

Irvington Town Council  
Minutes of Public and Regular Meeting  
December 12, 1991

The regular meeting of the Irvington Town Council was held in the town office at 7:30 P.M., December 12, 1991.

PRESENT:

Mayor	David W. Cheek	
Council:	Cathy Bryant	Jimmy Robertson
	Henry Edwards	Richard Pittman
Attorney:	Matson Terry, II	
Administrator:	W. Bruce Sanders	

ABSENT:

Janet Dawson                      Susan Sanders

The Mayor called the meeting to order and welcomed the guests.

The November minutes were read and discussed. Cathy Bryant made the motion to accept the minutes as written. This was seconded by Henry Edwards, voted on and passed.

The Treasurer's report was read. Henry Edwards moved to accept the Treasurer's report as written. This was seconded by Jimmy Robertson, voted on and passed.

Mr. C. Jackson Simmons and Linwood James gave a report on obtaining a larger town office which would also house the library and a museum. They have discussed this with town residents and the enthusiasm has been in favor of this. Mr. Simmons and Mr. James will look over the bank building and see if it will be suitable for the needs of the town and museum and to see if the price is reasonable.

The Town Council is to have a meeting to discuss this project and report to Mr. Simmons.

Barron Dawson reported that the radar has been working in the Town.

Bruce Sanders reported on the signs put up in Larry

Petty's yard. The signs were not within the code of the ordinance. Only one sign can be erected. The Mayor recommended the Petty's put up one sign that is acceptable to the code. Jimmy Robertson moved we deny this sign permit. Richard Pittman seconded. The Council voted and agreed with the motion. If Petty wishes he can apply for another sign permit to meet the Town's standards.

Bruce Sanders said an application for Hubbard Insurance Agency to lease their building to use as an office has been handed in.

Henry Edwards moved that the Council go into Public Hearing. This was approved.

The Planning Commission recommended that The Crockett Landing permit for charging slip rental for boats be approved according to the permit. Henry Edwards made the motion to approved this permit. Cathy Bryant seconded the motion. This was voted on and passed.

It was voted to go back into Regular Session.

The "OPEN STORAGE OF JUNKED VEHICLES" ordinance was read and discussed. Cathy Bryant moved that the ordinance be passed with the elimination of "TRUCK BODIES" from its contents. Jimmy Robertson seconded this. It was voted on and passed.

Henry Edwards reported that only four people came to help clean up the road side. He would appreciate it when they have the next clean up more people would show up to help.

The "No Wake" signs were discussed and it was reported by the Town Attorney, Matson Terry that the State indicated to him, that there cannot be any water skiing where "No Wake" signs are posted. Mr. Terry is to investigate this further before any decisions are made.

There was no further business to come before the meeting so Henry Edwards moved to adjourn, seconded by Jimmy Robertson, voted on and passed.

  
Marjorie T. Pittman  
Secretary

APPROVED:

  
David W. Cheek - Mayor

## OPEN STORAGE OF JUNKED VEHICLES

(a) It shall be unlawful for any person or landowner to keep or to allow to remain, except within a fully enclosed building or structure on any property located within the town any automobiles, trucks, truck bodies, buses or other motor vehicles whose condition is such that it is economically impracticable to make them operative. The Town Council shall direct the town sheriff to serve notice on the owner of such property to cause such motor vehicle to be removed within seven (7) days. If the owner of such property is a resident, such notice shall be served on him personally. If the owner is a nonresident, notice shall be served upon the owner's agent in charge thereof, or upon the owner by publishing such notice in at least two (2) issues of a newspaper published or having general circulation in the town. The cost of such publication shall be collected from the owner of such premises, in addition to the expense of making such removal.

(b) Any person or landowner having received the notice who violates this section shall be guilty of a Class 4 misdemeanor, and each day that such any automobiles, trucks, truck bodies, buses or other motor vehicles of such condition shall be permitted to remain upon the property in question after the expiration of the time specified in the notice shall be deemed to constitute a separate offense.

(c) If any automobiles, trucks, truck bodies, buses or other motor vehicles of such condition is permitted to remain on any property after the expiration of time specified in the notice referred to in subsection (a) of this section, the Town Council shall cause such any automobiles, trucks, truck bodies, buses or other motor vehicles of such condition be removed at the expense of the owner of such property and shall and be reported by the Town Council to the town treasurer, who shall collect the same in the manner in which town tax levies upon real estate are authorized to be collected.

Approved by Irvington Town Council  
December 12, 1991

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**GRASS, WEEDS AND OTHER FOREIGN GROWTH ON PROPERTY**

(a) Whenever there exists, upon any property in the town, any grass, weeds or other foreign growth which, in the opinion of the Town Council, is detrimental to the health, comfort or general welfare of any of the inhabitants of the town, it shall be the duty of the town sheriff, upon the direction of the Town Council to serve notice on the owner of such property to Cause such grass, weeds or other foreign growth to be cut and removed within seven (7) days. If the owner of such property is a resident, such notice shall be served on him personally. If the owner is a nonresident, notice shall be served upon the owner's agent in Charge thereof, or upon the owner by publishing such notice in at least two (2) issues of a newspaper published or having general Circulation in the town. The Cost of such publication shall be Collected from the owner of such premises, in addition to the expense of making such removal.

(b) Any owner having received the notice provided for in subsection (a) of this section, who shall fail to comply therewith within the time specified in the notice, shall be guilty of a Class 4 misdemeanor, and each day that such grass, weeds or other foreign growth shall be permitted to remain upon the property in question after the expiration of the time specified in the notice shall be deemed to constitute a separate offense.

(c) If grass, weeds or other foreign growth is permitted to remain on any property after the expiration of time specified in the notice referred to in subsection (a) of this section, the Town Council shall Cause such grass, weeds or other foreign growth to be Cut or removed at the expense of the owner of such property and shall be reported by the Town Council to the town treasurer, who shall Collect the same in the manner in which town tax levies upon real estate are authorized to be Collected.



Irvington Town Council  
Minutes of Public and Regular Meeting  
November 14, 1991

PRESENT:

Mayor	David W. Cheek	
Council	Henry Edwards	Cathy Bryant
	Jimmy Robertson	Janet Dawson
	Susan Sanders	
Attorney	Matson Terry, II	
Administrator	W. Bruce Sanders	

ABSENT:

Richard Pittman

The meeting was called to order by Mayor Cheek.

The minutes were read and discussed. Janet Dawson moved to approve the minutes with necessary corrections. On page two cross out the second sentence and third sentence on number five and cross out number six on conditions for Crockett Landing permit. This was seconded by Jimmy Robertson, voted on and passed.

The Treasurer's report was read. Henry Edwards moved to approve the report as written. This was seconded by Janet Dawson, voted on and approved.

Barron Dawson discussed the traffic speed going through Irvington,

Jimmy Robertson reported that there was not a quorum at the Planning Commission meeting.

There were complaints on the signs at Larry Petty's property and they would have to be taken down until a permit could be obtained.

Mat Terry said he had a long talk with Mr. Utz reviewing the Work Plan and timetable in process with the Chesapeake Bay Act. He said we could use VCU and UVA students to

## TOWN OF IRVINGTON

### **WATER QUALITY PROTECTION POLICY**

The Town of Irvington, located in Lancaster County on the Northern Neck of Virginia, has a rich and diverse natural heritage of aquatic habitat, including rivers, streams, wetlands, and the Chesapeake Bay, which has historically provided its citizens with economic, scenic, and recreational benefits.

