



## Draft Agenda for Budget & Finance Committee Meeting

Friday, July 11, 2025, at 10 am at the Town Office

**\*\* Note: Meeting was moved to accommodate schedules \*\***

1. Call to Order
2. Roll Call
3. Special Topic and Guests
  - a. Chesapeake Bank - to discuss best practices and utility of services, including but not limited to electronic checks, balance to keep in operating checking account, etc.
4. Old Business
  - a. None
5. New Business
  - a. Identify expenses for FY 2025 - 2026 that need to get moving - for example, purchasing laptops for staff - and communicate ceiling to individuals in charge of the expenditures
  - b. Confirmation that B&F would like to see books kept on cash basis (not modified accrual) and communicate decision to the Town Treasurer
  - c. Motions for Town Council Meeting
6. Adjourn
7. Next meeting, Monday, August 4, 2025, 2:30 pm at the Town Office