

10:16 AM
10/04/23

Town of Irvington, Virginia
Balance Sheet
As of September 30, 2023

	Sep 30, 23
ASSETS	
Current Assets	
Checking/Savings	
Atlantic Union Bank CD# 52725	130,000.00
CARES Fund Grant	70,480.42
Chesapeake Bank Money Market	88,003.19
Chesapeake Bank G/O Account	362,883.20
Chesapeake Bank - CDs	
CD 13 Month - 290007737	252,460.46
Total Chesapeake Bank - CDs	252,460.46
Blue Ridge Bank - CD	4,444.94
Total Checking/Savings	908,272.21
Other Current Assets	
Prepaid Expenses	6,033.00
Total Other Current Assets	6,033.00
Total Current Assets	914,305.21
Fixed Assets	
Buildings/Land	
North Commons	101,200.00
Main Commons	239,100.00
Total Buildings/Land	340,300.00
Total Fixed Assets	340,300.00
TOTAL ASSETS	1,254,605.21
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Deferred Revenue - ARPA Funds	127,364.92
Payroll Liabilities	3,833.69
Total Other Current Liabilities	131,198.61
Total Current Liabilities	131,198.61
Total Liabilities	131,198.61
Equity	
Opening Balance Equity	373,800.00
Retained Earnings	728,333.54
Net Income	21,273.06
Total Equity	1,123,406.60
TOTAL LIABILITIES & EQUITY	1,254,605.21

10:17 AM
10/04/23

Town of Irvington, Virginia
Check Detail
September 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	DC	09/14/2023	Irvington Citgo		Chesapeake Bank G/O Acco...	-38.39	-38.39
TOTAL				Gas		-38.39	38.39
Check	DC	09/22/2023	Irvington Citgo		Chesapeake Bank G/O Acco...	-33.13	-33.13
TOTAL				Gas		-33.13	33.13
Check	DC	09/25/2023	Wix.com, Inc.		Chesapeake Bank G/O Acco...	-204.00	-204.00
TOTAL				Processing Fees		-204.00	204.00
Check	DC	09/27/2023	Burkes Jewelers Inc.		Chesapeake Bank G/O Acco...	-184.25	-184.25
TOTAL				Supplies		-184.25	184.25
Check	DC	09/29/2023	Wix.com, Inc.		Chesapeake Bank G/O Acco...	-47.88	-47.88
TOTAL				Processing Fees		-47.88	47.88

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	DC	09/29/2023	Active Sports		Chesapeake Bank G/O Acco...	-1,570.00	-1,570.00
TOTAL					Tennis & Pickle Ball Court	-1,570.00	1,570.00
Check	EFT	09/05/2023	Google		Chesapeake Bank G/O Acco...	-333.60	-333.60
TOTAL					Processing Fees	-333.60	333.60
Check	EFT	09/15/2023	IRS		Chesapeake Bank G/O Acco...	-1,885.48	-1,885.48
TOTAL					Payroll Liabilities	-1,885.48	1,885.48
Bill Pmt -Check	14609	09/05/2023	Aqua Virginia		Chesapeake Bank G/O Acco...	-55.83	-55.83
Bill		08/22/2023		Water		-46.61	46.61
Bill		08/22/2023		Water		-9.22	9.22
TOTAL						-55.83	55.83
Bill Pmt -Check	14610	09/05/2023	Arrowhead Lawncare		Chesapeake Bank G/O Acco...	-1,275.00	-1,275.00
Bill		09/04/2023		Grounds/Landscape		-1,275.00	1,275.00
TOTAL						-1,275.00	1,275.00

