworks at the Hope and Glory Wedding: The father of prospective bride of a June 18th wedding at the Hope and Glory has requested that fireworks be discharged at the end of the wedding reception for five minutes around 11 p.m. Dominion Fireworks from the Petersburg area, which has 27 years of experience in discharging fire

works would be in charge of the fireworks. Chris LaFond was present from the company to answer the questions. He said they are registered with the State of Virginia and there have been no claims filed against them. They plan to use fireworks known as Close Proximity Fireworks, which are made according to U.S. standards. These fireworks make little noise-just a popping sound. The fireworks burn out at the peak of their path and are covered with paper cups. The site technician is the lead technician as well as a fireman. Safety equipment as well as water will be available. Mr. Terry said that the town needs to review the insurance policy. The site of the display will be in the middle of the field. The fireworks will go from an altitude of 30 to 150 feet. Mr. Nunnally made a motion to approve the firework display subject to the approval of the insurance policy. Kathleen Pollard seconded the motion. The fireworks will not be discharged if there is a state burn ban or a sustained wind of 15 mph or greater. Mrs. Patterson will bring the insurance policy to the town office. Vote – Yea: Edmonds, Latell, Nunnally, and Pollard. Nay: 0.

Audit: Gene Edmonds made a motion to have Creedle, Jones, and Alga do the “agreed upon procedures” audit for \$3500.00. Wayne Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, and Pollard. Nay: 0.

Goodman’s Tree Service: Goodman’s Tree Service submitted a bid of \$650.00 to remove the double poled pine tree on the Thomas Property beside Chesapeake Drive. Their invoice after removing the dying or dead tree was for 700.00. The extra \$50.00 was for cleaning out the ditch. Kathleen Pollard made a motion to pay the bill of \$700.00 and Wayne Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, and Pollard. Nay:0.

New Business:

Town Meeting to Discuss Future Use of the Thomas Property: It was decided to table scheduling a public meeting to receive public input on potential uses of the Thomas Property.

Triangle Trolley: The triangle trolley will begin its one hour summer trips among the three towns: Kilmarnock, Irvington, and White Stone. The trip includes 17 stops in the towns. Mrs. Susan Cockrell from the Town of Kilmarnock requested that the Town of Irvington, in their budget planning, consider a donation of \$500.00 for the trolley upkeep. Mr. Hardesty reminded Mrs. Cockrell that when they are “planting” the signage to be careful of the water lines. Mr. Nunnally said that his wife thought the seats needed cleaning. Mrs. Cockrell said that the seats are cleaned once a week, but the trolley travels with windows open. In the future, (not this year), they hope to have an air conditioned trolley. In reply to Mrs. Pollard’s question about raising the charge, Mrs. Cockrell said that Bay Transit does not support raising the rate.

Steamboat Era Museum: It was noted that the Steamboat Era Museum has requested a donation in the 2011-2012 fiscal budget.

Budget and Budget Workshop: The budget workshop will be scheduled on April 26th, at 6:00 P.M. Mr. Nunnally and Mr. Edmonds will provide food. Mr. Ransone distributed copies of the proposed budget from the budget committee.

Adjournment:

Mr. Nunnally made a motion to adjourn the meeting and Mr. Edmonds seconded the motion. Vote– Yea: Edmonds, Latell, Nunnally, and Pollard. Nay: 0.


Ralph D. Ransone, Mayor

Filed 11/10

**TOWN OF IRVINGTON, VIRGINIA
PROPOSED ORDINANCE**

REGULATIONS FOR THE MAKING OF FIRES

The Town of Irvington Town Council hereby establishes the following regulations for the making of fires within the Town:

- A. The director of emergency services or the Town Council are authorized to establish regulations, consistent with the statutes and regulations of the Commonwealth, or to prohibit the making of fires in streets, alleys, and other public places.
- B. During an emergency declared pursuant to *Code of Virginia, 1950, as amended, §44-146.21*, the Director of Emergency Services for the Town of Irvington, or the Town Council, are authorized to establish regulations to control the making of fires on private property.
- C. Any person violating regulations established under this ordinance controlling the making of fires shall be guilty of a Class 4 Misdemeanor.

Statutory Reference: Code of Virginia, 1950, as amended, §44-146.13 et seq..