Recent years have seen increasing development and intensity of land use in the Town. The 1979 USGS topographic map shows 67 structures built since 1968. The 1979 map also shows 42 piers within the Town limits. Improper use and development of land may result in substantial damage to water quality, depriving the Town's citizens, both present and future, of their natural legacy.

To help prevent water quality degradation in the Chesapeake Bay and its tributaries, the General Assembly enacted the Chesapeake Bay Preservation Act. Subsequently, the Chesapeake Bay Local Assistance Board adopted Regulations concerning the use and development of certain lands in Tidewater Virginia called Chesapeake Bay Preservation Areas, which if improperly developed may result in substantial damage to the water quality of the Chesapeake Bay and its tributaries.

The Town of Irvington, as part of Tidewater Virginia, has a legal obligation to protect water quality under the Chesapeake Bay Preservation Act and Regulations. The Town also has a responsibility to its citizens to guide land use and development in a fashion which recognizes that water quality and economic development are compatible and integrally related objectives. It is recognized that development is occurring and will continue to occur. However, the impact of its density, intensity, type, and location must be effectively guided to minimize any adverse water quality effects, assuring that growth is a benefit instead of a liability to the Town of Irvington and its citizens.

Therefore, it shall be the development policy of the Town of Irvington to protect and enhance the quality of state waters pursuant to the Chesapeake Bay Preservation Act. All functions of Town government shall be administered in a manner which recognizes that what occurs on the land ultimately affects water quality. Land use and development occurring in Chesapeake Bay Preservation Areas located within the Town of Irvington shall comply with the Chesapeake Bay Preservation Act and Regulations.

The Town of Irvington will encourage and promote the protection of existing high quality state waters and restoration of all other state waters to a condition or quality that will permit all reasonable public uses and will support the propagation and growth of all aquatic life, including game fish, which might reasonably be expected to inhabit them.

The Town of Irvington will safeguard the clean waters of the Commonwealth and the Town of Irvington from pollution.

The Town of Irvington will seek to prevent any increase in pollution, and to reduce existing pollution.

The Town of Irvington will promote water resource conservation in order to provide for the health, safety and welfare of the present and future citizens of the Commonwealth and the Town of Irvington.

To carry out the above policy and as a basis for this Comprehensive Plan, the following **WATER QUALITY PROTECTION OBJECTIVES** are set forth as a guide for directing and managing future growth and development and minimizing their impact on state waters in Irvington.

### **WATER QUALITY PROTECTION OBJECTIVES**

As a basis for this Comprehensive Plan, which will guide future land use decisions in a consistent, fair and comprehensive manner, the Town of Irvington adopts the following Water Quality Protection Objectives.

- OBJECTIVE 1:** To prevent a net increase in nonpoint source pollution from new development in Chesapeake Bay Preservation Areas.
- OBJECTIVE 2:** To achieve a 10% reduction in nonpoint source pollution from redevelopment in Chesapeake Bay Preservation Areas.
- OBJECTIVE 3:** To achieve a 40% reduction in nonpoint source pollution from agricultural and silvicultural uses in Chesapeake Bay Preservation Areas.



collect this data at no charge to the Town.

Henry Edwards moved to go into the Public Hearing.

PUBLIC HEARING:

The Mayor repoted that we have regulations passed down from the State and that we need to add to our Comprehensive Plan and this is what we have advertised for. The Plans have been in the office for viewing. The following have been done by Matson Terry and Rawleigh Simmons.

1. WATER QUALITY PROTECTION POLICY.

## TOWN OF IRVINGTON

### WORK PLAN

WHEREAS, the Town of Irvington is located in Tidewater Virginia and has an obligation to protect water quality consistent with the Chesapeake Bay Preservation Act and the Chesapeake Bay Preservation Area Designation and Management Regulations, and

WHEREAS, the Town of Irvington has undertaken efforts to implement a local program to meet this obligation, including amendments to plans and ordinances, and

WHEREAS, the Town of Irvington has adopted as part of its Comprehensive Plan certain General Policies and Planning Goals to protect water quality, and

WHEREAS, as a result of this effort the Town of Irvington has identified areas which need further study in order to consider future amendments to the Comprehensive Plan and land use ordinances, now

THEREFORE BE IT RESOLVED by the Town Council of Irvington, that the Town of Irvington adopts the following strategies as a work plan for complying with the Chesapeake Bay Preservation Act and Chesapeake Bay Preservation Area Designation and Management Regulations:

- Strategy 1: To study shoreline erosion in the Town, including the location of existing erosion control structures, to determine policy alternatives for future actions to manage shoreline erosion. This study shall be completed by June 1992, and shall include the following:
- a. identification of critically eroding areas and the factors contributing to shoreline erosion;
  - b. examination of current land use in relation to erosion rates and recommendations for amendments to Town ordinances as necessary to regulate those land uses which accelerate or are threatened by shoreline erosion; and
  - c. examination of current erosion control measures, analysis of their suitability, and recommendations for implementing a shoreline management program which protects property and requires that any erosion control measures be appropriate for the reach where they are to be employed.
- Strategy 2: To identify physical constraints to development, including soil limitations, with an explicit discussion of soil suitability for septic tank use. This study shall be completed by June 1992 and shall include the following:
- a. identification and analysis of areas suitable and unsuitable for development;
  - b. examination of current policy on alternatives to on-site sewage treatment; and

- c. comprehensive plan policies and implementation strategies and recommendations for ordinance amendments as appropriate.

Strategy 3: To develop a strategy for the protection of potable water supplies, including groundwater resources. This study shall be completed by June 1992 and shall include the following:

- a. identification and examination of land uses which have the potential to impact water quality;
- b. examination of land use and economic development policies in relation to water quality impacts and consideration of water conservation measures; and
- c. comprehensive plan policies and implementation strategies with recommendations for ordinance amendments as appropriate.

Strategy 4: To study recreational and commercial access to and use of state waters, including the effect of access on water quality and recommended measures for improving the ability of the citizens of the Town of Irvington to use and enjoy state waters in the Town. This study shall be completed by June 1992 and shall consist of three parts:

- a. Study existing access to waterfront areas. Include an evaluation of the adequacy of existing access sites and the need for and location of additional potential access with a focus on existing and potential water quality impacts.
- b. A study of the relationship of land use to commercial and recreational fisheries (primarily oyster grounds). Identify conflicts between current land uses and fisheries and make specific recommendations for resolving those conflicts.
- c. Appropriate density for docks and piers. This study shall identify current density of docks and piers by reach and shall identify technical and physical limitations to dock and pier construction as it relates to water quality. This study shall include comprehensive plan policies and implementation strategies with recommendations for ordinance amendments as appropriate.

Strategy 5: To identify the potential for water quality improvement through the redevelopment of intensely developed areas. This study shall examine the location of intensely developed areas in the Town of Irvington, their relationship to water quality, and shall develop specific water quality improvement strategies for these areas. This study shall also include comprehensive plan policies and implementation strategies with recommendations for ordinance amendments as appropriate and shall be completed by June 1992.