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	14611	09/05/2023	BreezeLine		Chesapeake Bank G/O Acco...	-213.12	-213.12
Bill		08/21/2023		Internet Telephone		-76.84 -136.28	76.84 136.28
TOTAL						-213.12	213.12
Bill Pmt -Check	14612	09/05/2023	Dominion Energy Virginia		Chesapeake Bank G/O Acco...	-1,316.99	-1,316.99
Bill		08/23/2023		Town Office Electricity		-294.60 -11.08	294.60 11.08
Bill		08/24/2023		Street Lights		-1,011.31	1,011.31
TOTAL						-1,316.99	1,316.99
Bill Pmt -Check	14613	09/05/2023	Robinson, Farmer, Cox Asso...		Chesapeake Bank G/O Acco...	-3,975.00	-3,975.00
Bill		08/30/2023		Accounting		-3,975.00	3,975.00
TOTAL						-3,975.00	3,975.00
Bill Pmt -Check	14614	09/05/2023	startsmall.ThinkBig! LLC		Chesapeake Bank G/O Acco...	-300.00	-300.00
Bill		08/27/2023		Irvington Social Media Prom...		-300.00	300.00
TOTAL						-300.00	300.00
Bill Pmt -Check	14615	09/14/2023	AES Consulting Engineers		Chesapeake Bank G/O Acco...	-3,168.00	-3,168.00
Bill		09/14/2023		New Sidewalks		-3,168.00	3,168.00
TOTAL						-3,168.00	3,168.00

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	14616	09/21/2023	Ambrose Disposal Service, L...		Chesapeake Bank G/O Acco...		-118.68
Bill		09/01/2023		Refuse & Debris Removal		-29.67	29.67
Bill		09/01/2023		Refuse & Debris Removal		-89.01	89.01
TOTAL						-118.68	118.68
Bill Pmt -Check	14617	09/21/2023	Broadband Telecom Services		Chesapeake Bank G/O Acco...		-94.95
Bill		09/07/2023		Internet		-94.95	94.95
TOTAL						-94.95	94.95
Bill Pmt -Check	14618	09/21/2023	Centric Business Systems		Chesapeake Bank G/O Acco...		-23.99
Bill		09/11/2023		Printer Lease		-23.99	23.99
TOTAL						-23.99	23.99
Bill Pmt -Check	14619	09/21/2023	D.F.C.		Chesapeake Bank G/O Acco...		-470.00
Bill		09/08/2023		Town Storage		-470.00	470.00
TOTAL						-470.00	470.00
Bill Pmt -Check	14620	09/21/2023	Dominion Energy Virginia		Chesapeake Bank G/O Acco...		-10.26
Bill		09/08/2023		Utilities- Town Commons		-10.26	10.26
TOTAL						-10.26	10.26

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	14621	09/21/2023	Green Planters Inc.	Chesapeake Bank G/O Acco...		-213.32	-213.32
Bill		09/09/2023		Grounds/Landscape		-213.32	213.32
TOTAL						-213.32	213.32
Bill Pmt -Check	14622	09/21/2023	ICN Enterprises LLC (c)	Chesapeake Bank G/O Acco...		-4,386.00	-4,386.00
Bill		09/19/2023		Office Rent		-4,386.00	4,386.00
TOTAL						-4,386.00	4,386.00
Bill Pmt -Check	14623	09/21/2023	Irvington Baptist Church	Chesapeake Bank G/O Acco...		-100.00	-100.00
Bill		09/14/2023		Charitable Donations		-100.00	100.00
TOTAL						-100.00	100.00
Bill Pmt -Check	14624	09/21/2023	Judy Penniman	Chesapeake Bank G/O Acco...		-236.19	-236.19
Bill		09/05/2023		Supplies		-73.00	73.00
Bill		09/08/2023		Repairs & Maintenance		-163.19	163.19
TOTAL						-236.19	236.19
Bill Pmt -Check	14625	09/21/2023	Laura Lee Westoff	Chesapeake Bank G/O Acco...		-70.00	-70.00
Bill		09/15/2023		Janitorial		-70.00	70.00
TOTAL						-70.00	70.00