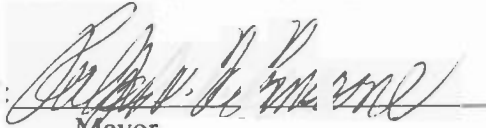
Conflict with Other Ordinances:

Where this Ordinance differs or conflicts with other laws, ordinances, rules or regulations, unless the right to do so is preempted or prohibited by the Town, Commonwealth of Virginia, or federal government, the more restrictive or protective of the Town and the public shall apply.

Effective Date:

This ordinance shall be effective on April 6, 2011.

This ordinance is hereby adopted pursuant to the authority granted by *Code of Virginia, 1950, as amended, §1425, et seq.*

ATTEST: 
Mayor

TOWN OF IRVINGTON, VIRGINIA
PROPOSED ORDINANCE

DOGS RUNNING AT LARGE

No person who owns or keeps a dog or dogs in the town shall permit that dog or those dogs or any of them to run at large in the town at any time. For the purpose of this section, a dog shall be deemed to run at large while roaming, running or self-hunting off of the property of its owner or custodian and not under its owner's or custodian's immediate control. Any person who permits his or her dog or dogs, or dog or dogs which he or she is keeping, to run at large or remain unconfined, unrestricted, or not penned up, shall be deemed to have violated the provisions of this ordinance. A violation of this ordinance shall be punished as a Class 4 Misdemeanor.

Statutory Reference: Code of Virginia, 1950, as amended, §3.2-6538.

Conflict with Other Ordinances:

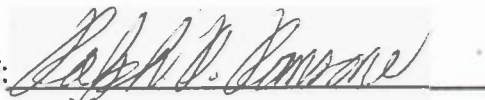
Where this Ordinance differs or conflicts with other laws, ordinances, rules or regulations, unless the right to do so is preempted or prohibited by the Town, Commonwealth of Virginia, or federal government, the more restrictive or protective of the Town and the public shall apply.

Effective Date:

This ordinance shall be effective on April 1, 2011.

This ordinance is hereby adopted pursuant to the authority granted by *Code of Virginia, 1950, as amended, §1425, et seq.*

ATTEST:


Mayor

**Irvington Town Council
Regular and Public Meeting
March 10, 2011**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office on March 10, 2011, at 7:30 P.M.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen Pollard
Council	Gene Edmonds Jerry Latell Wayne Nunnally Ed Sulick Robert Westbrook
Zoning Administrator	Robert Hardesty

Absent:

Legal Counsel	Matson C. Terry, II
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Visitors:

Mary & David Headley Suzanne Mattingly Bob Morrison Beverly Randolph	Nancy & Andy Anderson Jimmy Robertson Michelle Lybarger
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Ralph D. Ransone called the meeting to order and requested a moment of silence.

There was no public comment

Public Hearings:

Kathleen Pollard made a motion to go into public hearings for two proposed ordinances and Wayne Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Making of Fires: Mr. Ransone explained that the purpose of the proposed ordinance was to give the Town of Irvington the authority to regulate the making of the fire in Irvington. The proposed ordinance does not change the annual state springtime burn ban. The county ordinance to enact burn bans for reasons such as droughts does not extend to the Town of Irvington because Irvington is incorporated. Mr. Nunnally stated that an emergency situation had to exist to be consistent with the county and other towns. Dr. Westbrook moved that the council adopt the ordinance and Mr. Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0. Gene Edmonds made a motion to come out of the public hearing and Ed Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Dogs Running at Large: Wayne Nunnally made a motion to go into a public hearing and Jerry Latell seconded the motion. Vote - Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0. Mr. Ransone explained the purpose of the ordinance. The County Animal Control Officer will enforce the ordinance. When the current ordinance was adopted, the requirement that the animal had be under the control of its owner or custodian at all times when it is off the owner or custodian's property was omitted. Andy Anderson said that he was not for a leash law, but he did not want to see a dog mauled in its own yard. David Headley said that any dog will wander. He did not want to see owners penalized. Maybe a warning could be given the first time that a dog escapes. Mr. Ransone said that he hopes that people will try to take dogs back to the owners. Mr. Morrison said that Mr. Terry will have to incorporate this ordinance into the current ordinance. There was discussion of the penalty. Ms. Lybarger, who has had problems with dogs when she is running, does not think that a civil suit is satisfactory. Ms. Randolph, also, does not think that a civil suit is satisfactory. Mr. Anderson said that the ordinance is now in the arena where it can be enforced. Wayne Nunnally made a motion to come out of the public hearing. Gene Edmonds seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