Strategy 6: To identify conflicts between existing and proposed land uses and water quality protection. This study shall be conducted by staff funded by a grant from the Chesapeake Bay Local Assistance Board and shall examine the current pattern of land use in the Town of Irvington and its effects on water quality. It shall include comprehensive plan policies and implementation strategies with recommendations for ordinance amendments as appropriate and shall be

completed by November 1992.

BE IT FURTHER RESOLVED, that immediately upon completion of any strategy, the Town of Irvington will forward a copy of its preliminary findings and recommendations to the Chesapeake Bay Local Assistance Department, and

BE IT FURTHER RESOLVED, that immediately upon completion of these strategies, the Irvington Town Council shall consider and adopt amendments, as necessary, to the Comprehensive Plan, Zoning Ordinance, Subdivision Ordinance, Site Plan Ordinance, and other ordinances in order to protect water quality in a manner consistent with the Chesapeake Bay Preservation Act and Chesapeake Bay Preservation Area Designation and Management Regulations.

2. WORK PLAN



Susan Sanders moved to adopt the (1) WATER PROTECTION PLAN, seconded by Henry Edwards, voted on and passed.

Jimmy Robertson moved to adopt the (2) WORK PLAN. Janet Dawson seconded this. It was voted on and passed.

The GRASS, WEEDS and FOREIGN GROWTH and JUNK VEHICLES ordinances were explained by Mr. Terry.

After much discussion it was decided to table the JUNK VEHICLES ordinance until the December meeting.

Cathy Bryant moved to pass the GRASS, WEEDS and FOREIGN GROWTH ordinance. This was seconded by Janet Dawson, voted on and passed.

Out of Public Hearing.

#### NEW BUSINESS:

Colleen Shaut gave a resume on the November 30th events for the Anniversary of Irvington.

The Mayor reported that he had a call from Virginia Power. They are going to replace all of the street lights with mercury vapor lights. This is according to our Franchise which is for every four year period each street light will be replaced at the same location and at the same watt power.

There was some discussion regarding the speeding vehicles through the Town. The Mayor suggested having the signs moved and said he would look into this.

The Mayor said he wrote a letter to Sydnor on the rates and water usage but has not heard from them.

Mr. Terry said he had put the locations of the "NO WAKE" signs on a chart and sent to the State.

Richard Pittman was not here but said the cost of the fountain would be approximately \$700.00. It was decided to wait until spring to check on the fountain. Susan Sanders suggested looking into soliciting for the fountain as a memorial.

Richard Pittman also have some electrical work to do at the office.

There being no further business to come before the Council Cathy Bryant made the motion to adjourn. This was seconded by Susan Sanders, voted on and passed.

  
Marjorie T. Pittman -Clerk

APPROVED:

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David W. Cheek - Mayor

Irvington Town Council  
Minutes of Public and Regular Meeting  
October 10, 1991

The regular and public meeting of the Irvington Town Council was held in the Town Office on Thursday, October 10, 1991 at 7:30 P.M.

PRESENT:

Mayor - David W. Cheek  
Council - Cathy Bryant  
Janet Dawson  
Susan Sanders  
Richard Pittman  
Henry Edwards  
Attorney - Matson Terry, II  
Administrator - W. Bruce Sanders

ABSENT:

Jimmy Robertson - Council  
Barron Dawson - Police

The meeting was called to order by the Mayor.

The minutes were read. Henry Edwards moved to approve the minutes as written. This was seconded by Janet Dawson, voted on and passed unanimously.

The Treasurer's report was read and discussed. Janet Dawson made the motion to accept the Treasurer's report as written. This was seconded by Henry Edwards, voted on and passed.

The new president of The Chamber of Commerce, Colleen Shaut, was introduced and discussed the events of the 100th Anniversary. The date for the Anniversary events and lighting of the Christmas tree will be Saturday, November 30th, at 4:00 P.M.

The Council moved to go into the Public Meeting from

the regular meeting.

Bruce Sanders said the permit for Crockett's Landing was presented to the Planning Commission's September meeting for consideration. After some discussion, Mr. Terry said the application, was for a Conditional Use Permit to conduct boat repairs in the water and to store tools and materials in the existing building. The Planning Commission recommended the following six conditions.

1. Limit the number to twelve (12) boats over twenty (20) feet in length in the slips at any one time.
2. Prohibit rafting of boats.
3. Comply with any government regulations, including Health Department.
4. The application is for in-water repairs and the business would be operated at reasonable work hours and at an acceptable noise level.
5. Slip rentals are not permitted without a Conditional Use Permit. ~~Slip Rentals constitute a marina. To rent slips without a Conditional Use Permit constitute a marina without a conditional use permit~~ *Corrected 11-14-91*
6. ~~No new construction be permitted.~~

The Planning Commission recommended that this permit be approved.

The Public Hearing ended.

Henry Edwards moved and Cathy Bryant seconded that the Condition Use Permit, as presented, for Crockett's Landing be approved with the above conditions. This was voted on and passed.

Mr. Sanders said he had an application for a sign from Nancy Cockrell for Tiffany's Boutique.

Cathy Bryant moved, and Janet Dawson seconded to approve the permit for a sign for Tiffany's Boutique. This was voted on and passed.

The temporary anniversary signs for Town was approved.

Henry Edwards introduced Linwood James. Mr. James said he believed that money could be raised for a new Town Hall and he would like to pursue this. He said he would pay for a feasibility study. The Council was in favor of Mr. James looking into the matter.

Mr. Terry read a proposed Weed Ordinance and an Abandoned Vehicle Ordinance. There will be a public hearing on these at the November meeting.

Richard Pittman said he has the sketch of "NO WAKE" signs and Mr. Terry will continue with this.

Mr. Pittman also stated the cost of the fountain at the Rec Grounds would be approximately \$700 according to Bob Barrack. This was tabled and no action was taken at this time.

There was some discussion on the Sydnor bills going up this month. There had been several complaints from the town's people. It was decided to write a letter and ask for an explanation.

The Mayor has put purchasing a new legal filing cabinet on hold.

The Mayor appointed Janet Dawson to help pick out books for the library (children's, reference, etc.).

Janet Dawson made the motion to adjourn. This was seconded by Henry Edwards, voted on and passed.

  
Marjorie T. Pittman - Clerk

APPROVED:

  
David W. Cheek - Mayor



Irvington Town Council  
Minutes of the Regular and Public Meeting  
September 12, 1991

The regular and public meeting of the Irvington Town Council was held in the Town Office on Thursday, September 12, 1991 at 7:30 P.M.

PRESENT:

Mayor: David W. Cheek

Council: Cathy Bryant  
Janet Dawson  
Susan Sanders  
Jimmy Robertson  
Richard Pittman

Attorney: Matson Terry, II

Administrator: W. Bruce Sanders

Police: Barron Dawson

ABSENT:

Henry Edwards

Mayor Cheek opened the meeting with the Public Hearing and introduced Mr. Newborg and Mr. Wood, who represented the Cablesvision Company. Mr. Newborg requested an extension on the Cablevision Franchise they have with the Town. After a lengthy discussion, Cathy Bryant made the motion to extend the Franchise of Cablevision for five (5) years, which will extend to the year 2001. Jimmy Robertson seconded this motion. The motion was voted on and passed.

The minutes were read and correction was made on page two. Susan Sanders moved to approve the minutes with the corrections. This was seconded by Janet Dawson, voted on and passed.

