

MINUTES OF THE JOINT MEETING  
OF THE PLANNING COMMISSION AND THE TOWN OF IRVINGTON  
DECEMBER 13,1990

The joint meeting of the Town Council of Irvington and The Planning Commission was held at 7:30 P.M. on Thursday, December 13, 1990 in the Town Office.

PRESENT:

Mayor David Cheek  
W. E. Mitchell, Jr.  
Susan Sanders

Cathy Bryant  
Janet Dawson  
Richard Pittman

TOWN SERGEANT Barron Dawson  
TOWN ATTORNEY Matson Terry, III  
ZONING ADMINISTRATOR W. Bruce Sanders  
ZONING MEMBERS Calvin Barrack  
George Sanders

ABSENT:

JAMES ROBERTSON

The meeting was called to order by Mayor Cheek and he stated that we had a joint session to incorporate an ordinance for the Town.

The November minutes were read and after corrections were made, Cathy Bryant moved that the corrected minutes be approved. This was seconded by Bill Mitchell, voted on and passed.

The Mayor asked the Finance Committee to meet in January to discuss ways of raising money for the Town.

Bill Mitchell moved, seconded by Cathy Bryant to accept the Treasurer's report as presented. This was voted on and passed.

Dorothy Rogers stated, on behalf of the Chamber of Commerce, was pleased to present to the Town of Irvington all of the Christmas tree decorations and lights she said the Chamber would still help with the expenses in the future. There was some discussion on buying more lights now and if they should be all white or colored. This was tabled.

Dorothy Rogers also stated the possibility of changing

the name of the Chamber of Commerce to Citizens Committee since 90% of the members were residents. This was tabled until January.

Mayor Cheek stated that the cleanup day for the town was January 12, 1991. They would meet at the tennis court at 9:00 A.M., and the rain date would be January 19th. The lights would also be taken down at this time.

Cathy Bryant said the Chamber of Commerce has assumed putting up the lights. We agreed to pay half of the cost of \$1,049.65, which amounts to \$525.00. This includes \$100 to have the old lights removed and install the new lights. Cathy Bryant moved and Janet Dawson seconded that we pay the Chamber \$525.00. This was voted on and passed.

Janet Dawson stated that the Methodist and Baptist will have Santa visit on December 24, 1990 at the Baptist Church.

Sergeant Dawson reported that 28 tickets were given out for speeding this month. He also reported there had been a break-in at Mrs. Gunther's home and an antique table and 3 silver dollars were missing. He reported that the police car was in need of repair. James Robertson had a report on a police car but he was unable to attend tonight. This was tabled until the January meeting.

Sergeant Dawson said he had been asked about duck hunting in the Creek. The Mayor said that the Game Warden for the County would be responsible for duck hunting.

The Mayor said that Mitch Alga requested not to be the Chairman of the Zoning Appeals Committee. Chris Jenkins was the secretary of the Committee and has agreed to set this meeting up regarding Wes Richardson and Sutro NewComet.

Bruce Sanders reported, after talking to Mr. Terry, he came to the conclusion that Telco Marine would not be conforming in their construction and that he has to be 35 feet from the property lines since he borders the residential zone. The permit was denied and was told he could file an appeal to the Board of Zoning Appeals for this permit.

Mr. Sanders reported on the Planning Commission Meeting as follows:

1. He discussed the application that he had approved for

an addition to the home of Sam Monroe.

3. He studied the ordinance and the Planning Commission recommended that the Council clarify Section 512 of the Ordinance. He would like to define the meaning of a conventional room and recommended to change to R2 eliminate the duplex and to keep the duplex in the R1 zone.

4 Mr. Sanders said that Roy Paulett wants to continue with his application for rezoning.

The Mayor stated that the Comprehensive Plan needs to be reviewed ever five years. The Plan was simply amended, updating the money and dates.

Calvin Barrack said he would like the Council to approve the Comprehensive Plan as written. Bill Mitchel made the motion to approve the Comprehensive Plan as written. This was seconded by Janet Dawson, voted on and approved. No one opposed. The Plan will be retyped and put in a booklet form.

Mrs. Bryant reported on the recycling meeting. Mary Stuart said that we can still apply for the Grant, and she can help us get \$350.00. Mrs. Stuart explained the process and what the recycling entails.

Cathy Bryant moved that we approve the Resolution for the money to be given to Northern Neck Task Force. This was seconded by Bill Mitchell, voted on and approved.

The Mayor stated that the University of Virginia is doing a research study. The University need people to help and the Mayor said he would appoint several people to take part in this study.

OLD BUSINESS;

The Mayor said he was looking for something to put the computers on so we would have more working room.

Richard Pittman reported that the skate boards had been repaired.

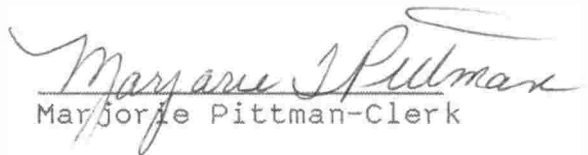
The Mayor asked that Bill Mitchell put up appropriate

signs at the tennis courts regarding skate boards, skating and tennis. After some discussion it was decided that Bill Mitchel will put up signs.

Cathy Bryant said that Mrs. Crockett would like to put up a yellow ribbon in honor of the boys in "Desert Shield". The Mayor gave his permission for the yellow ribbon. Cathy Bryant suggested a resolution be made and given to Mrs. Evans in honor of William Evans.

Mr. Richard Pittman said he would take a look at the electrical box, timer switch and box for the Christmas tree and see what is needed to repair them.

Bill Mitchell moved to adjourn, this was seconded by Janet Dawson, voted on and passed.

  
Marjorie Pittman-Clerk

APPROVED:

  
David Cheek - Mayor

MINUTES OF THE REGULAR MEETING  
OF THE TOWN OF IRVINGTON  
NOVEMBER 8, 1990

The regular meeting of the Town Council of Irvington was held at 8:00 P.M. on Thursday, November 8, 1990 in the Town Office.

PRESENT:

Mayor David Cheek	Cathy Bryant
Janet Dawson	James Robertson
Susan Sanders	Richard Pittman

ABSENT:

W. E. Mitchell, Jr.

Town Sergeant	- Barron Dawson
Attorney	- Matson Terry, III
Zoning Administrator	- W. Bruce Sanders

The October minutes were read and with the correction to attach Sutro Newcomet's refusal of a conditional use permit, Janet Dawson made the motion to approve the minutes. This was seconded by Richard Pittman, and passed.