In discussion afterwards, it was stated that dogs have to meet criteria to be declared vicious. Ms. Lybarger said that she did not think that Mrs. Simmons' dogs were here all the time. Dr. Westbrook wanted to know what options the animal control officer has. He would like to have more clarification on the violation. Mr. Nunnally made a motion to table the issue until there is a conference with Mr. Terry, but then he withdrew the motion. He said something needs to be in the ordinance about owners picking up after their dogs.

Mr. Edmonds made a motion to accept the proposed ordinance and Wayne seconded the motion. Vote Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Minutes:

Clarifications and corrections: Dr. Westbrook clarified the meaning of the materials regarding the Thomas House and that the \$14,400.08 in cash flow was the amount paid to complete the purchase of the Thomas Property through the court.

Mr. Nunnally was present at the February meeting. Mr. Nunnally moved to accept the minutes and the treasurer's report. Ed. Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay:0.

Zoning Administrator:

Mr. Hardesty announced that Craig Smith had employed a new workman at Irvington Marina. Commonwealth Environmental Associates is doing the environmental study on the property. Mr. Hanley has installed electrical service for the outside of the property. Cleanup is continuing.

Legal Counsel: No report.

Planning Commission Report: Previously covered.

Committee Report:

Ordinance Revision: Mr. Hardesty said that the workshops have been scheduled. The first one will be March 14th.

Emergency/Disaster: The tornado drill will be March 15th.

Benches at Tennis Courts: Mrs. Pollard said that she had had someone to look at the benches and he said that the benches were worth fixing, but he did not give a price. The wood needs to be replaced. Currently the benches are at Dr. Westbrook's parking lot.

Telephone and Sidewalk: Mr. Hardesty announced that the pole and concrete had been replaced at the site of the Irvington Road accident that occurred north of The Local some weeks ago. The town is to pay Mr. Sterrett's bill and VA Dominion will reimburse the town. Aqua has spread the gravel at the water pump generator.

Old Business:

Mr. Terry was absent, but he had sent information regarding the Thomas Property Loan.

Financing the Thomas Property: Mr. Edmonds would like to retire the temporary loan for the Thomas property that cost approximately \$20.00 per day. Mr. Terry has recommended that the town go with a conventional loan rather than pursue the formal determination to qualify for the 4% loan that is available to tax exempt organizations because he does not believe that the expense for the formal determination justifies what would be saved in the \$50,000 loan for a five year term. Mr. Edmonds said that it was not worth going to other banks as the interest is the same. Dr. Westbrook made a motion to empower the Mayor to pursue a loan at 4.85% and not to pursue the qualified tax exempt loan. Ed Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: Nunnally.

Thomas Property: The Clerk is to contact the Baptist Church sexton to determine when a meeting can be scheduled for the public to give input about future plans for the Thomas property. Dr. Westbrook said that if the material is given to someone, then that person should post a bond. The Mayor will talk with the White Stone Fire Department regarding the burning the building and saving the tree.

New Business:

Wedding with Fireworks: Out of town persons have discussed with Peggy Patteson having a wedding at Hope & Glory in June, that would include fireworks from the Commons. If the fireworks are used then Dominion Fireworks of Petersburg would be responsible for them, but the representative from the company did not attend the Council meeting. A decision was tabled until the council has more information.

Tennis Courts Used by Chesapeake Academy: Robert Westbrook made a motion to allow Chesapeake Academy to use the tennis courts for tennis lessons for their students. They have provided a certificate of insurance. Wayne Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

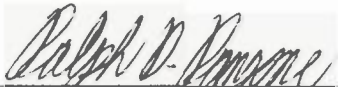
Audit: Robert Westbrook made a motion for the clerk to ask David Alga, whose firm does municipal audits, if he will honor the price which they have given the town to do an agreed upon procedures audit, after the beginning of the fiscal year. Wayne Nunnally seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Sales at the Bridal Boutique: Ms. Betsy Heath, who has requested use of the Commons for a bridal boutique on April 10th has asked if her vendors could sell merchandise. The Council okayed the sales. She also would like to have a horse and carriage next to the Gazebo. The Council said that the horses would have to be either on the concrete pad or beside the road if the weather is dry and on the Tavern Road pavement if it is wet.

