



THE TOWN OF IRVINGTON
PLANNING COMMISSION REGULAR CALLED MEETING MINUTES
Irvington Town Office, 4203 Irvington Rd. IRVINGTON, VA

August 6, 2024, 6:30 pm

- 1. Call to Order** David Clark called the Meeting to Order at 6:30 pm
- 2. Roll Call and Determination of Quorum** Commission Members present:
 - Tom Chapman took part by phone with approval of Commission
 - David Clark
 - Robin Camillo
 - Steve Strait
 - Marston Smith
 - Jeremy Taylor
 - Ruth Fuller Absent
- 3. The Minutes from July 2, 2024, were approved as submitted.**
 - a. Report From Chair – Mr. Chapman reported that TC has tabled** the ADU proposed ordinance sent for their discussion and consideration. Ultimately, if the Town Council wants to adopt an actual ordinance, they will refer to the Town Attorney for development of an ordinance. Mr. Chapman expressed that this may be a suitable time to address other outside structures, i.e, pool houses, outdoor kitchens. We will address at the next meeting. Justin Nelson, ZA will create an agenda item.
- 4. Public Comment**

No Public Comment
- 5. Report from Zoning Administrator -** Conditional Use Permit Applications presently list a new addition at 130 Edgewood Lane, a new business sign at 4282 Irvington Road, pool construction permit at 336 Old Mill Cove, and an addition at 52 Rose Point. The Board of Zoning Appeals met in July and upheld the denial of a building set back violation at Tax Map location 33295C vacant land on King Carter Dr. The property is presently not mowed at the time of this report and is being monitored.
- 6. Old Business**

No Old Business came up for discussion.
- 7. New Business**
 - a. Conditional Use Permit –** Mr. Nelson requests a change to 154.085 B - under Conditional Use Permit Requirements that states a conditional use permit is required for all uses in 154.086. And an additional conditional use permit is required of or change to an existing permitted use. Mr. Chapman asked Mr. Nelson what he would like to see changed. Mr. Nelson stated he would like removal of the CUP process 154.086 due to the cumbersome 60 day wait for clear processes already in place. Mr.

Chapman stated that the Commission may have discussed this prior, but it was agreed after many points, that changes may be in order to the process by developing two lists of guidance ie., Permit By Right, or a CUP for different business, and the consensus was that it may be the best way to go. A list (s) will be developed by the ZA to get more discussion input. Changes would go forward as required to the Charter, Codes and Ordinance Committee and Town Council.

- b. **STR Ordinance Committee** - A process is in place to input due process of a violation to an ordinance. The Commission agrees that the Ordinance should be considered by the TC pending further hearings.

8. Roundtable Discussion

- a. Commissioner Camillo stressed the need for discussion on traffic calming, which is in the Comprehensive Plan and coming up for finalization, in addition to the deputy program which may have to address deputy coverage. Steve Strait and Marsden Smith will contact VDOT for their help to assist us and put together an action plan. Another discussion went towards golf carts. VDOT put the signs up at the areas where they are allowed; other roads such as Route 200, where traffic and speed issues abound will not be allowed for golf carts anytime soon.

9. Next Meeting Scheduled for September 3.

Adjournment

A Motion was unanimous to adjourn at 7:27 pm.

**Respectfully Submitted,
Robin W. Camillo, Secretary
Town of Irvington Planning Commission**