Mr. Terry reported that the Town has the authority to adopt a weed ordinance according to the Town Charter. Mr. Terry was instructed to write an ordinance on weed control

and junk cars.

ADMINISTRATOR'S REPORT:

Bruce Sanders stated the following permits were granted:

A carport for Wesley Hearold

Planning Commission approved an extension on the dock for Dixon Foster.

Janet Dawson moved to accept the Conditional Use Permit for Dixon Foster. This was seconded by Jimmy Robertson, voted on and passed.

The Administrator reported that the Planning Commission approved the subdivision of the Glaser Property.

Janet Dawson made the motion to approve the subdivision of the Glaser Property. This was seconded by Richard Pittman, voted on and passed.

Mr. Sanders then read the application for a sign, submitted by Audrey Lowery, to put in their yard.

Janet Dawson made the motion to approve the sign permit for the Lowery's. This was seconded by Susan Sanders, voted on and passed.

Mr. Sanders said he was submitting a permit for a building and would like to be excused as Administrator for this and requested the Town act as Administrator. The Town agreed to act as Administrator since Mr. Sanders owned the property.

After discussion Jimmy Robertson made the motion to approve the building permit for Bruce Sanders. This was seconded by Cathy Bryant, voted on and passed.

Mr. Sanders said a public meeting was needed for Crockett's Landing before that permit could be voted on.

Richard Pittman reported on the progress of the "No Wake" signs and that he has the materials needed for the

electrical repairs.

Cathy Bryant reported on the progress of the 100th Anniversary. She said that Chesapeake Academy declined, stating that they were too busy to participate. Mrs. Bryant is having two signs painted to put up, and she has ordered pewter plates, large and small pewter cups to sell. Also the women were working on the quilt. There will be a meeting to discuss the anniversary September 27th.

The Mayor said that the Town Office needed a legal filing cabinet with a lock and a set of encyclopedias. He said he would supply the trash cans needed.

The Treasurer's report was read. Janet Dawson moved to accept the Treasurer's report. This was seconded by Susan Sanders, voted on and passed.

There being no further business at this time, Jimmy Robertson moved to adjourn, seconded by Richard Pittman, voted on and passed.

  
Marjorie T. Pittman - Clerk

APPROVED:

  
David W. Cheek - Mayor

Irvington Town Council  
Minutes of the Regular Meeting  
August 8, 1991

The regular meeting of the Irvington Town Council was held of Thursday, August 8, 1991, at 7:30 P.M. in the Town Office.

PRESENT:

Mayor - David Cheek

Council:

Cathy Bryant  
Henry Edwards  
Janet Dawson  
Susan Sanders  
Jimmy Robertson

Attorney:

Matson Terry, II

Administrator:

W. Bruce Sanders

Police:

Barron Dawson

ABSENT:

Councilman - Richard Pittman

The meeting of the Irvington Town Council was called to order by the Mayor.

The minutes were read. Henry Edwards made the motion to accept the minutes with the word on page 2, 8th line - will changed to read - CAN. This was voted on and passed.

The Treasurer's report was read. Janet Dawson made the motion to accept the report. This was seconded by Jimmy Robertson, voted on and passed.

REPORTS:

Bruce Sanders reported that he approved the following permits:

Neil MacCarthy - to build a shed  
Bob Fleet - additional storage shed

~~Board of Zoning Appeals~~ *PLANNING Commission*

Approved ~~Primary~~ *Glaser* plat for Milton ~~Glaser~~ property. He has two lots with a house on each lot and he wants to sell. The procedure, as set up in the ordinance, will come before the Planning Commission for vote.

Mr. Sanders said the following should be charged for permits, according to the ordinance.

Zoning	\$25.00
Conditional Use	35.00
Board of Zoning Appeals	20.00
Sign Permit	20.00
Subdivision	50.00

Barron Dawson reported that he arrested a girl for disorderly conduct and turned her over to the County Police. There has been some vandalism in the town. Police Sergeant Dawson has given out warnings to those that have not stopped at the stop sign on Rt. 200.

Matson Terry, III reported that the Town owns 1/8 th of undivided interest in the lots across from the tennis courts. The Town can petition a suit and purchase the property. The property is assessed for taxes as follows:

1 1/4 aCre	\$21,300
2 aCres	25,000 (derelict house)

Mr. Terry said he would recommend a soil analysis. The Town owns 1/8 interest in this property and Mr. Kellum owns 3/4 interest in the property. The Town has the right to mow the grass but cannot tear down the building. After discussion this was tabled until the September meeting.

Mr. Jimmy Crockett was recognized and he explained what the plans were for Crockett's Landing. It was decided that a permit form should be filled out and handed to the Zoning Administrator.

Mayor Cheek reported that Richard Pittman needs a few more measurements for the Wake signs and then they can be



submitted to the State.

After discussion, Susan Sanders made the motion to accept the budget, as presented, for July 1, 1991 through June 30, 1992. This was seconded by Henry Edwards, voted on and passed.

The Cablevision representative will be at the September meeting to answer any questions the council or public wants to ask about their Franchise extension.

Mr. Linwood James would like to do something for the Town's benefit. Mr. James will be welcomed to the October meeting.

Cathy Bryant made a motion to go into Executive Session. This was seconded and passed.

#### EXECUTIVE SESSION:

After discussion relative to the two vacancies on the Planning Commission, Henry Edwards made the motion to appoint Leland James to replace George Sanders' unexpired term on the Planning Commission. This was seconded by Susan Sanders, voted on and passed.

The Mayor said that salaries of the paid employees would stay the same.

Janet Dawson made the motion to go back to regular session, this was seconded, voted on and passed.

The Weed Ordinance was read. It was decided that Mr. Terry would send out certified, return receipt, letters to the following stating the ordinance and that their grass should be cut.

Hubbard Insurance Office  
Bill Ryan  
Country Store & building next to it  
Mason Jones  
Quail's Trail  
August Jones  
Carter Chinnis

The Mayor stated that we need a three to five year planer for each month for the future council. He also stated that a plaque had been ordered that will have all the names of the past Mayors of Irvington and space for future Mayors.

There being no further business, Susan Sanders made the motion to adjourn. This was seconded, voted on and passed.

  
Marjorie T. Pittman - Clerk

APPROVED:

  
David W. Cheek - Mayor

Irvington Town Council  
Minutes of the Regular Meeting  
July 13, 1991

The regular meeting of the Irvington Town Council was held on Thursday, July 13, 1991 at 7:30 P. M. in the Town Office.

PRESENT:

David W. Cheek - Mayor  
COUNCIL:

Janet Dawson  
Cathy Bryant  
Henry Edwards  
Jimmy Robertson

ABSENT:

Susan Sanders  
Richard Pittman  
Matson Terry III - Attorney  
W. Bruce Sanders - Zoning Administrator

The minutes were read, Janet Dawson made the motion to approve the minutes with the following corrections. One page two, to change the month of September to October, and change the Work Bank to Band on page two in paragraph 6. This was seconded by Henry Edwards, voted on and passed.

The Mayor stated he will have to contact Sydnor relative to the flush off valve that the Fire Department uses. The flush off valve does not have enough pressure to use in fighting fires.

The Treasurer's report for June was read. Jimmy Robertson moved to accept the Treasurer's report as written. This was seconded by Henry Edwards, voted on and passed.