Dead Pine Tree Beside Chesapeake Drive: There is a dead double trunk pine tree in the wooded strip of trees on the Thomas Property alongside Chesapeake Drive. Mr. Hardesty has obtained bids from Ransone's and Goodman's. Mr. Ransone left the office during the deliberation of the contract. Ed Sulick moved to accept Mr. Goodman's bid and Wayne Nunnally seconded the motion. Discussion centered around whether or not Mr. Ransone's was the final cost because of his not giving the hourly rate for the bucket truck on his bid. Vote - Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Adjournment:

Mr. Nunnally made a motion to adjourn the meeting.


Ralph D. Ransone, Mayor

**Irvington Town Council Meeting
Regular and Public Meeting
February 10, 2011**

The regular and public meeting of the Irvington Town Council was held on February 10, 2011, at the Irvington Town Office, at 7:30 P.M.

Present:

Vice-Mayor	Kathleen Pollard
Council	Gene Edmonds Jerry Latell Edward Sulick Robert Westbrook
Zoning Administrator	Robert A. Hardesty

Absent:

Mayor	Ralph D. Ransone
Legal Counsel	Matson C. Terry, II

Guests:

Steve Daum, County Inspector
David Brown, VDOT Resident Administrator
Cliff Balderson, VDOT
Craig Smith: Administrator for Wylie Estate
Rawleigh Simmons: Dunton, Simmons, and Dunton

Visitors:

Ruth Whay	Fran Nunnally
Frances Simmons	Jimmy Robertson
W.R. Rowe, Jr.	Phil Cross
Shirley McNeal	Mary Jane Allen
Suzanne Mattingly	Jim McQuoid
Jackie Brown	Bruce Sanders
David & Mary Headley	Terri Tignor
Richard Newlon	Judy & Pete Salomon
Susan & Leslie Munro	Shirley McNeal

Kathleen Pollard called the meeting to order and asked for a moment of silence.

Public Comment:

Residents of Irvington were present to express their concerns about the traffic in Irvington to Mr. Brown and Mr. Balderson. Concerns expressed were: truck traffic, container trucks from Norfolk, logging trucks, Tides Inn workers speeding, debris from the trucks, and the need for a stop sign or whatever would slow down the traffic. Rawleigh Simmons suggested that maybe a school zone sign could be erected near Chesapeake Academy, but that would be effective only during school hours. He also asked that they not push the lower speed limit further out of town, but keep the lower speed closer in town. Phil Cross said there was speeding on The Lane.

Irvington Marina: Craig Smith

Mr. Smith, who is the administrator of the Wylie Estate and has the authority to oversee the clean up process at Irvington Marina said that initially their concern was the rotting boats on stands and that has been addressed. They also need to determine titles for the three saleable boats. The marina is not operating and is closed to the public. To generate cash, they are trying to sell scrap metal and machines. He said that they have had \$50,000.00 in unexpected expenses. Banks are not eager to loan against a later sale, when there is no current income. Soon, they plan to list it, but there is little market at this time. They would like to sell the marina "as is" if practical. He is trying to contract with a company to do the necessary environmental study. An asbestos study has to be done when the building is ready to be demolished. Potential pollutants have been removed from the aluminum boat that is on the bottom of the creek. He hopes to find a buyer for the aluminum from the boat. Hawk Boatman, who has been doing the cleanup, is leaving, but his replacement has been hired.

Mr. Daum said that the debris that is outside the building was dragged from the inside of the building. He said that the notice of violation goes with the property. As long as progress is being made, the notice is open ended. He said that the building has not been declared unsafe; therefore, all they have to do is to board up the building, and they can leave it.