The Treasurer's report was reviewed and noted that the interest on the DMT was now 6%. Susan Sanders moved that the Treasurer's report be approved. This was seconded by Janet Dawson, voted on and approved.

The Mayor suggested that the Finance Committee meet to discuss raising money for the coming year.

Cathy Bryant moved that the CD's be renewed. This was seconded by Richard Pittman, voted on and passed unanimously.

The Chamber of Commerce reported that the 15th and 16th of November would be work days for the Christmas lights at 8:00 P. M. at the Red Barn. The Grand Illumination would be 7:00 P.M. on the 24th of November, weather permitting. The Christmas lights are being donated to the Town by the Chamber of Commerce. The Irvington Methodist Church gave their permission to put the lights on the small tree.

The Town Sergeant Barron Dawson reported that he worked an accident Sunday morning, and if the Town wanted the radar



he would make the call.

The Code of Irvington is to be reviewed by the Town of Irvington to see if it is up to date.

The No Parking signs for Steamboat Road was discussed.

Report from the Planning Commission. The new Zoning and Subdivision Laws book have been received and are for sale. Dr. Mastro did a fine job.

The Planning Commission will have a public meeting with the regular meeting on December 13, 1990 concerning the Comprehensive Plan for the Town.

Cathy Bryant reported that there is a voluntary group for recycling. We are required by the State to recycle 10% of our waste by December 1991, 15% by 1993 and 25% by 1995. We can go under the County. We have to have a plan by July 1991. DMV has an abandoned vehicle bounty program. DMV will pay \$50.00 for each car. A death certificate from the owner is needed. We missed the annual award because we were late applying. After much discussion, it was decided to continue this at the next meeting

Zoning Administrator Bruce Sanders reported;

1. He approved a permit for building a single family house behind their existing house for Diana and Bill Rayan.

2. Wes & Sally Richardson have applied for a conditional use permit, under the old ordinance, on the Glebe to build a bulkhead and a private pier. There are no objections from the neighbors. Mr. Sanders recommended that this be approved.

Susan Sanders moved that the conditional use permit for a bulkhead and a 50 foot pier for Sally and Wes Richardson be issued a permit. This was seconded by Cathy Bryant, voted on and passed unanimously.

3. Rita and Ford Stephens have asked to have a bed and breakfast in their home. Neighbors did not object. They have two bedrooms and a living room for this use. Susan Sanders moved that this permit be issued with the following conditions:

- a. No sign or display be permitted.
- b. It will be limited to two bedrooms with double occupancy and children with a living room between.
- c. Parking on owners property only.
- d. They cannot hire employees for the bed and breakfast operation.
- e. The bed and breakfast is not transferable.

This motion was seconded by Cathy Bryant, voted on and passed.

4. Vincent's Boat Yard wants to take down the pole building which is in bad condition, and put up a steel structure in its place. It will be the same size and in the same place as the pole structure.

*Susan Sanders*  
~~Cathy Bryant~~ made the motion that Bruce Sanders *to act on* ~~approve~~ this permit. This was seconded by Cathy Bryant, voted on and passed.

Mayor Cheek stated that the Board of Zoning Appeals needed two members as their terms had expired. The new members are Ralph Majors - expiration date is November 13, 1995 and Ralph Dewey - expiration date November 13, 1994. The motion to have Dr. Dewey and Mr. Majors on the Zoning Appeal was made by James Robertson, seconded by Richard Pittman, voted on and passed unanimously.

Mr. Sanders said we have two permits to go before the Board of Zoning Appeals.

The following are members of the Board of Zoning Appeals:

James Robertson	-	represents the Town Council
Christine Jenkins	-	Term expires May 8, 1993
William Ryan	-	" " May 8, 1994
Mitchell J. Alga	-	" " May 8, 1992
Ralph Major	-	" " Nov. 13, 1995
Ralph Dewey	-	" " Nov. 13, 1994

#### OLD BUSINESS:

Mayor Cheek said he has heard from some of the citizens regarding the NO PARKING on one side of Steamboat Road, opposing the no parking. Mayor Cheek read two letters that

were against the no parking policy. After some discussion it was decided allow more time to see how the No Parking works.

Mayor Cheek said that we have not heard from the census on the new figures.

James Robertson read the Police Job Description. This was tabled until next month. There was some discussion on buying another police car.

Susan Sanders made the following motion:  
I move that the council go into executive session under Code Section 2.1-344(6) for consultation with attorneys, pertaining to actual or potential litigation and other legal matters within the jurisdiction of the public body. This was seconded by Richard Pittman, voted on and passed. ~~After some discussion, the council decided to wait until Sutro-Newcomet goes to court in April.~~

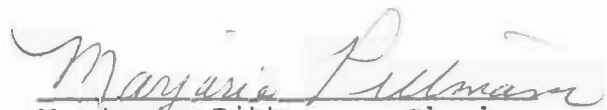
NEW BUSINESS:

Susan Sanders moved that we purchase a computer for the Town Office if the Mayor can find one at a reasonable price. This was seconded by Cathy Bryant, voted on and passed. Mayor Cheek said he would call the council for a vote if he locates one.

The accounts payable was presented to the council. The council approved to pay these bills.

Richard Pittman moved that future council meetings will be held at the Town Office at 7:30 P.M. instead of 8:00 P.M. This was seconded by Cathy Bryant, voted on and passed.

There being no further business, the meeting was adjourned.

  
Marjorie Pittman - Clerk

  
David Cheek - Mayor



MOTION

I move that the following resolution be adopted by the town council:

WHEREAS, William B. Graham has served on the Board of Zoning Appeals from May 1, 1985 to May 8, 1990; and

WHEREAS, William B. Graham has given freely of his time, experience and wisdom in fulfilling the duties of his role on the Board of Zoning Appeals;

BE IT RESOLVED that the town council for the Town of Irvington does hereby recognize with glad appreciation the contributions of William B. Graham as a member of the town of Irvington Board of Zoning Appeals from May 1, 1985 to May 8, 1990.