The Mayor recognized Mrs. Harris who read a letter opposing the "No Wake" signs because they wanted water skiing to be allowed on the Creek. Mayor Cheek stated that this was not the intention of the "No Wake" signs, that water skiing

page 2

would be allowed. The purpose of the signs was to make people more aware of water safety. Our legal counsel is legal is checking with VMRC to make sure this project will be legal.

Mayor Cheek said that he had met with Mrs. Campbell relative to the concert in the park. The Chamber of Commerce raised \$600.00 and approximately \$300 was used for the concert. The money left ~~will~~ be used for the 100th anniversary events. CAA

#### ZONING REPORT:

The new owners of Crocketts's Landing will be at the August meeting.

Cathy Bryant said the bush at Bruce Watson's house needs trimming because it is blocking the view for traffic. She also stated that the cars are not stopping at the stop sign at King Carter Drive and Route 200.

#### NEW BUSINESS:

The property across from the tennis court needs the weeds cut. Mr. Terry is going to look into this.

The Mayor stated that he has tabled the Cablevision public hearing on extending their contract for five more years, to September.

Mayor Cheek stated the Paul Jenkins agreed to take over as Chairman for the Clean-up Task Force.

Cathy Bryant moved that we have a framed resolution written in honor of the Irvington Baptist Church's 100th anniversary. This was seconded by Jimmy Robertson, voted on and passed.

#### OLD BUSINESS:

There was some discussion on the replacement for George Sanders who resigned from the Planning Commission. This was tabled until the August Meeting.

Cathy Bryant reported that the work on the ditch by the Baptist Church has stopped and will be not finished by the State.

Jimmy Robertson moved to make a resolution to honor and celebrate the 100th anniversary in the month of October, for naming of the Town, Irvington. This was seconded by Cathy Bryant, voted on and passed.

Cathy Bryant is to contact Leland James on commemorative cups for the anniversary.

The Mayor appointed Cathy Bryant as Event Coordinator.

There being no further business, Henry Edwards moved to adjourn. This was seconded by Janet Dawson, voted on and passed.

  
Marjorie T. Pittman Clerk

APPROVED:

  
David W. Cheek - Mayor



RESOLUTION

WHEREAS, Irvington Baptist Church will celebrate its centennial on August 4, 1991;

WHEREAS, the Town Council of Irvington, Lancaster County, Virginia, finds it appropriate to recognize the role of Irvington Baptist Church in the life of the Town;

NOW, THEREFORE, upon motion duly made, seconded, and unanimously carried, it was,

RESOLVED, that the Irvington Town Council recognize the 100th anniversary of the Irvington Baptist Church; and

FURTHER RESOLVED, that the Irvington Town Council acknowledge, with gratitude, the contribution of the Irvington Baptist Church, to the quality of life and to the values of the citizens of Irvington.

Irvington Town Council

\_\_\_\_\_  
David W. Cheek, Mayor

\_\_\_\_\_  
W. Henry Edwards

\_\_\_\_\_  
Cathy H. Bryant

\_\_\_\_\_  
Susan Sanders

\_\_\_\_\_  
James M. Robertson

\_\_\_\_\_  
Richard Pittman

\_\_\_\_\_  
Janet Dawson

The Irvington Town Council  
Minutes of the Regular Meeting  
June 13, 1991

The regular meeting of the Irvington Town Council was held on Thursday, June 13, 1991 at 7:30 P.M. in the Town Office.

PRESENT:

David W. Cheek - Mayor

COUNCIL:

Susan Sanders  
Cathy Bryant  
Richard Pittman  
Henry Edwards

ATTORNEY:

Matson Terry, III

ADMINISTRATOR:

W. Bruce Sanders

ABSENT:

Jimmy Robertson  
Janet Dawson

The meeting was called to order by the Mayor.

The Mayor welcomed the new council member, W. Henry Edwards, who had agreed to take over the term of Bill Mitchell.

The State Highway Department is putting in a pipe and filling in the ditch located by the Baptist Church.

John Arrix has been supervising cleaning up trash from the side of the roads in Irvington. His term has expired and we need a volunteer to take his place.

Cathy Bryant stated that in September the name IRVINGTON

June 13, 1991

Mr. Nickerson

but not what we were  
looking for

Page two

will be 100 years old.

The May minutes were read. Cathy Bryant moved to accept the May minutes as written. This was seconded by Susan Sanders, voted on and passed.

The Treasurer's report was read. Henry Edwards made the motion to accept the report as written, this was seconded by Richard Pittman, voted on and approved.

#### Police Report:

Barron Dawson reported that the State and County were still working radar in Town. There was some discussion on dog ordinances.

#### Attorney's Report:

Mat Terry reported that Mr. Nickerson requested to use the recreation grounds for softball. He has applications for the Wake Signs. He will look into the Kellum property across from the recreation grounds as the Town has some interest in this property to see if the Town can clean up the property and use it for parking.

Richard Pittman reported that Bob Barrack is going to get a fountain for the recreation grounds and he will help Bob Barrack to install it before July 1st.

A donation for food for the Air Force Bank was discussed and it was decided that this should be done by the Chamber of Commerce

#### Administrator's Report:

Bruce Sanders reported on the Planning Commissions Public Hearing. There was not a quorum at the meeting so nothing could be done.

Bruce Sanders approved the applications from Ralph Major and Randolph Stephens. Henry Edwards made the motion that the Council approve Conditional Use Permits, this was seconded by Richard Pittman, voted on and passed.

Albert Pollard spoke against the new Conditional Use

permits ordinances that are being considered. Susan Sanders made a motion to table the Conditional Use Permits ordinances until the Planning Commission could bring in a recommendation to the Council. This was seconded by Kathy Bryant, voted on and passed.

The "No Wake" signs resolution will not be ready until the exact distance from the signs and fixed points can be measured and reported. Henry Edwards made a motion to have the "No Wake" signs as soon as all required details are done. This was seconded by Richard Pittman, voted on and approved.

Mat Terry said that the Cablevision is asking for an extension of five years on their franchise with the Town. They have a 15 year franchise which runs from 11/9/81 to 11/9/96. If there is a five year extension, Cablevision does not have to have a public hearing. If they ask for a fifteen year extension (which will be until 2011) there has to be a public hearing, also a representative of cablevison should be present.

Susan Sanders moved that the Town have a public hearing when the Cablevision franchise extension comes before the Council, the date to be decided later. This was seconded by Henry Edwards, voted on and passed.

Richard Pittman moved that the Resolution approving White Stone Fire Department under Section 27-8.1 as the volunteer Fire Department in our area. This was seconded by Susan Sanders, voted on and passed.

The Mayor stated he needed some recommendations for the Planning Commission to replace Calvin Barrack, who resigned from the Commission.

Susan Sanders moved to have James Rawleigh Simmons appointed to the Planning Commission to complete Calvin Barrack's term. The was seconded by Cathy Bryant, voted on and passed.

Susan Sanders made the motion to give any State Funding we receive on recycling to the Northern Neck Recycling Task Force. This was seconded by Richard Pittman, voted on and passed.

The letter from Wardell Carter was read. Susan Sanders moved that we turn down the County's request to let them use the tennis courts for teaching. This was seconded by Cathy Bryant, voted on and passed.

There being no further business, Susan Sanders moved to adjourn. This was seconded by Cathy Bryant, voted on and passed.