Mr. Brown and Mr. Balderson - VDOT

Mr. David Brown is the new VDOT resident administrator for this area. He gave his background. Recent concern has been that if the pass through truck traffic is prohibited from driving through Kilmarnock, then will it come from the Jones bypass through Irvington to go to White Stone. The alternate route would be Harris Road, but it is a crooked road. Mr. Brown said that although the Board of Supervisors approved eliminating pass through truck traffic on Main Street in Kilmarnock, VDOT has not done its due diligence to approve this. Regarding placing a stop sign at the church corner, he said there is a Manual of the Uniform Traffic Control Devices which establishes the criteria for the uniformity of signs in the country. Criteria for multi-way stop signs which the Irvington Church corner did not meet are:

Crash history during a 3 year period with a \$1500.00 level for property and personal damage.

Traffic volume of 300 vehicles per hours for 8 hours. Minimum would be 200 cars in same timeframe.

85 percent of the traffic going through the intersection exceeding 40 miles per hour.

Mr. Nunnally asked if VDOT has a discretionary rule. Dr. Westbrook asked what would be the problem with a stop sign and had earlier asked if the residents' wishes were taken in. Mr. Brown said that when you create an all stop condition, you are trying to effect a change in driver behavior. Mr. Sulick asked how VDOT could help the town. Mr. Brown said that an enhancement project at the triangle would make the drivers slow down. He said that Kilmarnock did an enhancement project which narrowed the visual road. Mr. Nunnally asked about small town standards. Mr. Brown said physical enforcement (police) impacts speed. Mrs. Pollard asked about replacing the yield signs at the triangle with stop signs.

Dr. Westbrook asked if the town could obtain a waiver from the manual. Mr. Brown said that he will speak with the traffic engineer about rumble strips and call Mr. Hardesty with his answer.

Minutes and Treasurer's Report:

Robert Westbrook made a motion to approve the minutes and the treasurer's report. Edward Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0.

Planning Commission Report: No meeting, no report. The public hearing for the proposed ordinances: Making of Fires in Irvington and the Running of Dogs at Large will be in March.

Committee Reports:

Emergency Committee: There is a Statewide Tornado Preparedness Drill at 9:45 A.M., on March 15th. Dr. Westbrook said that he will work with Scott Hudson to see how the town will flow with the county so that Irvington residents do not have to survive on their own for 72 hours after a disaster.

Old Business:

Galley Hook Drive Sign: Mrs. Gloria Broaddus, who has a home at the end of Galley Hook, has asked if the street sign can be removed or the name changed. The other residents were contacted and they opposed the sign removal. Gene Edmonds made a motion that Galley Hook Drive sign remain and Bob Westbrook seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0. Mr. Hardesty will write those, who are involved.

Financing/Plans for the Thomas Property: Dr. Westbrook would like to have a public meeting to receive public input regarding the use of the property.

Mr. Edmonds distributed the loan amortization analysis for financing \$50,000, 75,000, and \$100,000 at a rate of 4% for different time periods. Gene Edmonds favors financing \$50,000 at Chesapeake Bank. Mr. Nunnally and Mr. Sulick would like to pay off the loan. Dr. Westbrook wanted to finance \$100,000. Jerry Latell wants to keep some reserve and thinks that a master plan should be developed.

Robert Westbrook made a motion to finance \$100,000. for 10 years and put down \$50,000.00. Kathleen Pollard seconded the motion. Vote – Yea: Pollard and Westbrook. Nay: Edmonds, Latell, Nunnally, and Sulick.

Gene Edmonds made a motion to finance \$50,000.00 for five years. Ed Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, and Sulick. Nay: Pollard and Westbrook.

Thomas Property House: John Cole, an architect, who has a home in Irvington, will look at the house to determine if he thinks it is salvageable. Dr. Westbrook stated that some people might want the materials from the house if it is going to be demolished and if so, they should post a bond.

New Business:

Lancaster By the Bay Chamber Membership Renewal: Edward Sulick made a motion to renew Irvington's annual membership in the chamber and Wayne Nunnally seconded the motion. Dr. Westbrook said that he did not think that Irvington should belong to a business organization. Vote – Yea: Edmonds, Latell, Nunnally, and Pollard, and Sulick. Nay: Westbrook.