Add to  
Minutes

MOTION

I move that the following resolution be adopted by the town council:

WHEREAS, Nick Nickerson has served on the Board of Zoning Appeals from May 1, 1987 to May 8, 1989; and

WHEREAS, <sup>Nick Nickerson</sup>~~William B. Graham~~ has given freely of his time, experience and wisdom in fulfilling the duties of his role on the Board of Zoning Appeals;

BE IT RESOLVED that the town council for the Town of Irvington does hereby recognize with glad appreciation the contributions of Nick Nickerson as a member of the town of Irvington Board of Zoning Appeals from May 1, 1987 to May 8, 1989.

MINUTES OF REGULAR MEETING  
TOWN OF IRVINGTON  
October 11, 1990

Present - Mayor David Cheek

Council Present -	Bill Mitchell	Cathy Bryant
	Richard Pittman	James Robertson
	Janet Dawson	Susan Sanders

Planning Commission -	Dr. J. J. Mastro	William Ryan
	Calvin Barrack, Jr.	George Sanders

Town Sergeant - Barron Dawson

Town Attorney - Matson Terry, III

Zoning Administrator W. Bruce Sanders

The minutes were reviewed, motion was made by Jimmy Robertson to approved September's minutes. This was seconded by Janet Dawson, voted on and approved.

The Treasurer's report was discussed. Cathy Bryant made motion to accept the Treasurer's report as presented, this was seconded by Susan Sanders, voted on and passed.

Mayor Cheek spoke on the Chesapeake Bay Preservation Act and on the Zoning and Subdivision Ordinances and maps.

Dr. Mastro explained the Zoning and Subdivision Ordinances, also the Comprehensive Plan.

Chairman of the Planning Commission, Calvin Barrack, Jr recommended that the Town Council accept the ordinance as written. This was approved by the Planning Commission members, George Sanders, James Robertson, William Ryan and Calvin Barrack, Jr.

A motion was made by Bill Mitchell, seconded by Susan Sanders to approved the Zoning Ordinance with Maps. This was voted on and passed.

Motion was made by Bill Mitchell, seconded by Janet Dawson to correct prior minutes. Motion carried.

James Robertson made a motion, seconded by Janet Dawson to accept Subdivision ordinance as is. This was voted for unanimously.

Zoning Administrator W. Bruce Sanders reported on permits.

Mr. Robbins - approved.  
Robert Strught - Residence - approved  
Dilday Builders - Residence - approved  
Myrtle Brooks - addition to existing house - approved  
Robert L. Stephens - conditional use permit for Ripp Rapp. Motion made by Janet Dawson, seconded by Bill Mitchell, voted on and approved.

Motion was made by Bill Mitchell, seconded by Janet Dawson to go into Executive Session concerning Sutro Newcomet Inc. After discussion motion was made to go back to regular session.

Susan Sanders made a motion, seconded by Bill Mitchell to deny Sutro Newcomet a permit. This was voted on and motion was carried unanimously. MOTION ATTACHED

A writ of Mandamus filed September 24, 1990, in Lancaster County Circuit Court by Sutro's attorney, W. Tayloe Murphy, Jr. asks Circuit Court Judge Joseph E. Spruill, Jr. to force the Town to issue a Zoning Permit for construction of the travel life, pier, and boat house by October 26, 1990 under the original Permit Use and Zoning request filed in March.

James Robertson reported on job description of the Town Sergeant Barron Dawson. He will need a log book to keep a record of calls when he goes out at night, where and when he goes. The need of a new town car was discussed. This will be looked into.

Susan Sanders reported on the Christmas lights, and she said help will be needed on this project.

Mayor Cheek reported on the Board of Zoning Appeals. Two members need to be replaced as their terms have expired. These are Mr. Graham and Mr. Nickerson. Mr. Ralph Dewey and Mr. Ralph Major were appointed to take the place of the expired members.

Mr. Mitch Alga's term will expire in 1992.  
Christine Jenkin's term will expire in 1993.  
William Ryan's term will expire in 1991.

● MOTION

I move that the application of Sutro Newcomet, Inc. for a conditional use permit to construct boat storage racks on the property be denied for the following reasons:

1. Such use would be inconsistent with the comprehensive plan.

2. The public road leading to the property passes a community school and through a residential area.

3. The access road to the property is narrow and many children play along the road at all hours of the day.

4. To permit the proposed use would disrupt the orderly development of the town.

5. Access to the property makes the property incompatible with potential transient or temporary storage.

6. While it is true the property is within an industrial limited zone, the area of the zone is quite small and is adjacent to business and residential zones.

7. The proposed conditional use is inconsistent with the conditional use permit granted applicant on August 9, 1990, for the construction of a travel lift pier.

8. Refusal of the permit is necessary to protect the public health, safety and general welfare of the citizens of the town of Irvington.

9. Refusal to issue the permit is necessary to promote and preserve environmental quality and for the protection of surrounding properties.

b\itc.mot



Motion was made by David, seconded by Bill Mitchell, voted on and carried.

A motion was made for Resolutions to be adopted by the Irvington Town Council,

WHEREAS, William B. Graham has served on the Board of Zoning Appeals from May 1, 1985 through May 8, 1990 and

WHEREAS, William B. Graham has given freely of his time, experience and wisdom in fulfilling the duties of this role on the Board of Zoning Appeals:

Be It Resolved, that the Town Council for the Town of Irvington does hereby recognize with glad appreciation the contributions of William B. Graham as a member of the Town of Irvington's Board of Zoning Appeals from May 1, 1985 to May 8, 1990

WHEREAS, Nick Nickerson has served on the Board of Zoning Appeals from May 1, 1987 to May 8, 1989 and

WHEREAS, Nick Nickerson has given freely of his time, experience and wisdom in fulfilling the duties of his role on the Board of Zoning Appeals

Be It Resolved, that the Town Council for the Town of Irvington does hereby recognize with glad appreciation the contributions of Nick Nickerson as a member of the Town of Irvington's Board of Zoning Appeals from May 1, 1987 through May 8, 1989.

#### NEW BUSINESS

Bill Mitchell made a motion, seconded by Janet Dawson to go into Executive Session concerning personnel.

Motion was made by Susan Sanders and seconded by Bill Mitchell to go out of Executive Session. The was voted on and carried.

The following motions were made by Susan Sanders, seconded by Bill Mitchell, voted on and carried for the following:

To employ Matson Terry, III as the attorney to the Town of Irvington.

