

Dear Irvington Town Council,

I am writing to formally request permission to utilize the Irvington Town Commons on July 27th for an event aimed at fostering community engagement and providing a fun-filled day for children ages 6-12. Our proposed event is a Steamboat Era Olympics Field Day, where children will have the opportunity to participate in various nostalgic games and activities reminiscent of the steamboat era.

The event will feature classic games such as tug of war, sack races, and other field day favorites, all designed to promote teamwork, physical activity, and friendly competition among the young participants. We anticipate hosting between 20 and 40 children, along with their accompanying parents or guardians, ensuring a lively and enjoyable atmosphere for all attendees.

In consideration of potential inclement weather, we kindly request the option of a rain date for our event, which would be scheduled for July 29th. This contingency plan will allow us to proceed with our planned activities regardless of weather conditions, ensuring a seamless and successful event for the children and families.

We understand the importance of maintaining and preserving the Irvington Town Commons, and we assure you that we will be respectful of the space and leave it in the same condition, if not better, than we found it. We will also adhere to any guidelines or regulations set forth by the Town Council regarding the use of the Commons.

We believe that events like the Steamboat Era Olympics Field Day contribute to the vibrancy and sense of community in Irvington, and we are excited about the opportunity to organize such an event. We hope that the Town Council will support our proposal and grant us permission to utilize the Town Commons for this purpose during its March meeting.

Thank you for considering our request. Should you have any questions or require further information, please do not hesitate to contact me at 804-938-4663 or at this email address.

All
the best,

Mary
Burgess