



**Town of Irvington**  
**ORDINANCE UPDATING PROCESS WORKSHOP**  
**THURSDAY, JANUARY 11, 2024; 5:30 PM**  
**Irvington Baptist Church**

**AGENDA**

**A. Call To Order**

**B. Roll Call**

Bonnie Schaschek, present.  
Tom Chapman, present.  
Phil Robinson, present.  
Cay Bradley, present.  
Judy Penniman, present.  
Julie Harris, present.  
Andrew McRoberts, present.

**C. Process Discussion**

Want to do this as efficiently as possible without spending extra funds for town attorney. Sign ordinance is being looked at again. Accessory building code is being looked at again. Should be brought up to Ordinance committee first. Have we looked into the Muni Code updating process. Mr. McRoberts stated really the only advantage is access to hundreds of local codes so you can see how other local governments have addressed issues/ordinances. Maybe we should see what is offered by Muni Code (what package we have currently). It was suggested (Cay Bradley) for the Charter Code/Ordinance Committee look at the Muni Code contract to see what services are provided and to determine if there is something that can be used to facilitate the sharing of draft documents. It was mentioned that training is available. Changes should be submitted to Charter Ordinance Committee, then to Town Council. Andrew will get the final check. Must be transparent and have public comment. Anything that is discussed is on the website and can be viewed. It will be on the agenda, for the town to see. There will be plenty of public knowledge to allow for comment. We want the public to see what the town's intent is before the public hearing. The Council must respond to public comment. It should come to a central point. Preliminary process was discussed. There are certain steps that must be done legally. Anytime you want to amend a zoning ordinance there must be proper procedure.

**D. Adjourn**

**Motion made to adjourn by Tom Chapman.**  
**Seconded – P. Robinson**  
**Motion carries unanimously.**