To employ Barron Dawson, Sr. as Town Sergeant

To employ William Sanders as Zoning Administrator

To employ Marjorie T. Pittman as Clerk and Treasurer

To employ Doris Crockett as Librarian

There was no further business to discuss so motion was made, seconded and carried to adjourn.

Doris Crockett - Clerk

David Cheek - Mayor  
David Cheek - Mayor

MINUTES OF REGULAR MEETING OF  
IRVINGTON TOWN COUNCIL HELD  
SEPT. 13, 1990

PRESENT

MAYOR	William Evans	
COUNCILPERSONS	David Cheek	James Robertson
	Janet Dawson	Bill Mitchell
	Cathy Bryant	
NEW MEMBERS	Susan Sanders	Richard Pittman
ZONING ADMINISTRATOR	WILLIAM SANDERS	
TOWN SARGEANT	Barron Dawson	
PLANNING COMMISSION	William Ryan	

Bertha Abbott, Clerk of County swore in the new mayor and council members.

Bill Mitchell was appointed Vice Mayor. *Because he received the most votes,*

Mayor Evans welcomed David Cheek the new mayor and presented him with a gift and gavel.

Mayor David Cheek opened the meeting, Clerk read minutes of August meeting. Motion by Janet Dawson, second by Bill Mitchell to accept minutes as read. Motion carried.

Treasurers report was discussed. Motion by James Robertson, second by Janet Dawson to accept report as presented.

Town Sargeant reported that the skate board area was being abused and trash left on the grounds. It was recommended that the old ramps be removed from the premises. Also, the tennis courts are being used by some persons without cards.

James Robertson reported from the Planning Commission that the new ordinance books have been completed, they will be ready for the public meeting in October.

Zoning Administrator reported on the following permits:

Randolph Stephens private residence approved.

Robert Byrne addition to existing residence approved/

Carl Broadus for Lee Stephens addition to existing residence approved.

Ralph Major addition to existing cottage approved.

MARGARET Kent four foot fence approved.

Virginia Webb addition to existing structure approved. Southern Yachts two new buildings on existing property. Motion by Bill Mitchell, second by Susan Sanders to ask Zoning Administrator to rule on this permit. Motion carried.

Norman Dobyns and Mary Howard conditional use permit for dock. Motion by Cathy Bryant, second by Janet Dawson to approve. Motion carried.

Evans Brasfield permit for pool approved. Motion by Cathy Bryant second by Bill Mitchell, motion carried.

Sutro Newcomet, Inc. conditional use permit for boat storage rack tabled until October meeting. Council requested more information and clarity on the physical dimensions, use and appearance of the proposed structure. Motion by Cathy Bryant, second by James Robertson motion carried.

James Robertson reported on the flush off valve to be used by the White Stone Fire Dept. Flush off has been installed on property ~~OWNED~~ by the Tides Inn. The valve will allow fire trucks to fill a tanker with water from the main Sydnor water lines but not to pump it from the holding tanks. *Right of way was given.*

Mayor Cheek reported on road signs. He will get back with person in charge.

Bill Mitchell reported on "No Wake" signs. Mayor Cheek and Bill Mitchell will look into the size of signs and bring information back to the Council. Also, having a boat on Carters Creek from the Marine Resources was discussed.

#### NEW BUSINESS

Mayor Cheek asked for volunteers from the Council to assume responsibilities for several areas on the Council.

Bill Mitchell--Building, Grounds and Highways.

James Robertson and Richard Pittman--Police, Fire, Utilities and disaster.

Janet Dawson and Cathy Bryant--Finances.

Janet Dawson --Needs of administrative office.

Susan Sanders--Town projects.

David Cheek--Historical

Cathy Bryant and Susan Sanders--Waste Management and recycling program.

James Robertson mentioned that there is a need for improvement to the town police car and a job discription for the town sargeant.

Esther Hall reported more vandalism on her property.

A motion was made for council to go into executive session to discuss personnel. Because of conflict of interest Janet Dawson was excused from this session.

After some discussion a motion was made by James Robertson, second by Susan Sanders to go back into regular session.

Motion was made by Council that the same personnnel be retained for 30 days until October Council meeting when a full report on personnel for the next two years can be given.

There being no further business the meeting adjourned.

Diana Cheek - Mayor

Doris Garrett - Clerk



.MINUTES OF REGULAR MEETING OF  
IRVINGTON TOWN COUNCIL HELD  
AUGUST 9, 1990

PRESENT

COUNCILPERSONS

Janet Dawson  
Cathy Bryant  
David Cheek

James Robertson  
Bill Mitchell

ZONING ADMINISTRATOR

William Sanders

PLANNING COMMISSION

Calvin Barrack, Jr.

TOWN SARGEANT

Barron Dawson

TOWN ATTORNEY

Leslie Kilduff, Jr.

Acting Vice Mayor, David Cheek opened meeting. Clerk read minutes of July meeting. Minutes were approved with one correction.

Treasurers report was discussed. Motion by Bill Mitchell, second by James Robertson to approve as presented. Motion carried.

Town Sargeant reported on speeding in Irvington. The State Police have been on the alert concerning this problem.

Jimmy Robertson reported from the Planning Commission that we are in line with the Sept. 20th Bay Act.

Zoning Administrator reported on the following permits:  
Mr. Powell permit for part time residence approved.

Robert Hinson permit for Ripp Rapp. Motion by Bill Mitchell, second by James Robertson to approve this permit.

OLD BUSINESS

No Wake Signs--Bill Mitchell<sup>reported</sup> that he had talked with the Virginia Game and Fisheries Dept about putting up signs, he was told that he would need to submit a "Letter of Necessity" for a package. Motion by David Cheek, second by Janet Dawson for Bill to draft this letter to be sent to the Department.

Flush-off Valve--Jimmy Robertson reported that he is to meet with the Sydnor representative Monday August 23rd to get going on this project.

Sutro NewComet, Inc.--Motion by Jimmy Robertson, second by Bill Mitchell to go into Executive session. Motion by David Cheek, second by Bill Mitchell that the executive meeting be held only for the purpose of discussing the Sutro NewComet, Inc. permit.

forward

After a lengthy discussion on this matter a motion was made by Janet Dawson, second by Jimmy Robertson to go back in regular session.

A motion was made by David Cheek and unanimously carried by the council to approve the Sutro NewComet permit with the following conditions (see attached). The following reasons for the above motion was presented by Bill Mitchell. (See attached)

Mr. Sutro stated that he would have a response on the conditions this week.