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	14626	09/21/2023	Rappahannock Record		Chesapeake Bank G/O Acco...	-76.88	-76.88
Bill		08/31/2023			Public Notices	-76.88	76.88
TOTAL						-76.88	76.88
Bill Pmt -Check	14627	09/21/2023	US Bank Equipment Finance		Chesapeake Bank G/O Acco...	-497.71	-497.71
Bill		09/10/2023			Printer Lease	-497.71	497.71
TOTAL						-497.71	497.71
Bill Pmt -Check	14628	09/26/2023	Lancaster County		Chesapeake Bank G/O Acco...	-144.99	-144.99
Bill		09/25/2023			Real Estate Tax - Revenue	-144.99	144.99
TOTAL						-144.99	144.99
Bill Pmt -Check	14629	09/26/2023	Sandra L. Hall		Chesapeake Bank G/O Acco...	-150.00	-150.00
Bill		09/21/2023			Town Council Minutes	-150.00	150.00
TOTAL						-150.00	150.00
Bill Pmt -Check	14630	09/26/2023	startsmall. ThinkBig! LLC		Chesapeake Bank G/O Acco...	-300.00	-300.00
Bill		09/26/2023			Irvington Social Media Prom...	-300.00	300.00
TOTAL						-300.00	300.00

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	14631	09/26/2023	VML		Chesapeake Bank G/O Acco...	-460.00	-460.00
Bill		06/07/2023			Dues & Subscriptions	-460.00	460.00
TOTAL						-460.00	460.00
Paycheck	14632	09/30/2023	Daw, Jr., Edward C.		Chesapeake Bank G/O Acco...	-675.74	-675.74
					Wages/Salaries	-840.00	840.00
					Payroll Liabilities	100.00	-100.00
					Employer Payroll Taxes	-52.08	52.08
					Payroll Liabilities	52.08	-52.08
					Payroll Liabilities	52.08	-52.08
					Employer Payroll Taxes	-12.18	12.18
					Payroll Liabilities	12.18	-12.18
					Payroll Liabilities	12.18	-12.18
TOTAL						-675.74	675.74
Paycheck	14633	09/30/2023	Dawson, Sr., Thomas Kevin		Chesapeake Bank G/O Acco...	-738.80	-738.80
					Wages/Salaries	-800.00	800.00
					Employer Payroll Taxes	-49.60	49.60
					Payroll Liabilities	49.60	-49.60
					Payroll Liabilities	49.60	-49.60
					Employer Payroll Taxes	-11.60	11.60
					Payroll Liabilities	11.60	-11.60
					Payroll Liabilities	11.60	-11.60
TOTAL						-738.80	738.80

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	14634	09/30/2023	Nelson, Justin D.	Chesapeake Bank G/O Acco...		-2,318.18	-2,318.18
				Wages/Salaries		2,816.67	2,816.67
				Payroll Liabilities		181.00	-181.00
				Employer Payroll Taxes		-174.65	174.65
				Payroll Liabilities		174.65	-174.65
				Payroll Liabilities		174.65	-174.65
				Employer Payroll Taxes		-40.84	40.84
				Payroll Liabilities		40.84	-40.84
				Payroll Liabilities		40.84	-40.84
				Payroll Liabilities		102.00	-102.00
TOTAL						-2,318.18	2,318.18
Paycheck	14635	09/30/2023	Sibley, Norman M	Chesapeake Bank G/O Acco...		-738.80	-738.80
				Wages/Salaries		800.00	800.00
				Employer Payroll Taxes		-49.60	49.60
				Payroll Liabilities		49.60	-49.60
				Payroll Liabilities		49.60	-49.60
				Employer Payroll Taxes		-11.60	11.60
				Payroll Liabilities		11.60	-11.60
				Payroll Liabilities		11.60	-11.60
TOTAL						-738.80	738.80
Paycheck	14636	09/30/2023	Taylor, Laurel S.	Chesapeake Bank G/O Acco...		-2,452.20	-2,452.20
				Wages/Salaries		2,816.67	2,816.67
				Payroll Liabilities		51.00	-51.00
				Employer Payroll Taxes		-174.63	174.63
				Payroll Liabilities		174.63	-174.63
				Payroll Liabilities		174.63	-174.63
				Employer Payroll Taxes		-40.84	40.84
				Payroll Liabilities		40.84	-40.84

