

**Irvington Town Council  
Regular and Public Meeting  
December 8, 2016**

The regular and public meeting of the Irvington Town Council was held December 8, 2016 at 7:30 pm, at the Irvington Town office.

**Present:**

Mayor Ralph D. Ransone  
Councilman Michael Merrill  
Councilwoman Frances Westbrook  
Councilwoman Kathleen Pollard  
Councilman Jerry Latell  
Councilman Michael Bombay  
Councilman Wayne Nunnally  
Town Administrator Robert Hardesty  
Legal Counsel Wesley M. Charlton

**Guests**

Audrey Thomasson  
Gary Hooper

**Call to Order**

The Mayor asked for a moment of silence.

**Agenda**

Fran Westbrook stated that we are supposed to have as a first agenda item, "Approve Agenda". It needs to appear for each meeting going forward. Fran Westbrook motioned to amend the agenda in closed session to include a topic for legal matter. Kathleen Pollard seconded. All were in favor. Wes Charlton added for the purpose of the meeting minutes that this is consultation with legal counsel regarding the Chesapeake Bay Act under Virginia code 2.2-3711(A)(7).

**Public Hearing**

Kathleen Pollard motioned that we go into public hearing regarding a rezoning matter. Mike Bombay seconded motion and all were in favor. Bob Hardesty stated that Mary Ann Campbell wants to rezone her vacant lot of 1.0254 acres, parcel number 33-4-22a from R1 to B1. An ad was placed in the Rappahannock Record twice and letters were sent to the owners of the adjoining properties. The owners of the adjoining properties have no objections. It was presented to the Planning Commission meeting Tuesday night with no objection to be rezoned to B1. After a short discussion, Kathleen Pollard made a motion to come out of public hearing, Wayne Nunnally seconded and all in favor. Mayor Ransone called for a vote to rezone parcel 33-4-22a from R1 to B1. All were in favor.

## **Public Comments**

Gary Hooper stated that the tennis courts are cracked, pose a risk and they need to be repaired. He also suggested that the Town look into pickle ball. It is an up and coming sport that is a lot of fun and may be a good avenue for an event here in Irvington. Mayor Ransone mentioned it's the wrong time of the year to make repairs but will be looking into prices to repair the tennis courts. Wes Charlton urged the council to put up a sign to warn about the cracks until repairs can be made. Bob Hardesty is working on getting three prices for repair.

## **Minutes & Treasurer's Report**

The treasurer's report and meeting minutes were reviewed. Mike Bombay motioned for approval and Jerry Latell seconded. All were in favor.

## **Legal Counsel**

Wes Charlton circulated a resolution for the roles and responsibilities of the town administrator position at the last meeting and it was requested that the council members take a look at it. Wes got some good feedback and made the changes. Frances Westbrook motioned we accept this as presented and Mike Merrill seconded. All were in favor. Wes will give this to Mandy West to make copies and attach to meeting minutes. Wes Charlton will not be here for the January meeting.

## **Planning Commission Report**

Mike Merrill reported they had their regular monthly meeting on December 6, 2016. We discussed the continued work on the comprehensive plan which is moving along well. The CEO of Community Planning Partners was present and we are getting closer to a statement of the vision that we are going to propose for the town, in the future, that will be part of the comprehensive plan. Then, if the town council agrees to participate, we will present this at a joint meeting and then schedule a public hearing. From there, probably more changes may be made and then we will be ready for submission. We are looking at a February time range.

## **Town Administrator's Monthly Report and State of the Town by Robert Hardesty**

I met with Randal Kipp, Bryan Barnes, Steve Barnes and a builder regarding the new residence under construction at the end of Railway Road, a stop order was issued regarding the soil disturbance. Bay design is performing a water quality impact analysis on the site with the results to be determined. I updated Sue Chewing on status with VDOT regarding the home being built at the end of Edgewood Lane. I looked at sites with Mandy West and gave her a brief tour of the streets of Irvington. I met with Fredrick Johnson with the Northern Neck Fence Company regarding a fence around the old oak tree. I set out mileage marker signs for the Turkey Trot race and picked them up on Thanksgiving afternoon and stowed them in my garage. I met with Jason Maloney with Tall Timber General Contractors on November 29<sup>th</sup> and met with Mike Merrill and Kenny Wiggins of Eagle Construction on November 30<sup>th</sup>. We took a tour of the office inside and out for painting, new roof, new soffits, new heat pump, new windows, etc. Mike Merrill and I met with Herbert Osbourn at the tennis courts regarding repairs to the cracks and ideas regarding a total repair or a new tennis court on the north commons. I met with Dominion Power regarding the guy wire and the guy wire is now removed. I had lunch with Wes Charlton on November 30<sup>th</sup>, attended Chamber Business After Hours at EVB Bank on November 16<sup>th</sup> and again on December 8<sup>th</sup> at Chesapeake Bank. I checked Railway Road to make sure the leak in the road is fixed and it appears to be fixed. George Lee fixed the leak around the chimney here at the Town office. VDOT turned the golf cart signs to read correctly. We are going to have the judging for Christmas lights on December 15 at 6:00, we have three volunteer judges and they are non-residents.