NEW BUSINESS

Zoning Changes--We were unable to hold a joint public meeting, as advertised, on zoning changes that would eliminate Marinas from the business and industrial areas, when a quorum from the Planning Commission failed to attend the meeting.

Bertha Abbott, Clerk of Lancaster County will swear in the new Mayor and Councilperson at the Sept. 13th meeting at 7:45 P.M.

Motion by Cathy Bryant, second by David Cheek to purchase a new typewriter for the town office. Motion carried.

A report from Mr. & Mrs. Hall was heard. Clerk was asked to record the following:

Let the records show that the Irvington Town Council acknowledges Mrs. Hall's report concerning the alleged shooting and acts of vandalism and that we are concerned.

There being no further business the meeting adjourned.

David W. Cheek, Mayor

Doris Crockett - Clerk

MINUTES OF REGULAR MEETING OF  
IRVINGTON TOWN COUNCIL HELD  
JULY 12, 1990

PRESENT:

COUNCILPERSONS:

David Cheek

Cathy Bryant

Janet Dawson

William Sanders

Calvin Barrack, Jr.

Barron Dawson

Leslie Kilduff

James Robertson

Bill Mitchell

ZONING ADMINISTRATOR

PLANNING COMMISSION

TOWN SARGEANT

TOWN ATTORNEY

William Ryan

David Cheek, acting Vice Mayor, opened meeting, Clerk read minutes of June meeting. Motion by Janet Dawson, second by Cathy Bryant to accept minutes as read. Motion carried.

Treasurers report was discussed. Motion by James Robertson, second by Janet Dawson to accept report as presented. Motion carried.

Mrs. Rogers reported for the Chamber of Commerce. The resurficing of the tennis courts has been completed. Also, the Air Force band concert will be presented on the Irvington Green July 25, 1990 at 7 p.m.

Town Sargeant reported that all of the abandoned vehicles in Irvington have been removed with the exception of Mr. Kimbroughs. This will be taken care of by next meeting.

James Robertson reported for the Planning Commission. Hopefully the Zoning books will be ready by Sept. 1, 1990, also, revisions made necessary by the Chesapeake Bay Preservation Act.

OLD BUSINESS

Flush-off valve--Hopefully this would be taken care of soon.

No Parking signs on Steamboat Road--David Cheek will contact Mr. Rhoads about getting these made up.

Speeding boats on Carters--It was suggested that more "No Wake" signs be placed and more patrolling be done.

Chesapeake Bay Preservation Act--Mr. Kilduff stated that the town will need to adopt a map showing resource preservation and resource management areas as drawn by the County. David Cheek will look into this matter and bring to the meeting in August.

1990-1991 Town of Irvington budget--Motion by David Cheek, second by Bill Mitchell to accept the proposed budget as presented. Motion carried.

Flag pole and porch rail--motion by Janet Dawson, second by Cathy Bryant to install a flag pole on the grounds of the town office and to paint the porch rail. Motion carried.

forward

Minutes held July 12, 1990

Zoning Administrator reported on the following permits:-

Stuart Gilchrist permit for fence approved.

Margaret Kent permit for retaining wall on her property approved.

Terence Carter permit for fence approved.

Sutro-Newcomet, Inc. conditional use permit was brought before council.

Motion by Bill Mitchell, second by Janet Dawson that the Council go into executive session under code ~~12-1-344~~ for consultation with Attorneys pertaining to actual or potential litigation and other legal matters within the jurisdiction of the public body.

2-1-344

After a lengthy session it was the decision of the council to defer the Sutro-Newcomet, Inc. permit until council could give further and careful consideration of the conditions of the permit. Motion by Cathy Bryant, second by Janet Dawson. Unanimously carried.

There being no further business carried the meeting adjourned.

David W. Clark, Mayor

Doris Crumbert-Clark

MINUTES OF THE EXECUTIVE MEETING OF THE  
TOWN OF IRVINGTON HELD JUNE 14, 1990  
SUTRO\_NEWCOMET, INC. PERMIT

This meeting was conducted by David Cheek with Town Attorney, Leslie Kilduff, Attorney James Breeden and Irvington Town Council. After some discussion council decided to deny this permit for the reason that the proposed or contemplated use in the application and related documents submitted is not in conformity with the zoning ordinance.

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MINUTES OF THE REGULAR MEETING OF THE  
IRVINGTON TOWN COUNCIL HELD JUNE 14, 1990

PRESENT

COUNCILPERSONS	David Cheek	Bill Mitchell
	James Robertson	Janet Dawson
	Cathy Bryant	
ZONING ADMINISTRATOR	William Sanders	
PLANNING COMMISSION	James Robertson	William Ryan
TOWN SARGEANT	Barron Dawson	
TOWN ATTORNEY	Leslie Kilduff, Jr.	

David Cheek, acting Vice Mayor, opened meeting. Minutes were read, motion by Bill Mitchell, second by Janet Dawson to accept minutes as read with one correction. Motion carried.

Treasurers report was discussed, motion by Bill Mitchell, second by James Robertson to accept as presented, motion carried.

Zoning Administrator, William Sanders, reported on the following permits: Stuart Butler permit for addition to kitchen approved. Mr. Dietz permit for addition to existing house approved. Douglas Rogers permit for enclosing porch approved. John Hooper permit for addition to house approved.

Town Sargeant, Barron Dawson, reported on certified letters that were sent to several town residents concerning abandoned vehicles. Mr. Kimbrough asked for more time due to illness. Two weeks were granted from June 14th.

Mr. & Mrs. Willard Hall reported on more vandalism on their property. Town Sargeant was asked to talk with them concerning whom they think might be vandalising.

Dorothy Rogers reported that the Chamber of Commerce will sponsor another concert at the Irvington Park on July 25, 1990. She also reported that the weather had slowed down the work on the tennis courts. Hopefully they will be completed by next meeting.

James Robertson reported that the new Zoning Books should be ready no later than Sept. 1990, also, he suggested that a joint meeting of the Council and Planning Commission be called, no date was set at this time.

Janet Dawson reported on parking on Steamboat Road. It was suggested that parking be on the left side of street beginning from the triangle to the end of Steamboat Rd.. No parking on right side of road between 8 AM and 6 PM. Monday thru Sunday. Motion by Janet Dawson, second by Bill Mitchell. Motion carried.

