



**THE TOWN OF IRVINGTON
PLANNING COMMISSION REGULAR CALLED MEETING MINUTES
Irvington Town Office – 4203 Irvington Rd., Irvington, VA**

June 3, 2025 6:30 pm

1. Call to Order

- Chairman Chapman called the Meeting to Order at 6:30 pm

2. Roll Call and Determination of Quorum

- Commission Members present: Tom Chapman, Jeremy Taylor, David Clarke, Steve Strait, Marston Smith
- Allen Whitaker, participated via phone with approval from Commissioners.

3. Approve Minutes

- A Motion was made to approve the minutes from May 6th, 2025 as submitted. All in favor.

4. Report From Chair – T. Chapman

- T. Chapman reported that the town's 2025-26 budget will be voted on at the upcoming June 12th regularly scheduled Town Council meeting.

5. Public Comment – None

6. Report from Town Administrator – None

7. Old Business – None

8. New Business

- PC approved a motion to establish an ad-hoc subcommittee to develop recommendations on Public Safety and Traffic Calming following up on the goal stated in our Comprehensive Plan. Marston Smith will chair this committee whose members are Wayne Nunnally, Frederick Johnson, Allen Whitaker, and Albert Pollard Jr. The committee is charged with making a report on recommendations in 6 months. M. Smith proposed the attached document for the committee's Intent & Overall Goals.
- PC approved a motion to establish an ad-hoc subcommittee to review Irvington's Broadband and Cell Service status, how it compares with State of the Art (SOA) and work with service suppliers to understand their plans to move Irvington services to SOA. Tom Chapman will chair this committee whose members are Fran Westbrook, Phil Robinson and Micheal Schmid.

9. Roundtable Discussion – None

10. Next Meeting Schedule

- TC Meeting, June 12th, Regularly Scheduled Meeting 6:30 PM at IBC. There will be a vote on the proposed FY 2025/2026 budget.
- PC Meeting, July 1st, Regularly Scheduled Monthly Meeting 6:30 PM at Irvington Town Hall

11. Adjournment

- A Motion was unanimous to adjourn at approximately 7:00 pm.

The Town of Irvington - Planning Commission
Subcommittee on Public Safety and Traffic Calming
Intent and Overall Goals- 6/3/25

The purpose of this committee is to produce an actionable recommendation to Town Council on traffic calming, and to have the votes to pass the recommended solution. The specific solutions provided will focus on the following aspects (in this order):

- 1- Improve the Quality of Life for residents.
- 2- Provide for Safety of residents.
- 3- Increase Connectivity within the Town of Irvington for non-auto means of transportation (walking, bike, golf cart, etc).
- 4- Reduce or eliminate annual Town expenditure. Focus on solutions with low or zero long-term operating and maintenance costs.

The Committee will interview all Town Council members to understand their specific thoughts and solutions, and will aggregate all public comments to create a solution that mirrors the consensus of the Town. Problems, and potential solutions, we will consider include (but are not limited to) the following:

- Speeding on King Carter- Primarily along the “main drag” but also further down the road, past the Tides Inn. Can something non-invasive to our community (and cost effective) be done to deter speeding? “Kilmarnock-style” speed humps, flashing speed signs, and deputy police presence are potential/ the current solution.
- Thru-way traffic on Rt 200- What can the Town of Irvington do, both with the help of VDOT as well as unilaterally, to achieve the Town/ residents desired traffic mix? Barriers/ narrowing of thruway, signage, and explicitly allowing golf carts are some potential solutions.
- Town Expenditure- For the benefit of the Town budget, we must minimize unnecessary recurring operating and maintenance costs. We will look at the capital costs of projects, and weigh all solutions with consideration of operating costs.

The Town has previously done countless studies, traffic counts, etc to properly resolve these items- this Committee will definitively do so with a lasting, sensible solution that overall increases the Quality of Life of its residents.