Paul Elbourn's 2011 Bid for Christmas Lights, Banners, and Flags: Jerry Latell made a motion to accept Paul Elbourn's 2011 bid for Christmas Lights, Banners, and Flags for \$2000.00. Ed Sulick seconded the motion. Vote – Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Northern Neck Tourism Commission Request for Donation: Northern Neck Tourism Commission has requested a donation of \$500.00. Dr. Westbrook recommended that this request be tabled until the new budget is considered. Edward Sulick seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Tennis Courts Benches: When the VIA men pressured-washed the benches in town, they noted the poor condition of the tennis courts benches. Kathleen Pollard will evaluate the benches. Mr. Nunnally recommended that the deteriorating benches with a bad brace be discarded.

Executive Session;

Kathleen Pollard read the following motion that Edward Sulick made: "I hereby move that the Town Council of the Town of Irvington go into closed or executive session, to consult with legal counsel pertaining to personnel – appointment of Planning Commission member, and regarding specific legal matters requiring the provision of legal advice, pursuant to *CODE OF VIRGINIA*, Section 2.1-344.1." Robert Westbrook seconded the motion. Vote – Yea: Edmonds, Latell, Nunnally, Pollard, Sulick, and Westbrook. Nay: 0.

Mary Ellen Tetrick and Pete Salomon wrote letters expressing interest in being appointed to the Planning Commission.

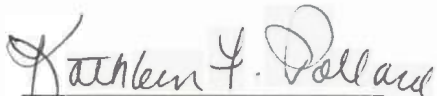
Kathleen Pollard read the motion that Gene Edmonds made for certification: "I move that there be a roll call or other recorded vote, to be included in the minutes of this meeting, certifying that (1) only public business matters lawfully exempt from public meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed session; and (2) only such public business as was identified in the motion to convene a closed session was heard, discussed or considered."

- I, Kathleen Pollard, so certify.
- I, Edward Sulick, so certify.
- I, Jerry Latell, so certify.
- I, Wayne Nunnally, so certify.
- I, Bob Westbrook, so certify.
- I, Gene Edmonds, so certify.

Edward Sulick moved that Mary Ellen Tetrick be reappointed to the Planning Commission. Gene Edmonds seconded the motion. Vote – Yea: Edmonds, Latell, Pollard, Sulick, and Westbrook. Nay: 0.

Adjournment:

The meeting was adjourned.


Kathleen F. Pollard, Vice-Mayor

**Irvington Town Council
Regular and Public Meeting
January 13, 2011**

The regular and public meeting of the Irvington Town Council was held at the Irvington Town Office on January 13, 2011, at 7:30 P.M.

Present:

Mayor	Ralph D. Ransone
Vice-Mayor	Kathleen Pollard
Council	Gene Edmonds Ed Sulick Robert Westbrook
Legal Counsel	Matson C. Terry, II (arrived late)
Zoning Administrator	Robert A. Hardesty

Absent:

Council	Jerry S. Latell Wayne Nunnally
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Visitors:

Mr. and Mrs. David Headley Mrs. Kathy Jenkins	Suzanne Mattingly
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Mr. Ransone called the meeting to order at 7:31 P.M., and asked for a moment of silence.

Public Comment: None.

Minutes and Treasurer's Report: November and December

Dr. Westbrook moved to approve the minutes and treasurer's reports for November and December, 2009. Gene Edmonds seconded the motion. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0.

Zoning Administrator:

Irvington Marina: Mr. Hardesty reported that a significant amount of cleaning had taken place at Irvington Marina. A cable will be attached to a large lathe in the foundry building and then the lathe will be dragged out of the building. Afterwards no one can go inside the building.

Thomas Property House: Phillip Thomas has been in contact with Mr. Hardesty. The door to the house is still locked and Mr. Hardesty has not received the key.

Galley Hook Drive: Mrs. Nash Broaddus, who has a home at the end of Galley Hook Drive, would like the street to be renamed or the street sign removed. Mr. Glen Rowe at the County says that it is the town council's decision if they want the name changed. The Mayor said that the council will need

certified letters from the neighbors agreeing to the change. He is not comfortable in removing the sign as there are three other neighbors on the street.