The attached letter was sent to Jesse Royal of Sydnor Hydrodynamics, Inc. concerning the Flush-off-hydrant for the Town of Irvington.

Motion by Janet Dawson, second by Bill Mitchell to call an executive meeting to discuss the Sutro-NewComet, Inc. permit.

Report from the executive meeting. Motion by James Robertson, second by Janet Dawson to move that the zoning permit application of Sutro-Newcomet, Inc. be denied because the proposed or contemplated use in the application and related documents submitted is not in conformity with the zoning ordinance. Motion carried 4-0.

There being no further business the meeting adjourned.

Paul W. Chubb, Mayor

Doris Crockett - Clerk

MINUTES OF REGULAR MEETING OF IRVINGTON  
TOWN COUNCIL HELD MAY, 10, 1990

PRESENT

VICE MAYOR  
COUNCILPERSON

Cathy Bryant  
Marilyn Taylor  
Janet Dawson  
William Sanders  
J. J. Mastro  
Leslie Kilduff, Jr.

David Cheek  
Bill Mitchell

ZONING ADMINISTRATOR  
PLANNING COMMISSION  
TOWN ATTORNEY

William Ryan

Vice Mayor, Cathy Bryant opened meeting. Clerk read minutes of April meeting. Minutes were approved with one correction. Motion by Janet Dawson second by David Cheek, motion carried.

Treasurers report was discussed. Motion by Marilyn Taylor, second by Bill Mitchell, motion carried.

Dorothy Rogers reported for Chamber of Commerce.  
The May 8th band concert at the park was very successful.  
Tennis courts should be finished in about two weeks. Other events are in the making for the summer.

Bill Ryan reported for planning commission. Work on ordinances are progressing.

Zoning Administrator, William Sanders reported on the following permits:

Leland James addition to existing residence approved.  
Mr. Dietz conditional use permit for pier approved. Motion by Janet Dawson second by Bill Mitchell, motion carried.  
Alexander Neal conditional use permit for pool was approved. Motion by Bill Mitchell, second by Janet Dawson, motion carried.  
Sutro Comet, Inc. An executive meeting was called concerning this permit. Results from this meeting was to table decision until next meeting for further study.

Marilyn Taylor brought before Council the danger of boats speeding on Carters Creek. This matter will be discussed at next meeting.

Abandoned cars in Irvington was discussed. Motion by David Cheek, second by Bill Mitchell to send a certified letter return receipt to the owners giving them fourteen days after receiving the letter to remove them or they would be removed by council at the owners expense.

Occupancy tax was discussed. No action was taken at this time.

A discussion was held on making one-way parking on Steamboat Road. David Cheek will contact the highway department and hopefully have a report at next meeting.

David Cheek reported that a letter from the Highway dept. concerning the fire hydrant should be here in time for the next meeting.

Mr. & Mrs. Willard Hall reported vandalism on their property.

There being no further business the meeting adjourned.

MINUTES OF REGULAR MEETING OF IRVINGTON TOWN COUNCIL  
HELD APRIL 12, 1990

PRESENT

MAYOR

William Evans

COUNCILPERSONS

David Cheek

Bill Mitchell

James Robertson

Cathy Bryant

Janet Dawson

Marilyn Taylor

ZONING ADMINISTRATOR

Bruce Sanders

TOWN ATTORNEY

Leslie Kilduff

TOWN SARGEANT

Barron Dawson, Sr.

PLANNING COMMISSION

Calvin Barrack, Jr.

William Ryan

Mayor Evans opened meeting, Clerk read minutes of March meeting. Motion by Janet Dawson, second by Jimmy Robertson to accept as read. Motion carried.

Treasurers report was discussed. Motion by Cathy Bryant, second by Jimmy Robertson to accept as presented. Motion carried.

Town Sargeant reported on abandoned cars in Irvington. Registered letters need to be sent to the owners of the cars giving them seven days to remove them. If not removed after seven days council can have them removed at the owners cost.

Chamber of Commerce president, Susan Sanders reported that the resurfacing of the tennis court should be completed in May 1990. Also, that the U.S. Air Force Tactical Air Command Jass Bank will be heard Tues. May 8th. at the Irvington Park beginning at 7 P.M..

Planning Commission report. Jimmy Robertson reported that things are progressing nicely on new zoning ordinances and proposed sign ordinance.

Zoning Administrator, William Sanders reported on the following permits:

Mr. Chaplain permit for addition to existing residence approved.  
Pollard & Rumsey permit for permission to move the Bay Windows 50 ft. from the road to accommodate space for more buildings approved.

Samuel Monroe permit for a connecting room to existing building approved.

Richard Newlan permit for a storage shed on his property approved.

Linwood James conditional use permit to extend existing pier from 32 ft. to 82 ft. approved. Motion by Cathy Bryant, second by David Cheek motion carried.

Bruce Watson conditional use permit approved. Motion by David Cheek, seconded by Janet Dawson, 5 to 1.

*Upon the request of Sutro Newcomet Inc.*  
Sutro Newcomet, Inc. was discussed. Motion by David Cheek, second by Marilyn Taylor to rescind the permit approved at a special meeting on 3/19/90 because the permit issued to Bruce Sanders on 5/12/88 on the same property (Va. Seafoods) made a new permit unnecessary. 5 to 1 vote.

Due to a conflict of interest a replacement for Zoning Administrator on the Sutro matter was necessary. Motion by Cathy Bryant, second by Janet Dawson that the Irvington Town Council act as the replacement. A ~~conditional use~~ *Zoning Permit* permit to build a boat rack to accommodate 100 boats was presented by Sutro, motion by David Cheek, second by James Robertson to table this until next meeting. 5 to 1 vote.

There being no further business the meeting adjourned. *Doris Crockett - Clerk*

It was suggested that "No Parking" signs we put up on one side of Tavern Road on Rappahannock Day to help traffic problems.

After some discussion a motion was made by William Sanders, second by Janet Dawson to make a contribution to the Lancaster County Public Library Building Fund in the amount of \$500.00 each year for the next three years. Motion carried.

NEW BUSINESS

*bring the town's ordinance in line with the county's.*  
William Sanders reported on several changes that needed to be made in the zoning ordinances for the Town of Irvington which would ~~limit future~~ growth within the town. These changes ~~were approved~~ *reviewed* by council, copy is made a part of these minutes. ~~Zoning~~ *will be changed accordingly* ~~AND ARE TO BE ADVERTISED FOR TWO WEEKS FOR A PUBLIC HEARING~~  
Council approved the purchase of a coffee maker for the town office. *to be held March 17, 1989.*  
There being no further business the meeting adjourned.