  
Marjorie T. Pittman - Clerk

APPROVED:

  
David Cheek - Mayor



Minutes of the Regular Meeting  
The Irvington Town Council  
May 9, 1991

The regular meeting of the Irvington Town Council was held in the Town Office at 7:30, Thursday May 9, 1991.

PRESENT:

David Cheek - Mayor

COUNCIL:

Jimmy Robertson  
Susan Sanders  
Cathy Bryant  
Janet Dawson

ZONING ADMINISTRATOR - Bruce Sanders

LEGAL COUNCIL - Matson Terry, III

POLICE - Barron Dawson

ABSENT: Richard Pittman

The Mayor called the meeting to order and welcomed the guests.

The Mayor reported that we had written the Bureau of Census lodging a complaint on the population of 492. The Census Bureau wrote and assigned us a case number.

The minutes were read and Jimmy moved to approve the minutes with the corrections. Janet Dawson seconded this motion. The motion was voted on and passed.

The Treasurer's report was discussed. Susan Sanders moved to approve the Treasurer's report as written. This was seconded by Cathy Bryant, voted on and passed.

The Mayor reported there would be a financial work shop on May 15th at 7:00 on a show of need.

Jimmy Robertson reported on the fire department grant. He said he would check into this.

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Chamber of Commerce:

There will be a concert in the Park on May 19, 1991 and a concert by the Air Force Band on July 1, 1991.

Calvin Barrack said that he and Richard Pittman will fix the fountain. Richard has fixed the spigot on the grounds.

Police Report:

Barron Dawson said he has not had the police car for three weeks as it was being repaired. The State Police were working radar and issuing tickets for speeding.

Northern Neck Task Force:

Since it rained Saturday the Earth Day was held at Chesapeake Academy.

Mary Steward handed in some copies of letters to send to the State on recycling.

Legal:

Matson Terry, III reported that he had seen Mr. Rhoads, relative the Baptist Church writing to the State to complain about the storm water ditch. Mr. Rhoads said it was partly the Town's obligation, a 50 - 50 basis. He said the State had culverts they would bring down and Mr. Terry would contact Mr. Farmer and ask for volunteers to cover the ditch.

Planning Commission:

Jimmy Robertson reported that the Planning Commission recommended to put Conditional Use Permits on all Businesses and Industrial sites and also on the swimming pools.

Mr. Foxwell's permit for an addition was approved.

We have three applications to come before the Planning Commission. Ralph Major's application was tabled until the Commission could examine the pier. Randy Stephens permit for a pier was tabled until adjacent property owners could be

Page three

could be notified. The third application was for Bruce Sanders and the Planning Commission turned this over to the Council for a decision. They would not offer a recommendation.

Sutro Newcomet has not taken legal action against the Town.

The Planning Commission met but did not have a quorum.

The Planning Commission met tonight and made "No Recommendations". There were no questions from the Council.

The Mayor read the 14 points on the permits.

Janet Dawson moved to pass the Amended Conditional Use ordinances as read. This was seconded by Cathy Bryant, voted on and passed.

The Town Council had assumed responsibility of Sutro Newcomet since Bruce Sanders was so closely related to the situation. There is no legal action against the Town from Sutro NewComet.

The Council will make the decision on Bruce Sanders application. All adjacent neighbors were not opposed. Theodore Price did not respond, and Dexter Rumsey of Rumsey, Breeden, etc. (legal firm) said they are taking no position one way or the other. The only comment was from Edward Crockett and this was relative to his 15 foot right of way to the water. Mr. Sanders and Mr. Crockett have worked this out. The rest had not objections.

After discussion on the Sanders' 1988 permit and the new application's fourteen points of the Conditional Use Permit, Janet Dawson made a motion to pass the Sanders' Conditional Use Permit. This was seconded by Cathy Sanders, voted on and passed.

Janet Dawson said Gerry Lee would like to use the Recreation Park for the older girls softball. They have their own insurance, and Mike Nickerson would like to use the park for the 8 and 9 year old boys as there is not enough openings for them at the park at Kilmarnock.

Cathy Bryant moved to allow the youth league teams of

of Gerry Lee and Mike Nickerson to practice and play games this summer season (1991) provided this is cleared by the Town Attorney and does not conflict with events already scheduled. This was seconded by Janet Dawson, voted on and carried.

Richard Pittman and Bill Mitchell have completed contacting the people regarding the "NO WAKE" signs. A public hearing will be held on this June 13th requesting authority to install these signs.

The Mayor stated that C. Jackson Simmons will be happy to be the Advisor to the Historical Committee of the Architectural Review Board.

Susan Sanders made the motion that the Town Council go into Executive session. This was seconded by Cathy Bryant, voted on and passed.

Council went into Executive Session.

Cathy Bryant moved to go out of Executive Session. This was seconded by Janet Dawson, voted and passed.

Cathy Bryant moved that W. Henry Edwards be appointed to the Town Council to serve out the term of Bill Mitchell. This was voted on and passed.

There being not further business, Jimmy Robertson moved that the meeting adjourn. This was seconded, voted on and passed.

  
Marjorie T. Pittman-Clerk

APPROVED:

  
David Cheek - Mayor

MINUTES OF THE REGULAR MEETING  
The Irvington Town Council  
April 11, 1991

The regular meeting of the Irvington Town Council was held in the Town Office at 7:30 P.M. on April 11, 1991.

PRESENT:

Cathy Bryant - Vice Mayor

COUNCIL:

Janet Dawson  
Susan Sanders

Richard Pittman  
Jimmy Robertson

ADMINISTRATOR:

W. Bruce Sanders

ATTORNEY:

Matson Terry, III

Cathy Bryant called the meeting to order.

The minutes were read and discussed. Richard Pittman moved to approved the minutes as written. Susan Sanders seconded the motion. They were voted on and approved.

The Treasurer's report was discussed. Jimmy Robertson made the motion to approve the Treasurer's Report as written. This was seconded by Richard Pittman, voted on and passed.

POLICE REPORT:

Barron Dawson reported that the radar is being worked in the Town and some tickets have been issued.

ADMINISTRATOR'S REPORT:

Bruce Sanders reported that one zoning permit had been approved for Phil Cross for an out building.

The Board of Zoning Appeals met Monday for a variance for Mr. Foxwell. The vote was 3 to 1 against the addition



the addition too close to the right-of-way.

Roger McKinley was at the meeting because he had applied for a permit for rip rapp. After some discussion, Mr. Terry said the ordinance as written now does not require a Conditional Use Permit for rip rapp, therefor this permit was approved for rip rapp at Bob Lee Stephens'.

The ordinances to be revised were discussed in length, All changes in the ordinances are to be advertised for two weeks and then there will be a public meeting at the Council meeting.

Susan Sanders made the motion to advertise the changes in the ordinances. This was seconded by Jimmy Robertson, voted on and passed.

The appointment of a new members of the Council to replace Bill Mitchell was postponed until the May meeting.

Janet Dawson reported that we have earned \$18,721.37 on the C.D.'s. The C. D. amount on hand is \$107,268.65. She also reported that we would get the tax money from Chesapeake Bank the last of May.

Mary Stewart gave a report on recycling and Earth Day. The said that the Solid Waste Plan is due June 30, 1991 and if we would join in with the County there must be a formal contract between the County and the Town. Mary Stewart was instructed by Council to find more information about the solid waste and report at the May meeting.