Planning Commission Report:

Mr. Sulick missed the Planning Commission meeting because of being out of town. Mr. Hardesty reported on Mr. Tim Golden's request to remove five 90 foot tall pine trees at 32 Waller Drive because of his concern that they were a hazard to the home because of their close proximity to the home. The Planning Commission recommended approval of the trees being removed.

The revised ordinance has gone to the typist.

Committee Reports:

Grounds: New Aqua Pump: The debris at the new pump site was cleared and the driveway into the site was fixed. Aqua will do plantings in the spring.

Town Office: A new water heater replaced the leaking water heater. There appeared to be a leaking valve which will be watched to determine if it is really leaking because to replace it can be difficult as it is very close to the concrete floor.

(Mr. Terry arrived)

Old Business:

Burn Ban & Dog Ordinance: Mr. Terry announced that the first reading of the ordinances would be on this date and the second reading would be the night of the public hearings. The ordinances will be posted on the website. The public hearings will be in February.

Thomas Property: Mr. Terry distributed a cost accounting for acquisition of the Thomas Property. Gene Edmonds approved the expenditure of \$14,400.08 due to close on the purchase as the partition suit has been settled. Kathleen Pollard seconded the motion. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0. Mr. Terry is the Special Commissioner, for which his fee would be 5%, which he will return to the town because he works "pro bono" for the town. Mr. Edmonds presented options for financing the loan for the Thomas Property. The Town has been paying interest only for the past year until the partition suit could be settled. Council expressed the differing preferences for financing the loan:

Mr. Sulick: Town have no debt, town pay the entire cost.

Mrs. Pollard: Retain a reserve, finance \$100,000, put down \$50,000.

Dr. Westbrook: Agrees with both, because of time to implement other sources of revenue.

Mr. Ransone wants a reserve, inclined to pay \$50,000, finance \$100,000.

Dr. Westbrook asked about putting down \$75,000, financing \$75,000.

Mr. Edmonds prefers to finance \$50,000, put down \$100,000.

Mr. Edmonds said that they previously had an offer of 4% fixed interest.

Mr. Terry said that those who were absent could not vote by proxy. Mr. Latell, who was absent, wrote the council, expressing his preference.

The Mayor requested a schedule showing different options. He preferred the vote to be when all council members are present. A schedule of options will be emailed to the council members.

Mr. Terry said that eventually the town was going to have to have public sewage. He said that it might be wise to keep a significant reserve.

Sign Ordinance: Page 8 of the proposed sign ordinance was not discussed.

Wireless Contract: Mr. Edmonds moved that the town accept the three year contract proposal by Northern Neck Wireless to pay for the service on a yearly basis. By paying on a yearly basis, the town will receive one "no-cost" service month each year for the term of the contract. Yearly cost per year of the contract will be: 2011 - \$329.45, 2012 - \$383.45, and 2013 - \$439.45. Dr. Westbrook seconded the motion. Vote – Edmonds, Pollard, Sulick, and Westbrook. Nay: 0.

New Business:

Plans for the Thomas Property: It was suggested that the residents of Irvington be asked to express their thoughts and vision for the Thomas Property.

"Dog Gone Dog Show": Mrs. Suzanne Mattingly was present to request use of the Commons for the Animal Welfare League's Dog Gone Dog Show on October 15, 2011 with a rain date of October 22, 2011. Mrs. Pollard made a motion to approve this request and Mr. Edmonds seconded the motion. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0. Mrs. Mattingly will provide a Certificate of Insurance for the Animal Welfare League.


Boys and Girls Club Request: The Boys and Girls Club requested financial assistance. The consensus is to consider the request with the budget cycle.

Bridal Boutique: Robert Westbrook made a motion to approve the use of the Commons by Betsy Heath on April 10th for her bridal boutique. Kathleen Pollard seconded the motion. Vote – Yea: Edmonds, Pollard, Sulick, and Westbrook. Nay: 0. Mrs. Heath will need a building permit for the tent for the activity.

Icy Roads: Mrs. Cathy Jenkins asked if barrels of sand could be placed alongside the road where you have ice on the shady roads. Mr. Ransone's recommendation was to call the Town Office to request that they notify VDOT when there are icy areas in the town.

Adjournment:

Dr. Westbrook made a motion to adjourn the meeting.



Ralph D. Ransone, Mayor