Doris Crockett - Clerk



MINUTES OF SPECIAL COUNCIL MEETING  
HELD MARCH 19, 1990

PRESENT

VICE MAYOR	Cathy Bryant	
COUNCILPERSONS	Bill Mitchell	Janet Dawson
	Marilyn Taylor	David Cheek
ZONING ADMINISTRATOR	Bruce Sanders	

Also attending were Edward H. Crockett, Paul Jenkins and Paul Sutro.

The purpose of this meeting was to review the permit and property of Sutro Newcomet, Inc. (Old Va. Seafood Co.).

After reviewing the property and changes to be made with Mr. Sutro the Council returned to the town office for discussion and decision on the permit.

Bill Mitchell made a motion, second by Janet Dawson to approve permit with the following exceptions:

- (1) Sutro Newcomet, Inc. agrees to use the property for yacht winter or "dead" storage only as specified in the Marine Resources Commission permit and Health Department regulations.
  - (2) Dead or Winter Storage is defined as "Long term storage so that boat is not available for customers daily use."
  - (3) Agrees to comply with all Federal, State and Local permits.
-

MINUTES OF REGULAR MONTHLY MEETING OF  
IRVINGTON TOWN COUNCIL HELD MARCH 8, 1990

PRESENT

MAYOR

William Evans

COUNCILPERSONS

Bill Mitchell

Marilyn Taylor

Janet Dawson

James Robertson

David Cheek

ZONING ADMINISTRATOR

William B. Sanders

PLANNING COMMISSION

J. J. Mastro

William Ryan

TOWN SARGEANT

Barron Dawson

Mayor Evans brought meeting to order, minutes of February meeting were read. Motion by Marilyn Taylor, second by Janet Dawson to approve as read.

Treasurers report was discussed, motion by Marilyn Taylor, second by Bill Mitchell to accept as presented.

Barron Dawson reported that the police car needed new tires, council gave permission for these to be purchased. Jimmy Robertson will take care of this.

Report from the Chamber of Commerce was given by Dorothy Rogers. The condition of the tennis court was discussed. The Chamber is looking into resurfacing the courts at a cost of \$4500.00. Council was asked if they would help with this expense. Motion by David Cheek, second by Marilyn Taylor to contribute \$1700.00 toward this project.

Dr. Mastro spoke on behalf of the Planning Commission concerning the time that is being spent on the research and map of the town. Mayor Evans thanked Dr. Mastro and his committee for the good job that is being done by them.

William Sanders reported on the following permits:

Stuart Gilchrist Conditional Use permit for pier approved. Motion by Marilyn Taylor, second by Janet Dawson.

Bruce Watson permit was tabled until legal council could be consulted.

Charles Walker permit for residence, swimming pool and storage building was approved by Zoning Administrator, no action necessary from council.

Sutro Newcomet, Inc. permit was brought before the council. motion by Marilyn Taylor, second by Bill Mitchell to table this until Monday March 19, 1990 when council and mayor would visit the property site. They would meet at the town office at 5:PM.

NEW BUSINESS:

Marilyn Taylor proposed asking County Compliance officer, Ken Harper to ride with Barron Dawson to check on having junked cars and other non-complying objects removed. Barron will take care of this matter.

forward

Minutes of March 8, 1990

Motion by Bill Mitchell, second by Marilyn Taylor to hold a public forum on April 26, 1990 at 7:30 P.M. at the Irvington United Methodist Educational Building. Janet Dawson will look into using the building.

Motion by Marilyn Taylor, second by Bill Mitchell to purchase a vacuum cleaner for the office. Motion carried.

There being no further business the meeting adjourned.

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Doris G. Gresham - Club

Duplicate, but signed  
by Mayor

REGULAR MONTHLY MEETING OF IRVINGTON  
TOWN COUNCIL HELD THURSDAY FEB. 8, 1990

PRESENT

VICE MAYOR  
Councilpersons

Cathy Bryant  
Janet Dawson  
Marilyn Taylor  
Bill Mitchell

James Robertson  
David Cheek

ZONING ADMINISTRATOR  
PLANNING COMMISSION

William B. Sanders  
William Ryan  
Calvin Barrack, Jr.

Dr. Mastro

Vice Mayor, Cathy Bryant, called meeting to order, Clerk read minutes of January meeting. Motion by Bill Mitchell, second by Janet Dawson to accept minutes as read. Motion carried.

Treasurers report was discussed, motion by Janet Dawson, second by Bill Mitchell to accept report as presented. Motion carried.

Zoning Administrator, William Sanders, reported on the following permits:

Oscar Chaplain permit for storage shed and workshop was approved. Storage shed cannot have plumbing.

Mr. Dobyys permit for single family dwelling approved.

Bruce Watson permit was discussed, this was tabled until March meeting, pending an answer from letter that was sent to him by Zoning Administrator. Mr. Watsons conditional use permit for signs was approved subject to easement on adjacent property owners property and sign must be kept painted and grass cut around it. Motion by David Cheek to approve sign as shown on paper, second by Bill Mitchell, motion carried.

Mr. Higgins conditional use permit for pier and bulkhead was approved. Motion by Marilyn Taylor, second by David Cheek, motion carried.

Mr. Gilchrist condition use permit for pier was table until advertising for public hearing has been put in local paper for two weeks.

Mr. Bowers conditional use permit for fence was discussed, council recommended that the fence be moved in two ft. on Bowers property. Motion by James Robertson, second by Bill Mitchell. William Sanders will take care of this request.

David Cheek reported on flush off for fire hydrant., State Health Dept. will approve this after location has been approved. Jimmy Robertson will look into this.

There being no further business the meeting adjourned.