Richard Pittman reported that they still had to obtain permission from two people on the Wake Signs. Hopefully these people can be located soon. The Wake Signs are not restricted<sup>to</sup> water skiers.

Richard Pittman stated he fixed the old air-condition with parts from other air conditioners and recommended that it be kept for another year and then to think about a heat pump for the office in the coming year. He will put in the additional electric outlets and one telephone jack. Richard said he would fix the water faucet at the Recreational Grounds

The storage building that is next to the beauty shop is



not locked and some children may go in there, so <sup>Richard Pittman</sup> ~~Cathy Bryant~~ told the Tides Inn about this and they said they would see that a lock was installed on the storage building.

Jimmy Robertson reported that they had gone over the police car and it was not in bad shape mechanically. However, he would like to see that the car was kept clean and waxed and the interior repaired.

Mat Terry reported that he could not get in touch with Mr. Rhoads, who will be retiring soon, on the complaint from the Baptist Church relative to the ditch. Mr. Terry will find out about the ditch and if the Town has any responsibility regarding this ditch.

Mr. Terry suggested to assign a committee to explore how much money will be needed for the upcoming years and also how to raise the money to cover the Town's needs. Bruce Sanders said that it should be taken into consideration that Lancaster County may not let the Town use their Building Inspector in the future and if that takes place the Town will have to hire a Building Inspector.

Cathy Bryant said she would like to authorize Marjorie Pittman to pay the Library and the Rescue Squad the \$500.00 contribution that was pledged. The Council agreed.

Cathy Bryant said that tennis fees and permit fees should be discussed at the next meeting or in the Committee.

Richard Pittman asked the Council if there was any problem with water skiers and the Wake Signs. The Council said they could not see any problem with water skiing.

There was no further business to come before the Council so Susan Sanders made the motion to adjourn. This was seconded by Richard Pittman, voted on and passed.

  
Marjorie Pittman - Clerk

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Cathy Bryant - Vice Mayor

Minutes of the Regular Meeting of  
The Irvington Town Council  
March 14, 1991

The Regular Meeting of The Irvington Town Council was held in the Town Office Building on March 14, 1991 at 7:30 P.M.

The meeting was called to order by Mayor Cheek.

PRESENT:

MAYOR: David Cheek

COUNCIL:

Janet Dawson  
Cathy Bryant  
Susan Sanders

Richard Pittman  
Jimmy Robertson

ZONING ADMINISTRATOR: W. Bruce Sanders

ATTORNEY: Matson Terry

The minutes were read and Janet Dawson moved that the minutes be approved with the correction. Richard Pittman seconded the motion. The minutes were voted on and passed with the corrections.

The Treasurer's report was read. Janet Dawson moved to approve the Treasurer's report as written. This was seconded by Richard Pittman, voted on and passed.

Report from the Chamber of Commerce.

1. Maps and visitors guide for 1991 will be left in the Town Office for the public.

2. The information on new bills that have passed the Virginia Assembly will be put in a binder and be available to the public.

3. The Air Force Band will play here Monday evening, July 1, 1991.

4. Planning to have Lancaster School Day, singing

groups, bands and FFA next month. The exact date will be told at the April meeting.

POLICE REPORT:

Barron Dawson reported that the radar caught two speeder this month. The Mayor requested that radar be set up between eight and nine in the morning and 4:30 to 5:30 in the evening.

Mr. Dawson would like to see about a new police car. The Mayor said to set up an appointment with Bay Auto and have the car completely checked.

Mr. Dawson said he had not gotten any home occupancy list for the Town.

The Mayor said he would like to have a list on home occupancy and to leave list at the Town Office and to check out the radar.

ZONING ADMINISTRATOR REPORT:

1. They approved a zoning permit for a garage for Mr. & Mrs. Dietz.

2. Daniel Smith was contacted by a letter informing them of the complaints that they were doing business in a residential zone. Mr. Terry wrote the letter to them.

3. The Board of Zoning Appeals met and reviewed the application of Southern Chesapeake Yacht. This was approved subject to legal conditions to reconstruct a building.

4. A public hearing for Mr. & Mrs. Richardson to operate a artist study came before the Planning Commission. The Commission voted to approve the studio subject to the following conditions.

- (a) There will be no displays.
- (b) Only members of the family can conduct the business.
- (c) Business activities would cease when the Richardson's cease to occupy the premises.

Richard Pittman moved to approve the Conditional Use

permit for the home occupancy, artist studio, with the above conditions for Mr. & Mrs. Richardson. This was seconded by Susan Sanders, voted on and passed.

Bruce Sanders recommended changes in the Planning Commission Book. These changes will be typed and brought before the Council at the April meeting.

The Mayor said the Zoning Administrator had received an answer to the letter he sent to Daniel Smith relative to doing business at their home. The Smith's stated that they were not doing business at their home. They had a salvage yard that they used for their business. The Mayor requested having a talk with Mr. Smith when he was home relative to the right of way and some other questions he would like to ask him.

The Mayor reported that the Town Office would display a calendar on the wall and all the events held in the Town would be posted so that anyone can look at the calendar and see what is coming up and can also post any events they have.

WKWI and the Rappahannock Record said they will be a part of the Rescue Squad day to be held on May 25th.

The Mayor said he had received a letter from Dick Rockwell Associates stating that the University of Virginia wished to conduct a study on small towns, White Stone, Kilmarnock and Irvington. There will be no charge. If we do not want this study, we can refuse. I recommend that we let them do the study and Dr. Mastro to be our intermediary.

A letter was received from the Irvington Baptist Church, written by John Farmer, concerning a drainage ditch near the Church. The State cleaned out the ditch and it is very deep and Mr. Farmer feels it is a hazard and asks the Town's help to have something done. He would like a drain pipe put in the ditch and then have it covered. Mr. Terry said this ditch is strictly the State's responsibility and he would contact Mr. Rhoads and give a report at the April meeting.

The Mayor said to have the hedges cut before Earth Day.

Richard Pittman reported that the water faucet was not working but it would be fixed before April 20th.

Richard Pittman reported that he was making a map to locate the Wake signs and will bring to the council. The map will be put up in the office and a notice in the Record will appear for two weeks so that the people will know about the public meeting.

The Mayor said he had a VCR tape he wanted the council to see. He would have it set up and let the Council know when it will be shown.

The Mayor reported he has written a letter to the Census lodging a formal complain on the Town's count.

The Mayor has received complaints about the tennis courts and he would like to have a lock installed and a sign telling the people to come to the office to get permission to play and would be given the combination to the lock so that they could get in.

As there was no other business to discuss the meeting was adjourned.

  
May Jorie Pittman - Clerk

  
David Cheek - Mayor



Minutes of the Regular Meeting of  
The Irvington Town Council  
February 14, 1991

The Regular Meeting of the Irvington Town Council was held in the Town Office on Thursday, February 14, 1991 at 7:30 P.M.

The meeting was called to order by Mayor Cheek.

PRESENT:

Mayor David Cheek

W. E. Mitchell, Jr.  
Richard Pittman  
Cathy Bryant

Janet Dawson  
Susan Sanders  
Jimmy Robertson

The minutes of January 10, 1991 meeting were read and approved.