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					Payroll Liabilities	40.84	-40.84
					Payroll Liabilities	98.00	-98.00
TOTAL						-2,452.20	2,452.20

Town of Irvington, Virginia
Profit & Loss Budget Performance
July through September 2023

	Jul - Sep 23	Budget	Jul - Sep 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Business License	-30.00	375.00	-30.00	375.00	1,500.00
ARRPA Fund Grant Income	3,465.00	3,750.00	3,465.00	3,750.00	15,000.00
Fire Grant/State		3,000.00		3,000.00	12,000.00
Bank Franchise Income		375.00		375.00	1,500.00
Cable TV/Comm Income	399.02	1,998.00	399.02	1,998.00	8,000.00
Interest Income	3,298.40	498.00	3,298.40	498.00	2,000.00
Permit Fees	500.00	375.00	500.00	375.00	1,500.00
Property/Rental Fees	2.17	15,498.00	2.17	15,498.00	62,000.00
Real Estate Tax - Revenue	189.00	2,625.00	189.00	2,625.00	10,500.00
Auto/Golf Tags - Revenue					
Occupancy Tax	118,366.29	70,002.00	118,366.29	70,002.00	280,000.00
Local Sales & Use Tax	7,411.42	7,998.00	7,411.42	7,998.00	32,000.00
Lokey Funding		627.00		627.00	2,500.00
Miscellaneous Income					
Total Income	133,601.30	107,121.00	133,601.30	107,121.00	428,500.00
Gross Profit	133,601.30	107,121.00	133,601.30	107,121.00	428,500.00
Expense					
CARES Fund Grant - Expenses		250.02		250.02	1,000.00
Mayor's Discretionary Fund		5,250.00		5,250.00	21,000.00
Office Rent	8,878.05		8,878.05		
Employee Expenses					
Employee Conference/Sem/Wkshp		349.98		349.98	1,400.00
Employee Bonding		49.98		49.98	200.00
Employer Payroll Taxes	1,298.50	2,625.00	1,298.50	2,625.00	10,500.00
Wages/Salaries	16,900.02	17,250.00	16,900.02	17,250.00	69,000.00
Workers Compensation Insurance		150.00		150.00	600.00
Employee Expenses - Other					
Total Employee Expenses	18,198.52	20,424.96	18,198.52	20,424.96	81,700.00
Professional Services					
Accounting	3,975.00	3,499.98	3,975.00	3,499.98	14,000.00
Wealth Management		1,249.98		1,249.98	5,000.00
Legal	6,177.00	10,000.02	6,177.00	10,000.02	40,000.00
Total Professional Services	10,152.00	14,749.98	10,152.00	14,749.98	59,000.00
Insurance					
Building/Property Insurance		1,750.02		1,750.02	7,000.00
General Liability Insurance	13,437.00	1,750.02	13,437.00	1,750.02	7,000.00
Total Insurance	13,437.00	3,500.04	13,437.00	3,500.04	14,000.00
Public Safety					
Repair	381.66		381.66		
Gas	406.80		406.80		
Traffic Control/LCSD	12,413.16	3,750.00	12,413.16	3,750.00	15,000.00
ATL Fire Grant		3,750.00		3,750.00	15,000.00
Code Enforcement		124.98		124.98	500.00
Total Public Safety	13,201.62	7,624.98	13,201.62	7,624.98	30,500.00