David Cheek - Clerk

# Town of Irvington

IRVINGTON, VA. 22480

TREASURERS REPORT AS OF FEB. 28, 1990

## RECEIPTS

Sales tax	700.75
Permits	130.00
Chesapeake Academy	756.65
Street light	5.00
Book (To Irv. with Love)	3.00
DMT (transfer)	2000.00
Copies	.75
Interest on checking account	7.19
AEC profits	<u>846.31</u>
Total receipts	4449.65
Jan. balance	<u>1509.18</u>
	<u>5958.83</u>

## DISBURSEMENTS

Town of White Stone (Police Dept` radio & charger)	925.87
Margaret Caster (Cleaning Library)	8.00
Va. Power (Academy-St.Lights-Lib.- Rec.-tree)	1439.50
Contel	28.19
Texaco Heating Oils	96.42
Doggett Disposal (Trash Collection)	36.00
Sydnor	40.00
Rappahannock Record (Ad)	45.00
Haynie-Withers-Kilduff-Vanlandingham	75.00
Doris Crockett (office supplies)	11.94
Barron E. Dawson (Police dept)	184.70
William Sanders (Zoning Admin.)	277.05
Doris Crockett (Clerk)	<u>369.40</u>
Total Disbursements	3537.07

Balance as of Feb. 28, 1990

2421.76

DMT balance *Feb. 27, 1990*

*12,619.96*

# Town of Irvington

IRVINGTON, VA. 22480

TREASURERS REPORT AS OF FEB. 28, 1989

## RECEIPTS

Sales tax	903.60
Zoning pkg.	15.00
Interest (Ches. Nat'l. CD)	120.82
Permits	50.00
Ches. Academy (Va. Power)	966.41
Light	5.00
Book (To Irv. with Love)	3.00
Copies	1.00
DMT transfer	1000.00
Petty cash	5.00
Interest earned on checking account	<u>5.52</u>
Total receipts	3075.42
Jan. 1989 balance	<u>717.14</u>
	3792.56

## DISBURSEMENTS

Va. Power (Ches. Acad.-Lib.-St.lights)	1715.54
County Publications (Directory)	17.62
Bills Bookkeeping (W-2 & year end)	45.00
Doggett Disposal (Trash Collection)	30.00
Doubleday Book Club	35.48
Texaco Heating Oils	58.72
Sydnor	34.80
Contel	24.95
Mikes Texaco (Police Dept.)	38.30
Rapp. Record (Tag triplicates)	75.00
Doris Crockett (Coffee maker)	28.20
Lancaster Co. Library (Contribution)	500.00
Margaret Caster (Cleaning library)	8.00
Doris Crockett (Salary)	369.96
Barron Dawson (Salary)	<u>184.98</u>
Total Disbursements	<u>3166.55</u>

Balance Feb. 28, 1989 626.01

Balance DMT Feb. 28, 1989 7312.73



REGULAR MONTHLY MEETING OF IRVINGTON  
TOWN COUNCIL HELD THURSDAY FEB. 8, 1990

PRESENT

VICE MAYOR  
Councilpersons

Cathy Bryant  
Janet Dawson  
Marilyn Taylor  
Bill Mitchell

James Robertson  
David Cheek

ZONING ADMINISTRATOR  
PLANNING COMMISSION

William B. Sanders  
William Ryan  
Calvin Barrack, Jr.

Dr. Mastro

Vice Mayor, Cathy Bryant, called meeting to order, Clerk read minutes of January meeting. Motion by Bill Mitchell, second by Janet Dawson to accept minutes as read. Motion carried.

Treasurers report was discussed, motion by Janet Dawson, second by Bill Mitchell to accept report as presented. Motion carried.

Zoning Administrator, William Sanders, reported on the following permits:

Oscar Chaplain permit for storage shed and workshop was approved. Storage shed cannot have plumbing.

Mr. Dobyys permit for single family dwelling approved.

Bruce Watson permit was discussed, this was tabled until March meeting, pending an answer from letter that was sent to him by Zoning Administrator. Mr. Watsons conditional use permit for signs was approved subject to easement on adjacent property owners property and sign must be kept painted and grass cut around it. Motion by David Cheek to approve sign as shown on paper, second by Bill Mitchell, motion carried.

Mr. Higgins conditional use permit for pier and bulkhead was approved. Motion by Marilyn Taylor, second by David Cheek, motion carried.

Mr. Gilchrist condition use permit for pier was table until advertising for public hearing has been put in local paper for two weeks.

Mr. Bowers conditional use permit for fence was discussed, council recommended that the fence be moved in two ft. on Bowers property. Motion by James Robertson, second by Bill Mitchell. William Sanders will take care of this request.

David Cheek reported on flush off for fire hydrant., State Health Dept. will approve this after location has been approved. Jimmy Robertson will look into this.

There being no further business the meeting adjourned.

Doris Crockett - Clerk

MINUTES OF REGULAR MEETING OF THE  
IRVINGTON TOWN COUNCIL HELD JAN. 11, 1990

PRESENT

MAYOR

William Evans

COUNCILPERSONS

David Cheek

James Robertson

Marilyn Taylor

Bill Mitchell

Cathy Bryant

ZONING ADMINISTRATOR

William B. Sanders

PLANNING COMMISSION

Calvin Barrack, Jr.

William Ryan

Dr. Mastro

J. W. Gunther, Jr.

TOWN SARGEANT

Barron Dawson

Mayor Evans opened meeting, Clerk read minutes of December meeting. Motion by Marilyn Taylor, second by Bill Mitchell to accept minutes as read.

Treasurers report was discussed. Motion by Bill Mitchell, second by Jimmy Robertson to accept as presented.

Chamber of Commerce president, Susan Sanders reported that the Chamber of Commerce will be busy with several activities through the year. Mayor Evans thanked Mrs. Sanders and her helpers for the good job they did during the holidays to make the Town of Irvington beautiful.

Zoning Administrator, William Sanders reported on the following permits:

Wesley Richardson permit for single family dwelling approved.

Tides Inn for addition to kitchen and storage approved.

Bruce Watsons permit for sign was tabled until permits are filled out properly, also, councilman David Cheek recommended a letter be written to Mr. Watson noting councils specific concerns, giving him 30 days to respond. He directed that copies of the letter be sent to the Health Dept. along with quiriies about the addition of a shower to the building, and to VMRC and the Corp. of Engineers with questions about any additional pilings that may have been placed in the creek. Motion by David Cheek, second by Marilyn Taylor. Motion carried ~~five~~ *four* to one.

Planning Commission members have been working on updating the Towns Comprehensive Plan and Zoning package., under the guidance of Dr. J. J. Mastro. The members asked for some secretarial support from the Town of Irvington.

Mayor Evans reported that the flush off on the fire hydrant should be put on as soon as possible.

There being no further business the meeting adjourned.

Doris Crutchett - Clerk