The Mayor stated that there was a problem getting help to clean up and have the Christmas decorations removed. He said that he would like to have a list made up of people who would volunteer for these special occasions.

The Treasurers report was read, voted on and approved.

The list of accounts payable were read and approved for payment.

Auto tags are now on sale and there will be some income from these.

The police report was given by Barron Dawson, who stated things were quiet in Town. He said he had received a report on a leaking septic tank. The Mayor said this should be reported to the Health Department. Mr. Dawson also stated that the County Deputies and the State Troopers were working stationary radar in the Town.

The Zoning Administrator is to write a letter to Dan Smith telling him to stop his home business until he applies for and receives a Conditional Use Permit.

Mr. Dawson is to bring in a list of people that have



home occupancy business.

Bruce Sanders gave the following report on permits that have been approved:

1. Jimmy Jackson - Bathroom addition
2. Leland James - storage shed and dog house

The hearing on rezoning the Paulett's property in the Planning Committee was approved to change this property across from the Texaco station from residential to Business (B1). This was voted on by the Council and passed unanimously.

The Board of Zoning Appeals will meet February 25th to consider the building permit from Chesapeake Yacht Service.

A representative from the Kilmarnock - Lancaster Rescue Squad request the use of the Recreational Grounds on May 25, 1991 for fund raising. Mr. Mitchell made the motion that this request be approved if the Squad would buy liability insurance for that day and have a copy made to be filed in the Town Office. This was seconded by Richard Pittman, voted on and passed.

A request was made by the Recycling Task Force to use the Recreational Grounds on April 20, 1991 for Earth Day. A motion was made that the request be granted but they must get liability insurance for that day and have a copy made for the files of the Town Office. This was seconded, voted on and approved.

It was reported that in order to put up "NO WAKE" signs the following must be sent in to \_\_\_\_\_ :

1. Chart of Locations
2. Public Notice
3. Resolution

The Mayor suggested a March cleanup and Mrs. Sanders suggested contacting the people who wish to use the Recreational Grounds be contacted to help with the cleanup.

The following change in the Zoning Ordinance was read for the second time.

Section 2-25A CONVENTIONAL ROOM: a room with a roof, floor, foundation, and solid or glass walls, including, without limitation garages, but excluding breezeways, decks, carports, and covered walkways.

Section 5-1-2 In Residential District R-1, one two-family dwelling per lot, the parts of which must be joined by a conventional room whose width is at least two-thirds of its length. Two family dwellings are prohibited in Residential District R-2.

*to adopt the changes in the zoning ordinance*

A motion was made, seconded, voted on and approved.

There being no further business the meeting adjourned.

*Marjorie Pittman*  
Marjorie Pittman - Clerk

APPROVED:

*David W. Cheek, Mayor*  
David Cheek - Mayor

MINUTES OF THE SPECIAL MEETING ON  
BUDGET PLANNING

January 29, 1991

The Special Meeting on Budget Planning was held in the Town Office on Tuesday, January 29, 1991.

PRESENT:

David Cheek, Mayor  
Cathy Bryant  
Susan Sanders  
Richard Pittman  
Janet Dawson

The budget set up was approved for this year (1991). We are going to come up short this year.

Mrs. Bryant presented July 1, 1990 to December 1990 expenses to compare the budget.

1. The salaries are more than the budget.
2. The police department used much less money than had been budgeted, however a replacement car has to be considered.
3. There is \$69.00 left in the budget for buying books until June 1991.
4. There have been no contributions made to this date. for the White Stone Fire Department, Rescue Squad or the library.

This year's budget was discussed. It is felt that the town will have a deficit of\$\_\_\_\_\_.

Cathy Bryant said that she feels we should have a business merchants tax. We will need to get a list of businesses and set up minimum charges.

The cost of permits was discussed.

The meeting was adjourned.

David Cheek - Mayor  
David Cheek - Mayor

MINUTES OF REGULAR MEETING OF  
THE IRVINGTON TOWN COUNCIL  
JANUARY 10, 1991

The regular meeting of the Irvington Town Council was held in the Town Office on Thursday January 10, 1991 at 7:30 P. M.

PRESENT;

W. E. Mitchell, Jr. - Acting Mayor  
Susan Sanders  
Janet Dawson

Cathy Bryant  
Richard Pittman

TOWN SERGEANT:  
TOWN ATTORNEY:  
ZONING ADMINISTRATOR:

Barron Dawson  
Matson Terry, III  
W. Bruce Sanders

ABSENT:

James Robertson  
David Cheek

The December minutes were read and approved after corrections were made.

There was a report from the Chamber of Commerce stating that there would be a clean up Saturday, January 12, 1991 and they would also take down the Christmas Lights.

The Treasurer's report was read. Mrs. Sanders made the motion to approve the Treasurer's report with the two exceptions of payment to Contel and VA Power. This was seconded by Mrs. Dawson, voted on and approved.

Mr. Dawson reported that every thing was quiet in the Town with the exception that a break in has occurred and he reported this to the police. There was some discussion on a police car.

It was reported that the Council will have a financial meeting in January.

Mr. Sanders met with the Planning Commission. There had been a complaint on the property of Dr. Powell's house. Mr.

Sanders checked on this complaint and stated that the complaint did conform to the Ordinance.

The Board of Zoning Appeals will meet on January 28 1991 at the Town Office at 7:30 P.M. Mr. Sanders gave a report on what is happening pertaining to zoning permits. Mr. Sanders reported that he would like the ordinance 512 Planning Commission be changed. He would like the "conventional room" defined and R1 and R2 zones. Mrs. Sanders moved to have a public hearing and vote on this. This was seconded by Richard Pittman, voted on and approved.

Mr. Mitchell reported that he had painted the signs and put them up at the tennis courts.

OLD BUSINESS:

The Council approved the attached Resolution and signed it. The Resolution will be sent to Bill Evans in Saudi Arabia.

The Comprehensive Plan for the Town was read and discussed.

Mrs. Stuart gave a report on recycling. The recycling will start the 24th of January and the loading station will be behind the Colonial Store in Kilmarnock, Va.

Mr. Mitchell reported that Treakle and Christopher has donated \$100.00 to the Town.

Susan Sanders moved to adjourn, this was seconded by Cathy Bryant, voted on and passed.

  
Marjorie Pittman (Clerk)

APPROVED:

\_\_\_\_\_  
W. E. Mitchell, Vice Mayor

RESOLUTION

WHEREAS, WILLIAM EVANS is serving his Town, State and Country by his Service in Saudi Arabia as a part of "Desert Shield; and

WHEREAS, WILLIAM EVANS is a former Mayor of the Town and is a valued citizen of our community: and

WHEREAS, it is appropriate to recognize such contribution; and

BE IT RESOLVED, the IRVINGTON TOWN COUNCIL, of the Town, do hereby recognize WILLIAM EVANS' service; and

BE IT FURTHER RESOLVED, that the citizens of the Town demonstrate their support in whatever means possible to WILLIAM EVANS' wife and family.

A copy of this Resolution to be sent to WILLIAM EVANS, a copy to his wife and family, and a copy to be spread on the minutes of the Irvington Town Council.

WITNESS our hands this 10<sup>th</sup> day of January, 1991.

David W. Check  
William J.  
Janet Lawson  
Cathy M. Bryant  
Richard Pittman  
Susan Sanders  
James M. Salute III