	Jul - Sep 23	Budget	Jul - Sep 23	YTD Budget	Annual Budget
Office Expense					
Storage Unit	470.00	625.02	470.00	625.02	2,500.00
Town Storage		450.00		450.00	1,800.00
Mileage and Travel	1,517.12	49.98	1,517.12	49.98	2,000.00
Printer Lease	48.00	1,849.98	48.00	1,849.98	7,400.00
Other	495.00	375.00	495.00	375.00	1,500.00
Dues & Subscriptions		12.48		12.48	50.00
Banking Fees		124.98		124.98	500.00
Equipment	258.19	300.00	258.19	300.00	1,200.00
Repairs & Maintenance	210.00	375.00	210.00	375.00	1,500.00
Janitorial					
Computer					
Processing Fees	1,261.82		1,261.82		
Maintenance/Repairs					
Hardware					
Software					
Computer - Other	350.00	2,625.00	350.00	2,625.00	10,500.00
Total Computer	1,611.82	2,625.00	1,611.82	2,625.00	10,500.00
Postage	72.14	400.02	72.14	400.02	1,600.00
Supplies	348.86	625.02	348.86	625.02	2,500.00
Website Maintenance		250.02		250.02	1,000.00
Total Office Expense	5,031.13	8,062.50	5,031.13	8,062.50	32,250.00
Municipal Expenses					
PP - Collection Fee	10.00	375.00	10.00	375.00	1,500.00
RE Tax Collection Fee	14.72	1,999.98	14.72	1,999.98	8,000.00
Codification of Ordinances		625.02		625.02	2,500.00
Election Expenses		124.98		124.98	500.00
Total Municipal Expenses	24.72	3,124.98	24.72	3,124.98	12,500.00
Town Council Expenses					
Town Council Minutes	550.00	400.02	550.00	400.02	1,600.00
Public Notices	476.64	750.00	476.64	750.00	3,000.00
Conferences/Seminars/Workshops		375.00		375.00	1,500.00
Town Council Expenses - Other		124.98		124.98	500.00
Total Town Council Expenses	1,026.64	1,650.00	1,026.64	1,650.00	6,600.00
Planning Commission Expenses					
Comp Plan		1,249.98		1,249.98	5,000.00
Zoning map		250.02		250.02	1,000.00
Survey	10,680.50	499.98	10,680.50	499.98	2,000.00
Public Notices	117.88	124.98	117.88	124.98	500.00
Conferences/Seminars/Workshops					
Planning Commission Expenses - O...					
Total Planning Commission Expenses	10,798.38	2,124.96	10,798.38	2,124.96	8,500.00
Utilities					
Heating Fuel		375.00		375.00	1,500.00

	Jul - Sep 23	Budget	Jul - Sep 23	YTD Budget	Annual Budget
Electricity					
Street Lights	3,009.66	2,275.02	3,009.66	2,275.02	9,100.00
Town Office	697.75	400.02	697.75	400.02	1,600.00
Electricity - Other	33.10	499.98	33.10	499.98	2,000.00
Total Electricity	3,740.51	3,175.02	3,740.51	3,175.02	12,700.00
Internet	610.32	325.02	610.32	325.02	1,300.00
Telephone	408.84	400.02	408.84	400.02	1,600.00
Water	103.20	137.52	103.20	137.52	550.00
Utilities- Town Commons	29.01	400.02	29.01	400.02	1,600.00
Total Utilities	4,891.88	4,812.60	4,891.88	4,812.60	19,250.00
Town Maintenance					
Sidewalks & General Maintenance	356.04	3,750.00	356.04	3,750.00	15,000.00
Refuse & Debris Removal	5,116.82	375.00	5,116.82	375.00	1,500.00
Grounds/Landscape	80.72	4,999.98	80.72	4,999.98	20,000.00
Total Town Maintenance - Other	5,553.58	9,124.98	5,553.58	9,124.98	36,500.00
Total Town Maintenance	5,553.58	9,124.98	5,553.58	9,124.98	36,500.00
Community Support /Tourism					
Irvington Social Media Promotio	1,200.00	1,000.02	1,200.00	1,000.02	4,000.00
VA Grant expenses					
Irvington tourism support		2,500.02		2,500.02	10,000.00
TR-Way Trail					
Charitable Donations					
Boys & Girls Club	1,250.00	375.00	1,250.00	375.00	1,500.00
Steamboat Era Museum (501c3)	10,000.00	1,875.00	10,000.00	1,875.00	7,500.00
Lancaster Community Library		625.02		625.02	2,500.00
Fire & Rescue	300.00		300.00		
Charitable Donations - Other					
Total Charitable Donations	11,550.00	2,875.02	11,550.00	2,875.02	11,500.00
Community Events					
Irvington Crab Festival		312.48		312.48	1,250.00
Christmas		499.98		499.98	2,000.00
Irvington Golf Tourney	3,175.98	1,999.98	3,175.98	1,999.98	8,000.00
July 4th Parade/Concert					
Total Community Events	3,175.98	2,812.44	3,175.98	2,812.44	11,250.00
Town Commons/Tennis Cts/Gazebo					
Flags/Banners	130.70	250.02	130.70	250.02	1,000.00
Maintenance & Repair					
Flags/Banners - Other					
Total Flags/Banners	130.70	250.02	130.70	250.02	1,000.00

	Jul - Sep 23	Budget	Jul - Sep 23	YTD Budget	Annual Budget
Flack Shack					
Trolley, Town of Kilmarnock		1,249.98		1,249.98	5,000.00
Virginia River Realm		750.00		750.00	3,000.00
Misc Community Support & Touris		300.00		300.00	1,200.00
Town WiFi					
Total Community Support /Tourism	16,056.68	11,737.50	16,056.68	11,737.50	46,950.00
Miscellaneous Expense					
Capital Expenses					
Walkability		18,750.00		18,750.00	75,000.00
Cathies' Garden to Vineyard		18,750.00		18,750.00	75,000.00
Total Walkability					
Sewer					
Sewer Engineering Report		19,999.98		19,999.98	80,000.00
Total Sewer		19,999.98		19,999.98	80,000.00
Comp Plan Funding					
Town Hall & Community Center					
Site Plan					
Total Town Hall & Community Center					
The Commons					
Drainage Issues		12,499.98		12,499.98	50,000.00
Public Rest Rooms		18,750.00		18,750.00	75,000.00
Tennis & Pickle Ball Court	1,570.00	37,500.00	1,570.00	37,500.00	150,000.00
Landscaping Plan		6,250.02		6,250.02	25,000.00
Playground Upgrade		6,250.02		6,250.02	25,000.00
"Sprucing Up"		18,750.00		18,750.00	75,000.00
Playground Study					
Improvements					
Total The Commons	1,570.00	100,000.02	1,570.00	100,000.02	400,000.00
Playground					
Christmas lights & decorations		43.04		43.04	
Electrical Renovation		25,000.02		25,000.02	100,000.00
Town Office					
Municipal Information					
Infrastructure					
Broadband Infrastructure					
Upgrade electrical for broadband					
Sidewalk repair					
New Sidewalks	3,465.00		3,465.00		
Town Sewer Study (ARPA)					
Total Infrastructure	3,465.00		3,465.00		
Total Capital Expenses	5,078.04	163,750.02	5,078.04	163,750.02	655,000.00
Total Expense	112,328.24	256,187.52	112,328.24	256,187.52	1,024,750.00
Net Ordinary Income	21,273.06	-149,066.52	21,273.06	-149,066.52	-596,250.00

	Jul - Sep 23	Budget	Jul - Sep 23	YTD Budget	Annual Budget
Other Income/Expense					
Other Income					
Transfer from Net Assets					
Total Other Income					
Net Other Income					
Net Income	21,273.06	-149,066.52	21,273.06	-149,066.52	-595,250.00